# BLACKHAWK SCHOOL DISTRICT DEPOSITORY CASH AND RELATED INTEREST INCOME AS OF OCTOBER 31, 2020

			10/1/2020				Z	INTEREST	``	10/31/2020
FIRST NATIONAL BANK (FNB)	FUND	֓֟֟֝ <i>֡</i>	BALANCE		RECEIVED	DISBURSED	<u>≥</u>	DIVIDENDS		ENDING BALANCE
GENERAL FLIND	É	ď	3 015 963 16	4	6 686 078 50 ¢	(5 54 657 91)	40		ų.	10 ccc 761 h
CENEDAL CHIND CANTED ACCOUNT	) (	<b>}</b> {	מדייים היים מיים	} 1	ליים לבים להיים ליים ליים ליים ליים ליים ליים ל	10.100(+00.0)		, i	Դ -	4,137,323.34
GENERAL FUND FNB SWEEF ACCOUNT	10	Ϋ́	8,548,555.74	v	2,432,471.64 \$	(3,416,351.85)		\$ 1,437.70	s	7,566,113.23
GENERAL FUND FNB - MM 0.50%	10	Ŷ	5,586,228.69	v	φ,	•	\$ 2	\$ 2,066.14	S	5,588,294.83
PAYROLL (pass-thru account)	10	ş	421,599.13	⋄	802,219.63 \$	(1,189,802.88)	s	20.45	S	34,036.33
G MARKUSIC COMPENSATORY FUND 0.20%		Ŷ	6,500.28	÷	4		₹5	1.07	<b>√</b>	6.501.35
CONSTRUCTION FUND	32	Ŷ	123,128.20	↔	· 5	(19,252.72)	· \$	40.06	4/)	103,915.54
BLACKHAWK ACTIVITIES & ATHLETICS COMM- Bank	32-A	s	75,009.25	↔	100.00		*^		S	75,109.25
BLACKHAWK ACTIVITIES & ATHLETICS COMM- PayPal	32-A	ş	9,865.39	v	, ,	•	٠,	•	S	9,865.39
FOOD SERVICE	51	Υ>	311,030.42	S	\$ 29.896'6	(42,756.52)	\$	47.75	s	278,290.32
FOOD SERVICE - Money Market 0.50%	51	Ś	365,012.65	s	٠	•	43-	135.00	·s	365,147.65
HEALTH FUND	99	❖	1,335,644.94	s	53,786.89 \$	(7,363.87)	\$	227.62	₩	1,382,295.58
HEALTH FUND - Money Market 0.50%	99	ᡐ	915,319.32	ş	,	•	\$	338.54	Ŷ	915,657.86
DENTAL FUND	29	Ş	43,152.40	v,	9,154.75 \$	(12,878.00)	s (	6.13	S	39,435.28
DENTAL FUND - Money Market 0.50%	29	↔	34,793.30	Ś	\$	•	<>	12.87	v	34,806.17
VISION FUND	89	↔	15,071.77	s	3,078.48 \$	(2,051.00)	\$	2.44	↔	16,101.69
HERBERT LUNT ENDOWMENT FUND (quarterly dvds/intrst)	70	ᡐ	193,813.46				s	(929.39)	÷	192,884,07
SCHOLARSHIP FUND	70	\$	22,841.81				s	36.54	÷	22,878.35
ACTIVITY FUND BHS	81	\$	86,543.51	v	1,737.25 \$	(115.06)	Ş	14.41	v	88,180.11
ACTIVITY FUND BHS - Money Market 0.50%	81	\$	104,275.02	٠,	\$·	r	s	38.57	·()	104,313.59
ACTIVITY FUND HMS	81	₹\$	66,938.44	s	\$	(1,717.02)	\$	10.86	Ϋ́	65,232.28
ATHLETIC FUND	29	↔	47,961.19	₹ <b>7</b>	106.00 \$	(9,727.68)	\$	6.88	<b>₩</b>	38,346.39
FACILITY ACCOUNT	29	↔	17,299.33	S	<i>ب</i>	•	ş	2.84	Ś	17,302.17
SCHOLARSHIP FUND	70	÷	151,906.92	·s	, ,	•	ᡐ	24.97	÷	151,931.89
GRAND TOTAL		÷	21,498,454	s,	\$ 2598,666	(10,266,684)	\$ (	3,541	45	21,233,963

<sup>\*</sup> Current statement not available as of time of report. Prior month balances represented.

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BLACKHAWK SCHOOL DISTRICT REVENUE / EXPENDITURES 2020 - 2021 BUDGET to ACTUAL EXPENDITURE BY FUNCTION

BLACKHAWK SCHOOL DISTRICT REVENUE / EXPENDITURES 2020 - 2021 BUDGET to ACTUAL EXPENDITURE BY FUNCTION

2020-2021 2020-2021 BUDGET 4 MONTH TOTAL OCTOBER! ACTUAL	,156 \$ \$ 700 \$ \$ 1000 \$ \$ 134 \$ \$	16 876 232 \$ 4 450 167	*************	23,556,581 \$ 6,173,373 870,268 \$ 270,857 1175,940 \$ 011,000	-	1,191,278 \$ 257,693 7,500 \$ 257,693 1,198,778 \$ 257,693	25,000 \$ 23,325 25,000 \$ 23,325	3,093,453 \$ 1,334,404 255,000 \$ 980,000 125,000 \$	39,900,718 \$ 12,409,660 (1,019,884) \$ 10,249,198
PRIOR YEAR 2019-2020 20 4 MONTH BI OCTOBER / ACTUAL T	<del>တတတ</del> တ <b>က</b>	3 870 090	A SA SA SA			218,865 \$ 218,865 \$	sə sə	1,131,667 \$	10,934,820 \$
PRIOR YEAR 2019-2020 BUDGET TOTAL OC	,537 ,678 ,700	s 16.158.219 s	9 <b>69 69</b> 69	22,546,165 849,289 996,635		\$ 1,309,246 \$ \$ 7,500 \$ \$ 1,316,746 \$	on sent \$ - \$	\$ 3,091,878 \$ \$ 55,000 \$ \$ \$ 225,000 \$	\$ 38,499,344 \$ \$ (275,429) \$
ACCT DESCRIPTION	Revenue  Revenue Sources  7000 State Revenue Sources  8000 Federal Revenue Sources  9000 Other Financing Sources <b>Total Revenue</b>	Expenditures 1000 INSTRUCTION 1100 Regular Programs	1700 Negular Programs 1200 Special Programs 1300 Vocational Programs 1400 Other Instructional Programs - Fed. 1800 Pre - Kindergarten Programs	2000 SUPPORT SERVICES 2100 Pupit Personnel 2200 Instructional Staff	A P B P P P	0, 0	뜨 읆	5000 OTHER FINANCING USES 5100 Debt Service 5200 Fund Transfer 5900 Budgetary Reserve	Total Expenditures Revenues exceeding Expenditures
OVER (UNDER) BUDGET	340,472) 250,248) 386,264) 244,992) 221,976)	.	3,804,055 1,020,558 132,530	208 411 040	ا داده می می	1.1	امالما	00 00	27,491,058
	(16, 17, 12, 12, 13, 14, 14, 14, 14, 14, 14, 14, 14, 14, 14	(OVER) UNDER BUDGET 12,426,065	<u>.</u>	17,383,208 599,411 264,040	- 2,2, 8	933,585 7,500 941,085	1,675		14
2020-2021 4 Month OCTOBER / ACTUAL	16,681,684 \$ (2,345) 5,586,730 \$ (12,255) 385,436 \$ (386) 5,008 \$ (1,244) 22,658,858 \$ (16,224)	(OVER) UNDER BUDGET  4,450,167 \$ 12,426,		11,		257,693 \$ 933,585 \$ 7,500 257,693 \$ 941,085	23,325 \$ 1,677 23,325 \$ 1,677	₩ ₩ ₩ -	12,409,660 \$ 27,46 10,249,198 \$ 11,26
2020-2021 2020-2021 BUDGET 4 MONTH TOTAL OCTOBER / ACTUAL	~ ~ ~ ~ <b>~</b>	\$ B	5,048,950 \$ 1,244,885 \$ 1,460,120 \$ 439,562 \$ 171,279 \$ 38,749 \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	23,556,581         \$         6,173,373         \$         17,73,873         \$         17,73,807         \$         11,75,940         \$         911,900         \$	\$ 959.663 \$ 92,841 \$ 92,841 \$ \$ 92,841 \$ \$ 92,841 \$ \$ 92,841 \$ \$ 92,841 \$ \$ \$ 92,717 \$ \$ \$ \$ 93,274 \$ \$ \$ \$ \$ 9,640,865 \$ \$	8 8 8 8 8 8 8 8 8 8 8 8 8 8 8 8 8 8 8	s es	3,093,453 \$ 1,334,404 \$ 1 255,000 \$ 980,000 \$ 125,000 \$	\$ 27

BLACKHAWK SCHOOL DISTRICT REVENUE / EXPENDITURE 2020 - 2021 BUDGET to ACTUAL EXPENDITURE BY OBJECT

2020-2021 BUDGET TOTAL PRIOR YEAR 2019-2020 4 MONTH OCTOBER / ACTUAL BLACKHAWK SCHOOL DISTRICT REVENUE / EXPENDITURE 2020 - 2021 BUDGET to ACTUAL EXPENDITURE BY OBJECT PRIOR YEAR 2019-2020 BUDGET TOTAL DESCRIPTION ACCT OVER (UNDER) BUDGET 2020-2021 4 MONTH OCTOBER / ACTUAL 2020-2021 BUDGET TOTAL DESCRIPTION Revent 6000 7000 8000 9000

4 MONTH OCTOBER / ACTUAL

Revenue					Revenue	!				
6000 Local Revenue Sources	↔	19,022,156 \$	16,681,684 \$	(2,340,472)	6000 Local Revenue Sources	89	20,055,537 \$	16.415.753	\$ 20.055.537	16 681 684
7000 State Revenue Sources	<del>69</del>	17,836,978 \$	5,586,730 \$	(12,250,248)	7000 State Revenue Sources	· 49	17.624 678 \$	4 664 423	\$ 17.624.678	5 586 730
8000 Federal Revenue Sources	↔	771,700 \$	385,436 \$	(386,264)	8000 Federal Revenue Sources	65	543 700 \$	83,609	\$ 543,700	386.436
9000 Other Financing Sources	<del>67)</del>	1,250,000 \$	5,008	(1,244,992)	9000 Other Financing Sources	69	• <del>69</del>	3	·	900 K
Total Revenue	₩.	38,880,834 \$	22,658,858 \$	(16,221,976)	Total Revenue	\$	38,223,915 \$	21,163,785	\$ 38,223,915	\$ 22,658,858
				į.						
				(OVEK)						
				BUDGET						
Expenditures					Expenditures					
100 Salaries	↔	16,573,300 \$	4,432,313 \$	12,140,987	100 Salaries	*	5.953.903 \$	3.764.432	\$ 16.573.300	\$ 4.432.313
200 Benefits	<del>49</del>	10,507,116 \$	3,079,232 \$	7,427,884	200 Benefits	- 69	0.388.834 \$	2 759 156	\$ 10.507,116	3 070 232
300 Professional/Technical Services	<del>63</del>	1,019,777 \$	191,667 \$	828,110	300 Professional/Technical Services	- 69	716.353 \$	224.369	\$ 1019 777	3,010,0
400 Property Services	69	749,640 \$	248,967 \$	500,673	400 Property Services	- 69	697.741	297 078	5 749 640	300,161
500 Other Services	€9	5,218,551 \$	878,392 \$	4,340,159	500 Other Services	- 69	5.304,474 \$	1.284.598	\$ 5218551	S 878.302
600 Supplies/Books	\$	1,650,426 \$	1,004,577 \$	645,849	600 Supplies/Books	- 69	1.532.525 \$	414,208	\$ 1.650.426	1 004 577
700 Equipment/Property	↔	643,412 \$	244,441 \$	398,971	700 Equipment/Property	<b>↔</b>	459,168 \$.	333,202	\$ 643.412	5 244 441
800 Other Objects	49	1,533,496 \$	880,071 \$	653,425	800 Other Objects	€9	1,701,346 \$	716,922	\$ 1.533.496	880.071
900 Other Financial Uses	€9	2,005,000 \$	1,450,000 \$	555,000	900 Other Financial Uses	₩.	1,745,000 \$	435,000	\$ 2,005,000	1,450,000
Total Expenditures	40	39,900,718 \$	12,409,660 \$	27,491,058	Total Expenditures	₩ 8	38,499,344 \$	10,228,965	\$ 39,900,718	\$ 12,409,660
Revenues exceeding Expenditures \$ (1,019,884) \$	<b>₩</b>	(1,019,884) \$	10,249,198 \$	11,269,082	Revenues exceeding Expenditures	49	(275,429) \$	10,934,820	\$ (1,676,803)	\$ 10,249,198

### BLACKHAWK SCHOOL DISTRICT REVENUE EXCESS (DEFICIT) OVER EXPENDITURES 2020-2021

UNAUDITED	2020-2021	2020-2021	2020-2021	2020-2021	2019-2020	2019-2020	2019-2020	2019-2020	2019-2020	2019-2020			2019-2020	2019-2020	OVER
REVENUES	BUDGET	Actual 7/31/2020	Actual 8/31/2020	Actual 9/30/2019	Actual 10/31/2019	Prior Year 11/30/2019	Prior Year 12/31/2019	Prior Year 1/31/2020	Prior Year 2/29/2020	Prior Year 3/31/2020	Prior Year   4/30/2020	Prior Year	Prior Year	Yr TO Date	(UNDER)
LOCAL (estimates until audit)	\$19,022,156	\$3,720,310	\$9,728,695	\$2,542,901	\$689,778	\$907,714	\$874,897	\$394,395	\$451,926	\$280,262	\$197,060	\$488,257	\$463.716	\$20 739 910 \$	1.717.754
STATE	17,836,978	252,414	1,964,462	1,132,257	2,237,597	398,724	2,474,790	613,142	1,595,979	1,314,846	1,403,788	90,690	4,248,061	\$17,726,750 \$	(110,228)
FEDERAL	771,700	27,158	1,716	90,544	266,019	29,930	26,467	25,932	1,463	48,318	24,159	4,048	8,320	\$554,074 \$	(217,626)
OTHER FINANCING SOURCES	1,250,000	4,169	0	0	838	0	0	1,124	233	80,805	0	0	0	\$87.170 \$	(1,162,830)
TOTAL REVENUES	\$38,880,834	\$4,004,051	\$11,694,873	\$3,765,702	\$3,194,232	\$1,336,368	\$3,376,155	\$1,034,592	\$2,049,602	\$1,724,231	\$1,625,007	\$582,995	\$4,720,097	\$39,107,904 \$	227,070
EXPENDITURES															
INSTRUCTION	\$23,556,581	\$507,762	\$1,721,928	\$1,537,106	\$2,406,578	\$2,494,273	\$1,746,681	\$1,518,316	\$1,967,064	\$1,726,235	\$1.981.741	\$2,120,803	\$2,061,062	\$21 789 549 \$	1 767 032
SUPPORT SERVICES	11,646,906	1,217,935	803,749	509,421	1,109,758	1,126,552	873,253	838,225	845,115	851,832	929,925	1,003,403	562.239	\$10.671.407 \$	975.499
OPERATION OF NONINSTRUCTIONAL	1,198,778	56,170	47,516	56,551	\$97,456	\$198,472	\$71,569	\$42,964	\$49,348	\$94,784	\$146,440	\$218,185	\$27,841	\$1,107,296 \$	91.482
CAPITAL OUTLAY	25,000	0	22,625	0	700	0	0	0	0	0	0	0		\$23,325 \$	1,675
IG USES	3,473,453	0	1,112,842	1,200,563	1,000	2,000	·	0	776,516	21,299	0	0	10.535	\$3.127.754 \$	345,699
TOTAL EXPENDITURES	\$39,900,718	\$1,781,867	\$3,708,660	\$3,303,641	\$3,615,492	\$3,824,297	\$2,691,503	\$2,399,505	\$3,638,042	\$2,694,150	\$3,058,106	\$3,342,390	\$2,661,676	\$36,719,331 \$	3.181.387
		,													
KEVENUES OVEK (UNDEK) EXPENDITURE: (\$1,019,884) \$2,222,184	(\$1,019,884)	\$2,222,184	\$7,986,213	\$462,061	(\$421,260) (\$2,487,929)	(\$2,487,929)	\$684,651	(\$1,364,913) (\$1,588,440)	(\$1,588,440)	(\$969,920)	(\$969,920) (\$1,433,099) (\$2,759,396)	\$2,759,396)	\$2,058,421	\$2,388,573	\$3,408,457

ESTIMATED REVENUES BASED ON PRIOR ACTUAL

\$8,180,852 \$10,569,425 \$2,388,573

BEGINNING FUND BALANCE 7/01/2020 - UNAUDITED

ENDING ESTIMATED FUND BALANCE 6/30/2021 Fund Balance Projected Increase (Decrease)

Earned Income Tax - Analysis October 2020

Year	Fiscal Year Collections	<b>2018-19</b> 2,315,433	2019-20 2,356,128	ncrease in Collections From Same Period Prior Year 40,694 1.8% Typically a 3% Increase	
				Increase in Collections From Si	

Berkheimer	July	August	September	October
2019-20	64,228	343,928	343,928 161,294	77,388
2020-21	98,861	340,755	156,515	76,514
Increase/(Decrease) In Collections From Same Month Prior Year	34,633	(3,174)	(4,779)	(874)

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Real Estate Collections - Analysis October 2020

Octobel 2020			,			
:			2% Discount	2% Discount	Face	Face
Account #	ASN / Description	Budget	July Revenue	August Revenue	September Revenue	October Revenue
10-6111-000-000-00-000	7588 Current Real Estate Tax -	(143,551)	•	,	•	
10-6111-001-000-00-00-000	6006 REAL ESTATE TAX-CHIPPEWA TWP	8,111,654	1,685,788.12	5,505,912.21	849.987.68	225 009 48
10-6111-002-000-00-000	6007 REAL ESTATE TAX-PATTERSON HGTS	427,636	81,450.23	138,031,57	157,879,90	16 787 93
10-6111-003-000-00-000	6008 REAL ESTATE TAX-PATTERSON TWP	2,150,065	455,343.05	1,085,886.65	518,798.40	58.571.77
10-5111-004-000-00-00-000	6009 REAL ESTATE TAX-WEST MAYFIELD	664,077	173,014.64	334,222.89	95,851.11	11.635.87
10-6111-005-000-00-000	6010 REAL ESTATE TAX-DARLINGTON TWP	1,597,080	478,451.34	654,604.35	242,633.57	54.521.67
10-6111-006-000-00-00-000	6011 REAL ESTATE TAX-DARLINGTON BOR	143,874	29,521.01	51,038.65	29,375.93	8,647.18
10-6111-007-000-00-00-000	6012 REAL ESTATE TAX-SOUTH BEAVER	2,141,956	415,969.57	1,196,021.90	288,500.81	112,672.39
10-6111-008-000-00-00-000	6013 REAL ESTATE TAX-ENON VALLEY	134,299	26,899.99	74,418.77	14,001.38	5,503,55
10-6112-000-000-00-00-000	6014 INTERIM REAL ESTATE TAX	31,693	1	1,870.00	1,124.59	7,483.47
	Collected Year To Date	15,258,783	3,346,438	9,042,007	2,198,153.37	500,828.26
	Collected based on 100% collection Rate	• •	18.5%	50.1%	12.2%	2.8%
	Collected based on 93% collection Bate	•	%0 01	73 82	12.19	700 C
		•	NO.51	0/0:51	13.1%	3.0%
			100%	93%		
	2020 Face	Mills	Collectable	<b>Avg Yearly Collections</b>		
	263,005,086	68.000	17,884,346	16,632,442		
	8,064,731	21.640	174,521	162,304		
		•	18,058,867	16,794,746		
Average Monthly Collections (2007-08 to 2012-13)	-08 to 2012-13)		07-08 to 12-13	2020-2021 (100%)		
July	August		2% Discount	2% Discount		
16%	45%		61%	%69		
September	October		Face	Face		
2021	708			200		
20/07	4%		30%	15%		
November	December	January	10% penalty	10% penalty		
4%	3%	2%	. %6	•		

## **Business Manager Cost Comparison October 2020**

	14,709 January - June 2020 15,157 July 2020 - June 2021
Total Monthly	14,709 15,157
PSERS	3,185
Benefits F	1,525
Taxes B	711 732
Monthly Ta	9,288 9,567

## **Business Manager: January Through July**

	(32)
Savings:	
Contracted:*	148.916
Employed:	148.881

Self-Funded Health Analysis	As of October	31, 2020				
District Premium Contributions Less: Employee Premium Contributions	July 2020 \$ 302,383 (13,780)	<b>Aug 2020</b> \$ 298,664 (13,140)	Sept 2020 \$ 299,236 (15,554)	Oct 2020 \$ 298,643 (15,386)	Nov 2020 \$ 298,091 (15,377)	Dec 2020
Net Contribution	\$ 288,603	\$ 285,524	\$ 283,683	\$ 283,257	\$ 282,713	\$ -
District Premium Contributions	Jan 2021	Feb 2021	Mar 2021	Apr 2021	May 2021	Jun 2021
Less: Employee Premium Contributions						
Net Contribution	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Expenses Trend	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21
July	376,028	188,075	312,464	295,492	283,397	288,603
August	253,193	275,613	306,259	301,366	400,420	285,524
September	405,627	325,709	316,589	271,278	366,931	283,683
October	216,412	276,919	231,946	287,928	379,217	283,257
November	278,339	252,455	273,807	397,303	336,489	282,713
December	360,515	339,794	289,218	320,390	323,071	
January	277,165	352,251	358,439	331,824	418,667	
February	273,505	327,880	373,707	318,292	357,115	
March	550,915	386,644	356,623	398,410	350,868	
April May	243,977 227,231	283,804 316,126	273,292 357,345	305,852 390,587	334,873 337,506	

489,789

317,922

304,167

312,821

283,888

325,218

279,914

347,372

**Average Monthly Savings** 

284,756

38,165

272,334

311,270

322,921

188,075

550,915

June

**Average Month** 

5 Year Average

**5 Year Low** 

5 Year High

Self-Funded Dental Analysis As of October 31, 2020

Revenues	July 2020	0	⋖	Aug 2020	Se	Sept 2020 Oct 2020	ŏ	:t 2020	ž	Nov 2020 Dec 2020	Ŏ	ec 2020
District Premium Contribution: \$	\$ 8,895	35	<b>₹</b>	8,853	❖	8,830	❖	\$ 8,794	\$	ı	Ś	,
<b>Employee Premium Contributi</b>	ı			1		•		1		•		•
Other Income (interest, rebate		564		497		413		380				ı
Expenses												
Dental Claims	13,173	73		11,666		11,363		12,023		ı		,
Other Costs	856	99		843		854		855		1		ı
Net	\$ (4,571) \$	71)	\$	(3,159) \$ (2,974) \$ (3,704) \$	ς.	(2,974)	ς.	(3,704)	\$	l	⋄	ļ '
Adjustment / Transfers	- \$	-,	) \$	7								
Balance	\$ 317,540	요	٠Λ.	80,919.24 \$ 77,946 \$ 74,241 \$ 74,241 \$ 74,241	\$	77,946	\$	74,241	\$	74,241	ş	74,241

Revenues	Ja	Jan 2021		Feb 2021	Σ	Mar 2021 Apr 2021 May 2021 Jun 2021	A	r 2021	Ž	ay 2021	<u>ה</u>	n 2021	
District Premium Contributions	❖	ı	٠Ş	•	ᡐ	ı	٠	1	\$	· 1	❖	•	
<b>Employee Premium Contributi</b>		ı		,1		1		•				,	
Other Income (interest, rebate		1		ı		1		1		ı		ı	
Expenses													
Dental Claims		1		ı		ì		•		ı		1	
Other Costs		1		1		ı		ı		•		,	
Net	❖	,	₹	,	\$	į	\$	,	\$		ς.		
Balance	ý	74,241	v	74 241	v	14 2 4 1 5 14 2 4 1 5 14 2 4 1 5 14 2 4 1 5 1 5 1 5 1 5 1 5 1 5 1 5 1 5 1 5 1	ď	74 241	·	74 241	·	74 241	

As of Ocober 31, 2020

Self-Funded Vision Analysis

Revenues	July 2020		Sept 2020	Aug 2020 Sept 2020 Oct 2020 Nov 2020	Nov 2020	Dec 2020	
District Premium Contributions	\$ 3,028	\$ 3,018	\$ 2,997	\$ 2,983	· ·	- \$	
<b>Employee Premium Contributions</b>	ı	1	•	ı	ı		
Other Income (interest, rebates, etc)	96	10,981	103	98	ı		
Expenses							
Vision Claims	1,729	1,084	1,827	1,787	,	ı	
Other Costs	263	263	264	264	•	ı	
Net	\$ 1,132	1,132 \$ 12,652 \$	\$ 1,009	1,009 \$ 1,030 \$	\$	- \$	
Adjustment	- \$	(688') \$					
Balance	8,800	14,063	15,072	16,102	16,102	16,102	
Revenues	Jan 2021	Feb 2021	Mar 2021	Mar 2021 Apr 2021 May 2021 Jun 2021	May 2021	Jun 2021	
District Premium Contributions	· \$	· \$	· \$	· \$	, , ,	\$	
<b>Employee Premium Contributions</b>	1	t		Ī	1		
Other Income (interest, rebates, etc)	1	1	ı	1	•	ı	
Expenses							
Vision Claims	1	•	ı	Î	1	ı	
Other Costs	ı	•	•	ı	ı	ı	
Net	- \$	- \$	\$	, \$	- \$	. \$	
Balance	16,102	16,102	16,102	16,102	16,102	16,102	

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OCT 2020	Open	111220	11/02/20	11/12/20	4615 ADVANCE AUTO PARTS	\$405.91
INV0348365	Open	111220	10/15/20	11/12/20	004179 AKJ EDUCATION	\$717.20
ACDA 1019382	Open	111220	10/26/20	11/12/20	002855 American Choral Directors	\$125.00
INV0001084	Open	111220	10/06/20	11/12/20	001486 AOT, INC	\$4,320.75
AD02765795	Open	111220	09/16/20	11/12/20	28 APPLE COMPUTER, INC	\$100.00
AD02794820	Open	111220	09/16/20	11/12/20	28 APPLE COMPUTER, INC	\$130.00
AD06855754	Open	111220	09/30/20	11/12/20	28 APPLE COMPUTER, INC	\$15.00
AD06962253	Open	111220	10/01/20	11/12/20	28 APPLE COMPUTER, INC	\$149.85
AD08023325	Open	111220	10/06/20	11/12/20	28 APPLE COMPUTER, INC	\$1,515.00
AD13368985	Open	111220	10/22/20	11/12/20	28 APPLE COMPUTER, INC	\$1,900.00
AD13755787	Open	111220	10/22/20	11/12/20	28 APPLE COMPUTER, INC	\$6,293.70
AD13769109	Open	111220	10/22/20	11/12/20	28 APPLE COMPUTER, INC	\$9,378.00
BH\$D 092820	Open	111220	09/28/20	11/12/20	004108 ARMSTRONG SCHOOL DISTRICT	\$2,640.26
INV-274676-X4W5	Open	111220	09/17/20	11/12/20	002005 ASSOCIATION FOR MIDDLE LEVEL EDUCATION	\$384.00
298877	Open	111220	10/13/20	11/12/20	1465 AZ JANITORIAL	\$1,129.00
298878	Open	111220	10/13/20	11/12/20	1465 AZ JANITORIAL	\$238.34
298879	Open	111220	10/13/20	11/12/20	1465 AZ JANITORIAL	\$134.54
299122	Open	111220	10/27/20	11/12/20	1465 AZ JANITORIAL	\$-4,306.48
299129	Open	111220	10/27/20	11/12/20	1465 AZ JANITORIAL	\$9,785.00
299130	Open	111220	10/27/20	11/12/20	1465 AZ JANITORIAL	\$1,536.46
299131	Open	111220	10/27/20	11/12/20	1465 AZ JANITORIAL	\$465.00
299132	Open	111220	10/27/20	11/12/20	1465 AZ JANITORIAL	\$235.40
SEPT 24 2020	Open	111220	09/24/20	11/12/20	002907 Aquatic Gardens	\$307.26
09/25/2020	Open	111220	09/25/20	11/12/20	002352 BADEN ACADEMY CHARTER SCHOOL	\$18,893.81
OCT 2020	Open	111220	10/30/20	11/12/20	7052 BARBARA BROWN	\$2,100.00
174	Open	111220	09/11/20	11/12/20	101056 BCRC INC	\$1,289.55
248	Open	111220	09/30/20	11/12/20	101056 BCRC INC	\$8,405.82
20210006	Open	111220	10/13/20	11/12/20	484 BLACKHAWK FOOD SERVICE	\$84.00
2021005	Open	111220	10/13/20	11/12/20	484 BLACKHAWK FOOD SERVICE	\$516.01
2021009	Open	111220	10/14/20	11/12/20	484 BLACKHAWK FOOD SERVICE	\$15.60
2021010	Open	111220	10/14/20	11/12/20	484 BLACKHAWK FOOD SERVICE	\$49.58
2021011	Open	111220	10/15/20	11/12/20	484 BLACKHAWK FOOD SERVICE	\$32.00
2021012	Open	111220	10/15/20	11/12/20	484 BLACKHAWK FOOD SERVICE	\$124.00
2021017	Open	111220	10/21/20	11/12/20	484 BLACKHAWK FOOD SERVICE	\$84.00
2021019	Open	111220	10/27/20	11/12/20	484 BLACKHAWK FOOD SERVICE	\$615.00
OCT 20 2020	Open	111220	10/20/20	11/12/20	65 BLACKHAWK GOLF COURSE	\$5,145.00
4645407	Open	111220	09/25/20	11/12/20	2378 BLICK ART MATERIALS	\$379.88
4657319	Open	111220	09/28/20	11/12/20	2378 BLICK ART MATERIALS	\$33.27
4670210	Open	111220	09/29/20	11/12/20	2378 BLICK ART MATERIALS	\$135.98
4763982	Open	111220	10/13/20	11/12/20	2378 BLICK ART MATERIALS	\$56.13
STMT DATE 09/30/2020	Open	111220	09/30/20	11/12/20	003755 BRIGHTON HEALTH MART PHARMACY	\$180.00
1554857	Open	111220	09/22/20	11/12/20	77 BRIGHTON MUSIC CENTER	\$192.00
1554867	Open	111220	09/22/20	11/12/20	77 BRIGHTON MUSIC CENTER	\$270.00
1555261	Open	111220	09/24/20	11/12/20	77 BRIGHTON MUSIC CENTER	\$3,150.00
1556657	Open	111220	09/30/20	11/12/20	77 BRIGHTON MUSIC CENTER	\$16.10
1557411	Open	111220	10/02/20	11/12/20	77 BRIGHTON MUSIC CENTER	\$131.97
1562661	Open	111220	10/23/20	11/12/20	77 BRIGHTON MUSIC CENTER	<b>\$556.56</b>

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1562662	Open	111220	10/23/20	11/12/20	77 BRIGHTON MUSIC CENTER	\$88.99
1563107	Open	111220	10/26/20	11/12/20	77 BRIGHTON MUSIC CENTER	\$286.00
R432898	Open	111220	09/30/20	11/12/20	92 BUTLER GAS PRODUCTS CO	\$73.10
PPE-BLK-008	Open	111220	10/12/20	11/12/20	001025 BVIU	\$3,833.37
OCT 08 2020	Open	111220	10/08/20	11/12/20	001065 BVIU-CURRICULUM SERVICES	\$1,822.00
1912450-250	Open	111220	10/08/20	11/12/20	003338 C. M. EICHENLAUB CO.	\$179.90
AD-1531456	Open	111220	08/27/20	11/12/20	004150 CABLE WHOLESALE	\$1,394.98
CRCC 2020	Open	111220	10/09/20	11/12/20	002539 CARNEGIE INSTITUTE	\$25.00
51186431 RI	Open	111220	10/07/20	11/12/20	97 CAROLINA BIOLOGICAL SUP. CO.	\$34.85
165276	Open	111220	09/28/20	11/12/20	1141 CASTLE MAINTENANCE PRODUCTS	\$1,222.80
2265722	Open	111220	10/01/20	11/12/20	5149 CDW-G	\$850.00
2355867	Open	111220	10/05/20	11/12/20	5149 CDW-G	\$650.00
2385709	Open	111220	10/05/20	11/12/20	5149 CDW-G	\$2,299.00
2468436	Open	111220	10/06/20	11/12/20	5149 CDW-G	\$420.00
2763280	Open	111220	10/13/20	11/12/20	5149 CDW-G	\$1,245.00
LQXV566	Open	111220	09/25/20	11/12/20	5149 CDW-G	\$3,899.00
OCT 12 2020	Open	111220	10/12/20	11/12/20	0916 CHIPPEWA TWP POLICE DEPT	\$672.00
REIMB SUPPLIES	Open	111220	10/20/20	11/12/20	003484 CHRISTINE ANDREWS	\$363.83
2020 LICENSE RENEWAL	Open	111220	11/02/20	11/12/20	85 COMMONWEALTH OF PENNSYLVANIA	\$35.00
STMT DATE 10/31/2020	Open	111220	10/31/20	11/12/20	002455 CRAIG'S HARDWARE, INC	\$67.37
32793	Open	111220	10/07/20	11/12/20	003601 CREST/GOOD MANUFACTURING CO INC	\$1,206.38
33126	Open	111220	10/20/20	11/12/20	003601 CREST/GOOD MANUFACTURING CO INC	\$1.12
91374309	Open	111220	09/28/20	11/12/20	9444 CURBELL PLASTICS, INC.	\$319.34
91375814	Open	111220	10/01/20	11/12/20	9444 CURBELL PLASTICS, INC.	\$3,175.80
C001633	Open	111220	09/30/20	11/12/20	004206 CWM ENVIRONMENTAL CLEVELAND LLC	\$2,240.00
2397752	Open	111220	10/12/20	11/12/20	5238 DHARMA TRADING CO.	\$196.54
10/02/2020	Open	111220	10/02/20	11/12/20	415 DOUG ZIMMERMAN'S OFFICE	\$240.00
827174-01	Open	111220	10/22/20	11/12/20	001358 EDUCATIONAL INNOVATIONS, INC	\$149.21
SEPT 2020 MILEAGE	Open	111220	10/21/20	11/12/20	003998 ERIC BAKER	\$13.34
37785	Open	111220	09/04/20	11/12/20	004000 FLEET SERVICE OF AMERICA	\$312.40
37786	Open	111220	09/04/20	11/12/20	004000 FLEET SERVICE OF AMERICA	\$31.00
37799	Open	1 <b>1</b> 1220	09/04/20	11/12/20	004000 FLEET SERVICE OF AMERICA	\$58.00
2517624	Open	111220	10/22/20	11/12/20	958 FLINN SCIENTIFIC INC	\$121.01
2517625	Open	111220	10/22/20	11/12/20	958 FLINN SCIENTIFIC INC	\$107.19
25180 <b>61</b>	Open	111220	10/23/20	11/12/20	958 FLINN SCIENTIFIC INC	\$46.44
657777	Open	111220	09/30/20	11/12/20	102971 GLADE RUN LUTHERAN SERVICES	\$707.20
2010920	Open	111220	10/06/20	11/12/20	1423 GLA WATER CONSULTANTS, INC	\$360.00
9668347033	Open	111220	09/29/20	11/12/20	1365 GRAINGER INC	\$38.94
9675791314	Open	111220	10/06/20	11/12/20	1365 GRAINGER INC	\$108.06
9688562330	Open	111220	10/19/20	11/12/20	1365 GRAINGER INC	\$71.06
48373	Open	111220	10/22/20	11/12/20	004204 H2R CPA	\$19,050.00
32033	Open	111220	09/21/20	11/12/20	002635 HARBORCREEK YOUTH SERVICES	\$342.56
32068	Open	111220	10/09/20	<b>1</b> 1/12/20	002635 HARBORCREEK YOUTH SERVICES	\$1,798.44
12684	Open	111220	10/22/20	11/12/20	002405 HORIZON INFORMATION SERVICES	\$11,260.00
330406	Open	111220	10/27/20	11/12/20	003090 Hub Parking Technology USA Inc	\$245.00
INV409436	Open	111220	10/25/20	11/12/20	001450 INFOBASE LEARNING	\$1,181.47
669498	Open	111220	10/27/20	11/12/20	01580 JANITORS SUPPLY CO INC.	\$70,24

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669549	Open	111220	10/29/20	11/12/20	01580 JANITORS SUPPLY CO INC.	\$1,013.75
AUG SEPT 2020 MILEAGE	Open	111220	10/06/20	11/12/20	001790 JEFF SHAFFER	\$77.91
AUG SEPT 2020 MILEAGE	Open	111220	10/06/20	11/12/20	002230 JIM COX	\$46.29
REIMB MICHAELS	Open	111220	09/27/20	11/12/20	07153 JODI BORRONI	\$40.57
21906804	Open	111220	10/02/20	11/12/20	000572 JOHNSON CONTROLS	\$600.00
21906842	Open	111220	10/02/20	11/12/20	000572 JOHNSON CONTROLS	\$600.00
21906999	Open	111220	10/02/20	11/12/20	000572 JOHNSON CONTROLS	\$600.00
148-\$100835060.001	Open	111220	10/05/20	11/12/20	654 JOHNSTONE SUPPLY	\$1,189.29
148-S100839411.001	Open	111220	10/05/20	11/12/20	654 JOHNSTONE SUPPLY	\$39.27
2334	Open	111220	10/26/20	11/12/20	86 JOSEPH J. BRUNNER, INC	\$1,667.00
72963	Open	111220	09/30/20	11/12/20	86 JOSEPH J. BRUNNER, INC	\$50.00
99770	Open	111220	09/28/20	11/12/20	86 JOSEPH J. BRUNNER, INC	\$1,667.00
N002873522	Open	111220	10/06/20	11/12/20	160 JOSTENS	\$570.90
N002875413	Орел	111220	10/15/20	11/12/20	160 JOSTENS	\$643.50
N002875998	Open	111220	10/19/20	11/12/20	160 JOSTENS	\$658.35
N002876566	Open	111220	10/21/20	11/12/20	160 JOSTENS	\$682.13
336394	Open	111220	09/28/20	11/12/20	002862 KELLY SERVICES INC	\$16,772.00
1025771020	Open	111220	10/06/20	11/12/20	354 LAKESHORE LEARNING MATERIALS	\$44.97
EES00004231	Open	111220	07/15/20	11/12/20	3049 LANCASTER-LEBANON IU-13	\$13,858.10
1728871	Open	111220	10/10/20	11/12/20	003684 LANDPRO EQUIPMENT LLC	\$49.31
1734305	Open	111220	10/16/20	11/12/20	003684 LANDPRO EQUIPMENT LLC	\$33.81
PDS 5465	Open	111220	09/30/20	11/12/20	002462 LEADER SERVICES	\$2.80
1766	Open	111220	10/06/20	11/12/20	003605 LEARNING TO SOAR	\$675.00
2763632	Open	111220	10/31/20	11/12/20	002376 LEARNING A-Z	\$3,673.25
INV54828	Open	111220	04/30/20	11/12/20	003780 LEARNWELL SERVICES	\$83.80
INV54829	Open	111220	04/30/20	11/12/20	003780 LEARNWELL SERVICES	\$41.90
ĮNV54830	Open	111220	04/30/20	11/12/20	003780 LEARNWELL SERVICES	\$41.90
09/22/2020	Open	111220	09/22/20	11/12/20	8067 LINCOLN PARK PERFORMING ARTS SCHOOL	\$78,090.64
OCT 16 2020	Open	111220	10/16/20	11/12/20	003097 Ligonier Valley School District	\$8,011.74
SEPT 15 2020	Open	111220	09/15/20	11/12/20	004207 MAC PRINCIPALS ASSOCIATION	\$400.00
OCT 27 2020	Open	111220	10/27/20	11/12/20	004205 MARK C TURNLEY	\$6,000.00
388990756	Open	111220	10/17/20	11/12/20	002337 MAXIM STAFFING SOLUTIONS	\$643.86
440370756	Open	111220	10/24/20	11/12/20	002337 MAXIM STAFFING SOLUTIONS	\$1,266,72
1445	Open	111220	10/01/20	11/12/20	10043 McCARTER TRANSIT	\$224,190.00
1451	Open	111220	11/02/20	11/12/20	10043 McCARTER TRANSIT	\$224,190.00
1448	Open	111220	10/01/20	11/12/20	366 MCCARTER TRANSIT INC	\$4,494.63
1452	Ореп	111220	11/02/20	11/12/20	366 MCCARTER TRANSIT INC	\$3,638.51
OCT 2020 CHARTERS	Open	111220	11/03/20	11/12/20	637 MCCARTER TRANSIT INC	\$7,109.50
SEPT 2020 CHARTERS	Open	111220	10/09/20	11/12/20	637 MCCARTER TRANSIT INC	\$6,901.30
114964508001	Open	111220	09/21/20	11/12/20	1577 MCGRAW HILL COMPANIES	\$661.10
115099470001	Open	111220	09/25/20	11/12/20	1577 MCGRAW HILL COMPANIES	\$661.81
REIMB MILEAGE 19/20	Open	111220	10/01/20	11/12/20	000723 MEREDITH OLIVER	\$226.40
ARI2008-010-01	Open	111220	09/28/20	11/12/20	002967 MHY Family Services	\$780.00
92548	Open	111220	09/30/20	11/12/20	004138 MONTOUR SCHOOL DISTRICT	\$3,534.93
578163	Open	111220	10/12/20	11/12/20	1461 MR JOHN OF PITTSBURGH	\$271.43
REIM SMARTBOARD PEN	Open	111220	10/09/20	11/12/20	003120 Mandie Payne	\$104.66
916071	Open	111220	09/14/20	11/12/20	402 NASCO	\$0.68

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916150	Open	111220	09/14/20	11/12/20	402 NASCO	\$324.60
931628	Open	111220	10/02/20	11/12/20	402 NASCO	\$138.72
937319	Open	111220	10/09/20	11/12/20	402 NASCO	\$13.80
945733	Open	111220	10/21/20	11/12/20	402 NASCO	\$42,46
STMT DATE 10/31/2020	Open	111220	10/31/20	11/12/20	406 National Plumbing & Heating Supply	\$567.80
20/21 TRI M SOCIETY	Open	111220	11/02/20	11/12/20	003472 NAfME	\$100.00
10136095	Open	111220	08/10/20	11/12/20	4110 NCS PEARSON, INC.	\$580.00
10146799	Open	111220	08/12/20	11/12/20	4110 NCS PEARSON, INC.	\$1,300.00
10790806	Open	111220	08/27/20	11/12/20	4110 NCS PEARSON, INC.	\$650.00
501815	Open	111220	10/19/20	11/12/20	1588 NIMCO	\$63.75
202-006-R13	Open	1 <b>1</b> 1220	10/26/20	11/12/20	000403 NOODLE TOOLS, INC	\$440.00
1477062	Open	111220	10/02/20	11/12/20	004160 OAKTREE PRODUCTS INC	\$117.50
1639 <b>7</b> 133 B	Open	111220	10/31/20	11/12/20	001016 OFFICE DEPOT	\$7,223.80
705731786-01	Open	111220	10/16/20	11/12/20	1275 ORIENTAL TRADING CO	\$412.83
000020200542	Open	111220	10/08/20	11/12/20	003797 ORTON GILLINGHAM ONLINE ACADEMY	\$2,289.90
H-0068639	Open	111220	07/30/20	11/12/20	002723 OVERDRIVE	\$2,000.00
314331	Open	111220	09/29/20	11/12/20	101044 OVERHEAD DOOR OF GREATER PGH	\$422.51
10/21/2020	Open	111220	10/21/20	11/12/20	003062 PA PRINCIPALS ASSOCIATION	\$595.00
20/21 MEMBERSHIP	Open	111220	10/28/20	11/12/20	5164 PAAE	\$160.00
675416	Open	111220	10/23/20	11/12/20	003760 PENNSYLVANIA LEADERSHIP CHARTER SCHOOL	\$13,495.58
SEPT 30 2020	Open	111220	09/30/20	11/12/20	002682 PITTSBURGH EDUCATION CONSULTING, LLC	\$400.00
10/01/2020	Open	111220	10/01/20	11/12/20	003748 PROVIDENT CHARTER SCHOOL	\$7,116.00
7439980	Open	111220	10/07/20	11/12/20	9029 REALLY GOOD STUFF INC	\$117.59
REIMB MILEAGE AUG-	Open	111220	11/03/20	11/12/20	07118 RICK FORD	\$240.35
673515	Open	111220	10/10/20	11/12/20	003091 Reach Cyber Charter School	\$7,116.00
REIMB SOCIAL SCRIPTS	Open	111220	09/14/20	11/12/20	003999 SARAH MARTZ	\$20.38
REIMB SOCIAL SKILLS	Open	111220	10/23/20	11/12/20	003999 SARAH MARTZ	\$85.80
REF #60554952	Open	111220	10/28/20	11/12/20	102172 SCHOLASTIC INC.	\$956.50
M7013198 2	Open	111220	09/29/20	11/12/20	SCHOL SCHOLASTIC TEACHING RESOURCES	\$355.08
3780959-03	Open	111220	08/21/20	11/12/20	SCHOO SCHOOL HEALTH	\$109.95
3828266-00	Open	111220	09/16/20	11/12/20	SCHOO SCHOOL HEALTH	\$203.63
INV-200038726	Open	111220	10/16/20	11/12/20	003400 SCHOOL LIFE	\$238.04
0807524-IN	Open	111220	09/10/20	11/12/20	15515 SCHOOL NURSE SUPPLY, INC.	\$511.16
09252020	Open	111220	09/25/20	11/12/20	101047 SHARON CITY SCHOOL DISTRICT	\$262.56
655	Open	111220	10/23/20	11/12/20	003622 SHAWN COX COMPLETE HOME IMPORVEMENTS	\$2,980.00
4001	Open	111220	11/01/20	11/12/20	003994 SOTER TECHNOLOGIES, LLC	\$2,700.00
33982	Open	111220	10/02/20	11/12/20	002987 STAT Staffing Medical Services, Inc	\$438.80
34023	Open	111220	10/09/20	11/12/20	002987 STAT Staffing Medical Services, Inc	\$1,162.82
23678	Open	111220	10/15/20	11/12/20	0148 STEELE PRINT	\$38.00
10/02/2020	Open	111220	10/02/20	11/12/20	003997 STEPHEN MARK HAGBERG	\$110.00
REIMB EXPENSES	Open	111220	10/19/20	11/12/20	001459 SUSAN HULLIHEN	\$161.67
16003	Open	111220	10/13/20	11/12/20	0212 TEC ELECTRIC INC.	\$560.00
16006	Open	111220	10/13/20	11/12/20	0212 TEC ELECTRIC INC.	\$963.00
16023	Open	111220	10/23/20	11/12/20	0212 TEC ELECTRIC INC.	\$285.00
INV443378	Open	111220	10/06/20	11/12/20	001987 TESTOUT CORPORATION	\$470.00

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SEPT 2020	Open	111220	10/01/20	11/12/20	002785 THE WESTERN PA SCHOOL FOR BLIND CHILDREN	\$588.00
3638	Open	111220	09/01/20	11/12/20	4155 THE PREVENTION NETWORK	\$1,468.00
3651	Open	111220	10/01/20	11/12/20	4155 THE PREVENTION NETWORK	\$1,468.00
09/14-10/30/2020 MILEAGE	Open	111220	10/30/20	11/12/20	04351 TIM LINKENHEIMER	\$31.63
36419565	Open	111220	10/11/20	11/12/20	003175 TOSHIBA FINANCIAL SERVICES	\$9,550.00
2534255	Open	111220	10/08/20	11/12/20	003200 TOSHIBA BUSINESS SOLUTIONS	\$370.00
CI13001527	Open	111220	07/27/20	11/12/20	003926 TOWLIFT PITTSBURGH	\$16.68
129912	Open	111220	07/01/20	11/12/20	462 TOWN-COUNTRY LAWN & GARDEN CENTER	\$53.57
8834379	Open	111220	09/08/20	11/12/20	000812 TRANE INC	\$559.80
8957150	Open	111220	09/30/20	11/12/20	000812 TRANE INC	\$234.75
8112	Open	111220	10/07/20	11/12/20	4119 TRI-STATE FITNESS, INC.	\$400.00
8113	Open	111220	10/07/20	11/12/20	4119 TRI-STATE FITNESS, INC.	\$350.00
10/21/2020	Open	111220	10/21/20	11/12/20	003617 TRINITY RESTORATION SERVICES INC	\$14,912.00
186557037-001	Open	111220	10/01/20	11/12/20	06218 UNITED RENTALS, INC	\$290.00
CTL01738	Open	111220	08/21/20	11/12/20	004128 UNIVERSITY OF OREGON	\$2,050.00
20-00219	Open	111220	09/30/20	11/12/20	003296 VANCE'S LANDSCAPE SUPPLY, INC	\$1,650.00
13899	Open	111220	09/18/20	11/12/20	0112 VENEZIE SPORTING GOODS	\$28.00
5378995	Open	111220	10/06/20	11/12/20	000406 VERNIER SOFTWARE & TECHNOLOGY	\$2,691.83
1389	Open	111220	10/28/20	11/12/20	002754 WEISS BURKHARDT KRAMER LLC	\$4,650.36
100	Open	111220	10/16/20	11/12/20	002127 WESTERN PA PSYCH CARE	\$40,000.00
162066	Open	111220	09/25/20	11/12/20	004174 WILD SIDE NORTH	\$118.00
S2433548.001	Open	111220	10/06/20	11/12/20	168 YESCO	\$331.50
S2439102.001	Open	111220	10/15/20	11/12/20	168 YESCO	\$92.50
	Total (			\$900,014.2		
	Total F	Paid		\$0.0	0 Grand Total 209 Paid/Open Invoices	\$900,014.29

Release Dates 09/04/02 - 11/12/20

### Blackhawk School District Invoice Listing 2020-2021 for FUND: 32 Vendor # 000011 - THE

Page: 1 BAR043

Invoice #	Stat	Batch	Invoice Date	Release Date	Vendor Number/Name	Invoice Amount
PSI172019	Open	111220	10/21/20	11/12/20	003240 A.G. Mauro Company	\$1,357.00
APPLICATION 4	Open	111220	09/30/20	11/12/20	001047 BLACKHAWK NEFF	\$14,028.28
APPLICATION 4	Open	111220	10/19/20	11/12/20	004147 D & G MECHANICAL INC	\$11,811.60
3620	Open	111220	09/30/20	11/12/20	0780 ECKLES ARCHITECTURE	\$4,533.91
3621	Open	111220	09/30/20	11/12/20	0780 ECKLES ARCHITECTURE	\$12,507.99
042	Open	111220	11/01/20	11/12/20	003354 INTEGRATED ENVIRONMENTAL SERVICES, LLC	\$1,250.00
00728305	Open	111220	09/30/20	11/12/20	6095 PROFESSIONAL SERVICE INDUSTRIES INC	\$1,143.00
APPLICATION 5	Open	111220	10/05/20	11/12/20	004117 WHEELS MECHANICAL CONTRACTING	\$8,478.75
OCT 1 2020	Open	1 <b>1</b> 1220	10/01/20	11/12/20	004117 WHEELS MECHANICAL CONTRACTING	\$1,163.99
	Total (	Open		\$56,274.5	52	
	Total I	Paid		\$0.0	Grand Total 9 Paid/Open Invoices	\$56,274.52

Release Dates 09/04/02 - 11/12/20

### Blackhawk School District Invoice Listing 2020-2021 for FUND: 51 Vendor # 000011 - THE

Page: 1 BAR043

			Invoice	Release		
Invoice #	Stat	Batch	Date	Date	Vendor Number/Name	Invoice Amount
OCT 2020	Open	111220	10/31/20	11/12/20	002796 ALFRED NICKLES BAKERY, INC	\$858.94
REIMB LUNCH ACCT	Open	111220	10/06/20	11/12/20	004197 APRIL MURRA	\$132.10
REIMB MILEAGE OCT	Open	111220	11/02/20	11/12/20	002925 Cherie Fleischman	\$52.33
REIMB PETTY CASH OCT	Open	111220	11/01/20	11/12/20	002925 Cherie Fleischman	\$25.72
ST091967	Open	111220	10/08/20	11/12/20	002794 IMLER'S	\$272.00
OCT 2020	Open	111220	10/30/20	11/12/20	004185 MONTEVERDE'S INC	\$4,135.07
16397133	Open	111220	10/31/20	11/12/20	001016 OFFICE DEPOT	\$70.56
2368	Open	111220	10/24/20	11/12/20	001458 RAYBURG APPLIANCE SERVICE, INC	\$195.75
REIMB MILEAGE OCT	Open	111220	11/02/20	11/12/20	003057 SHELLEY HORTON	\$174.46
288184	Open	111220	10/12/20	11/12/20	001861 TRIMARK	\$587.10
292066	Open	111220	10/23/20	11/12/20	001861 TRIMARK	\$335.12
OCT 2020	Open	111220	10/31/20	11/12/20	003979 TURNER DAIRY FARMS INC	\$6,461.02
OCT 2020	Open	111220	10/31/20	11/12/20	002795 US FOODS, INC	\$20,719.08
001576	Open	111220	10/07/20	11/12/20	1305 VALLEY REFRIGERATION INC	\$383.01
001577	Open	111220	10/07/20	11/12/20	1305 VALLEY REFRIGERATION INC	\$70.00
	Total (	Open		\$34,472.2	6	
	Total F	Paid		\$0.0	0 Grand Total 15 Paid/Open Invoices	\$34,472.26

### A RESOLUTION OF THE BOARD OF SCHOOL DIRECTORS OF THE \_\_\_\_

### AUTHORIZING THE PARTICIPATION IN AND APPOINTMENT OF REPRESENTATIVES TO THE ALLEGHENY INTERMEDIATE UNIT JOINT PURCHASING PROGRAM

10 THE ALLEGHENY I	NIERMEDIATE UNIT JOINT PURCHASING PROGRAM
materials, supplies, equipment an joint purchasing arrangements et agreement entitled "Joint Purcha Unit and as presented at this m "District/School") an opportunit	the cost of preparing specifications and advertising for bids for school and services, as well as bulk price advantages, may be obtained through intered into by a number of school entities in the same area; and an using Agreement," in a form prepared by the Allegheny Intermediate seeting, would afford the
THEREFORE, in order to supplies, equipment and services	obtain the potential advantages of joint purchasing of school materials,
said Joint Purchasing Agreement Joint Purchasing Program; directs of this Resolution; directs its Sec Intermediate Unit the adoption of	ne Board of School Directors of this District/School hereby approves and authorizes its participation in the Allegheny Intermediate Unit is that a copy thereof be filed with the minutes of this meeting as part retary to certify to the Executive Director of the Allegheny It this Resolution and the appointment of primary and alternate asing Program; and directs its proper officers to execute said rict/School.
CERTIFICATION OF	ADOPTION OF RESOLUTION AND OF APPOINTEES
thereof duly held on	, Secretary of District/School, certify that the olution adopted by said Board at a duly advertised public meeting, that the vote thereon was in favor and and that a record showing each member's vote thereon is set forth in
	Board of School Directors designates the following representatives to referred to in said Resolution (conditioned upon said Agreement
Primary Representative	Alternate Representative
Name:	Name:
Title:	Title:
E-mail:	E-mail:
IN WITNESS THEREOF	I have hereunto set my hand and the seal of said District/School
· · · · · · · · · · · · · · · · · · ·	, 2020.
	Board Secretary



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ESL School District Liaisons/TransPerfect Subscribers

From:

Dr. Kelly A. Noyes

K-12 ESL Program Director

Date:

November 2, 2020

Subject:

Memorandum of Understanding Re: Translation Services

The K-12 English as a Second Language Department of the Allegheny Intermediate Unit has entered into a contractual agreement with TransPerfect Remote Interpreting to provide telephone voice interpretation for non-English speaking parents and families in participating school districts.

Each school district that participates in this joint purchasing opportunity, effective February 10, 2021, agrees to the following:

- A twelve-month commitment beginning February 10, 2021 through February 10, 2022.
- An annual fee of \$120 (\$10/month) paid to the AIU K-12 ESL Department to cover operating costs, contractual minimums, and fees. (Invoice to follow.)
- Payment of actual usage costs at a rate not to exceed:
  - o \$0.90 per minute for all languages
- Video translation services including ASL are also available to consortium members at a rate of \$3.25 per minute.
- Members of the consortium will also have access to written document translation at an additional cost but at a consortium pricing rate. Quotes for this service are free. This would be arranged directly between the school district and TransPerfect Remote Interpreting.

The	_School/District:
☐ is in agreement with the aforem opportunity.	nentioned terms and is choosing to participate in this
$\hfill \square$ is NOT in agreement with the at opportunity.	forementioned terms and chooses NOT to participate in this
Signature	Date
Print Name	_
Invoices should be sent to (name,	title, address & email):

### EQUIPMENT SALE QUOTE

# 186093466

BRANCH 19E 601 PITTSBURGH RD SUITE 700 BUTLER PA 16002-4029 724-586-5500

BLACKHAWK HIGH SCHOOL 500 BLACKHAWK RD

x:4TH STREET@MAIN STREET
BEAVER FALLS PA 15010-1410

Office: 724-846-6600 Cell: 724-581-7779

BLACKHAWK SCHOOL DISTRICT 500 BLACKHAWK RD BEAVER FALLS PA 15010-1410 Customer # : 915801 Quote Date : 09/18/20

UR Job Loc : HIGH SCHOOL, BEAVER UR Job # : 2 - BLACKHAWK SCHOOL P.O. # : TBD

P.O. # : TBD
Ordered By : DARRIN FLEISCHMAN
Written By : DAVID MATTINI
Salesperson : DAVID MATTINI

This is not an invoice Please do not pay from this document

Qty Equipment # Price 10347198 CC: 320-4000 LIGHT TOWER, 6KW Amount 1500.00 Make: MAGNUM PRO Model: MLT3060 Model Year: 15-HR OUT: 6511.100 HR.MTR.REPLACED AT: 10376288 CC: 320-4000 1500. 1500.00 Serial #: 1501581 151.300 TOTAL HRS: LIGHT TOWER, 6KW
LIGHT TOWER, 6KW
Make: MAGNUM PRO Model: MLT3060
Model Year: 15
HR OUT: 815.943 HR.MTR.REPLACED AT: 6662.400 1500.00 1500.00 Serial #: 1504024 7534.121 TOTAL HRS: 8350.064 Sub-total: 3000.00 CONTACT: DARRIN FLEISCHMAN Total: 3000.00 CELL#: 724-581-7779

Actual equificent.

Actual be different.

None been sold.

Nove been sold.

lote: This proposal may be withdrawn if not accepted within 30 days.

Date: 09/21/20 Time: 09:47:29

Page: 1 BAR012

16,655.17 Blackhawk School District Vendor Activity for 06218 UNITED RENTALS, INC Date Range: 07/01/17 - 09/30/18

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	07/27/18	Senior building Repairs & Maint							
			5690/10-2620-431-000-30-81-000	12044 R	8102010				
	0770710	Services				159208800-001	1,757.00	81/7/160	
	074640	Middle School- Building Repairs & Maint	5689/10-2620-431-000-20-51-000 P	7,021				103000	Z
		Services			2018-2019	159070984-007	104.00		
	07/16/18	High School-Building Repairs & Maint	2204 15-2020-43 1-000-30-87-000			-		08/14/18	Z
		Fail Dervices		12672 R	2018-2019	159070984-001	104,00		
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		Northwest Francisco	5691/10-2620-432-000-10-21-000	11516 R	2017-2018	יישריים ניכוים ו			
	11/03/17	Rental Equipment				152567827.004	490,98	01/16/18	Z
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1,418.90		School Sponsored Student Activity	6519/10-3210-442-000-00-00-00-					11/17/17	8
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	(7/54)47	Middle School- Equipment Renairs &	5694/10-2620-432-000-20-51-000	10589 R	8102-1102	MODEL STREET			
	06/15/17	Professional Services				148441140.001	634,43	08/18/17	Z
	3	Oper Of Building Succession	2764/10-2820-330-000-00-00-000	10469 R	2016-2017	147333422-001	/UZ.33		
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CHK TOTAL:

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OTH TOTAL:

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Date: 09/21/20 Time:09:48:10

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## Vendor Activity for 06218 UNITED RENTALS, INC Date Range: 07/01/18 - 09/30/19 Blackhawk School District

Page: 1 BAR012

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### Date: 09/21/20 Time: 09:48:51

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# Blackhawk School District Vendor Activity for 06218 UNITED RENTALS, INC Date Range: 07/01/19 - 08/31/20

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Page: 1 BAR012

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			Services	ß		J	277	2010 2020	178022668-po-1	N	303.92	02/21/20	Ž
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### Fw: Send data from MFP11817028 09/21/2020 09:56

① You replied on Mon 9/21/2020 10:12 AM

NW

Nancy Weatherly Mon 9/21/2020 9:59 AM To: Darrin Fleischman

凸 5 5 - ...

DOC092120-0921202009564...

Darrin,

over the last 3 years we have spent 5538.82 on lighting rentals 18/19 was the bulk of the spending

Nancy L. Weatherly Blackhawk School District 500 Blackhawk Road Beaver Falls, PA 15010 724-846-6600 ext. 1007

From: Copier User <copier@bsd.k12.pa.us>
Sent: Monday, September 21, 2020 9:56 AM
To: Nancy Weatherly <weatherlyn@bsd.k12.pa.us>
Subject: Send data from MFP11817028 09/21/2020 09:56

Scanned from MFP11817028 User Name: weatherlyn Date:09/21/2020 09:56 Pages:3 Resolution:200x200 DPI

Reply Forward



Trane U.S. Inc. 400 Business Center Dr. Pittsburgh, PA 15205 Phone: (412) 747-4582

Fax: (412) 747-4550

September 30, 2020

**Blackhawk School District** 500 Blackhawk Road Beaver Falls, PA 15010

PROJECT NAME: Blackhawk:SD Intermediate School Chiller Inspection

We are pleased to offer you this proposal for performance of the following services for the Equipment listed. Services will be performed using Trane's Exclusive Service Procedure to ensure you get full benefit of our extensive service experience, coupled with the distinct technical expertise of an HVAC Equipment manufacturing leader. Our innovative procedure is environmentally and safety conscious, and aligns expectation of work scope while providing efficient and productive delivery of services.

### Blackhawk Intermediate School

The following "Covered Equipment" will be serviced at Blackhawk Intermediate School:

Equipment	Qty	Manufacturer	Model Number	Serial Number	Asset Tag
Rotary Chiller	1	Trane	RTAC2504UT	U10K08628	

### RTAC Rotary Chiller - One Maintenance Inspection

### General Assembly

- Visually inspect for leaks and report leak check result.
- Check the condenser fans for clearances and free operation.
- Check tightness of condenser fan motor mounting brackets.
- Clean and wash condenser coils.
- Verify the performance of the fan control inverter VFD, if applicable.

### Controls and Safeties

- Inspect the control panel for cleanliness.
- Inspect wiring and connections for tightness and signs of overheating and discoloration.
- Verify the working condition of all indicator/alarm lights and LED/LCD displays.
- Check the operation of the chilled water pump starter auxiliary contacts.

### Lubrication System

- Pull oil samples for spectroscopic analysis.
- Check oil for discoloration.
- Verify the operation of the oil heaters.

### Motor and Starter

- Clean the starter cabinet and starter components.
- Inspect wiring and connections for tightness and signs of overheating and discoloration.
- Check the condition of the contacts for wear and pitting.
- Check contactors for free and smooth operation.
- Check all mechanical linkages for wear, security and clearances.
- Verify tightness of the motor terminal connections.
- Meg the motor and record readings.
- Verify the operation of the electrical interlocks.

Measure voltage and record. Voltage should be nominal voltage ±10%.

### Vibration Analysis

Perform compressor vibration analysis

### PRICING AND ACCEPTANCE

TOTAL PRICE:....\$ 2,686.00

### **CLARIFICATIONS**

- 1. Any service not listed is not included.
- 2. Work will be performed during normal Trane business hours.
- 3. This proposal is valid for 30 days from September 30, 2020

I appreciate the opportunity to earn your business, and look forward to helping you with all of your service needs. Please contact me if you have any questions or concerns.

Sincerely.

Richard Faychak Account Manager

### **COVID-19 NATIONAL EMERGENCY CLAUSE**

The parties agree that they are entering into this Agreement while the nation is in the midst of a national emergency due to the Covid-19 pandemic ("Covid-19 Pandemic"). With the continued existence of Covid-19 Pandemic and the evolving guidelines and executive orders, it is difficult to determine the impact of the Covid-19 Pandemic on Trane's performance under this Agreement. Consequently, the parties agree as follows:

1. Each party shall use commercially reasonable efforts to perform its obligations under the Agreement and to meet the schedule and completion dates, subject to provisions below;

2. Each party will abide by any federal, state or local orders, directives, or advisories regarding the Covid-19 Pandemic with respect to its performance of its obligations under this Agreement and each shall have the sole discretion in determining the appropriate and responsible actions such party shall undertake to so abide or to safeguard its employees, subcontractors, agents and suppliers;

3. Each party shall use commercially reasonable efforts to keep the other party informed of pertinent updates or developments regarding its obligations as the Covid-19 Pandemic situation evolves; and

4. If Trane's performance is delayed or suspended as a result of the Covid-19 Pandemic, Trane shall be entitled to an equitable adjustment to the project schedule and/or the contract price.

not to exceed to

This agreement is subject to Customer's acceptance of the attached Trane Terms and Conditions – Quoted Service.

CUSTOMER ACCEPTANCE	<del></del>
Authorized Representative	- in the second
Printed Name	:
Title	<del> </del>
Purchase Order	
Acceptance Date	Mare dan lahu 2006, gazzak - Marekili kenalar ada 3,949

### TERMS AND CONDITIONS - QUOTED SERVICE "Company" shall mean Trane U.S. Inc..

To obtain repair service within the scope of Services as defined, contact your local Trane District office identified on the first page of the Agreement by calling the telephone number stated on that page. That Trane District office is responsible for Trane's performance of this Agreement, Only Trane authorized personnel may perform service under this Agreement, For Service covered under this Agreement, Trane will be responsible for the cost of transporting a part requiring service.

- 1. Agreement. These terms and conditions are an integral part of Company's offer and form the basis of any agreement (the "Agreement") resulting from Company's proposal (the "Proposal") for the services (the "Services") on equipment listed in the Proposal (the "Covered Equipment"). COMPANY'S TERMS AND CONDITIONS ARE SUBJECT TO PERIODIC CHANGE OR AMENDMENT.
- 2. Connected Services. In addition to these terms and conditions, the Connected Services Terms of Service ("Connected Services Terms"), available at <a href="https://www.trane.com/TraneConnectedServicesTerms">https://www.trane.com/TraneConnectedServicesTerms</a>, as updated from time to time, are incorporated herein by reference and shall apply to the extent that Company provides Customer with Connected Services, as defined in the Connected Services Terms.
- 3. Acceptance. The Proposal is subject to acceptance in writing by the party to whom this offer is made or an authorized agent ("Customer") delivered to Company within 30 days from the date of the Proposal. If Customer accepts the Proposal by placing an order, without the addition of any other terms and conditions of sale or any other modification, Customer's order shall be deemed acceptance of the Proposal subject to Company's terms and conditions. If Customer's order is expressly conditioned upon the Company's acceptance or assent to terms and/or conditions other than those expressed herein, return of such order by Company with Company's terms and conditions attached or referenced serves as Company's notice of objection to Customer's terms and as Company's counter-offer to provide Services in accordance with the Proposal. If Customer does not reject or object in writing to Company within 10 days, the Company's counter-offer will be deemed accepted. Customer's acceptance of the Services by Company will in any event constitute an acceptance by Customer of Company's terms and conditions. In the case of a dispute, the applicable terms and conditions will be those in effect at the time of delivery or acceptance of the Services. This Agreement is subject to credit approval by Company. Upon disapproval of credit, Company may delay or suspend performance or, at its option, renegotiate prices and/or terms and conditions with Customer. If Company and Customer are unable to agree on such revisions, this Agreement shall be cancelled without any liability, other than Customer's obligation to pay for Services rend ered by Company to the date of cancellation.
- 4. Cancellation by Customer Prior to Services; Refund. If Customer cancels this Agreement within (a) thirty (30) days of the date this Agreement was mailed to Customer or (b) twenty (20) days of the date this Agreement was delivered to Customer, if it was delivered at the time of sale, and no Services have been provided by Company under this Agreement, the Agreement will be void and Company will refund to Customer, or credit Customer's account, the full Service Fee of this Agreement that Customer paid to Company, if any. A ten percent (10%) penalty per month will be added to a refund that is due but is not paid or credited within forty-five (45) days after return of this Agreement to Company. Customer's right to cancel this Agreement only applies to the original owner of this Agreement and only if no Services have been provided by Company under this Agreement prior to its return to Company.
- 5. Cancellation by Company. This Agreement may be cancelled by Company for any reason or no reason, upon written notice from Company to Customer no later than 30 days prior to performance of any Services hereunder and Company will refund to Customer, or credit Customer's account, that part of the Service Fee attributable to Services not performed by Company. Customer shall remain liable for and shall pay to Company all amounts due for Services provided by Company and not yet paid.
- 6. Services Fees and Taxes. Fees for the Services (the "Service Fee(s)") shall be as set forth in the Proposal and are based on performance during regular business hours. Fees for outside Company's regular business hours and any after-hours services shall be billed separately according to the then prevailing overtime or emergency laborilabour rates. In addition to the stated Service Fee, Customer shall pay all taxes not legally required to be paid by Company or, alternatively, shall provide Company with acceptable tax exemption certificates. Customer shall pay all costs (Including attorneys' fees) incurred by Company in attempting to collect amounts due.
- 7. Payment. Payment is due upon receipt of Company's invoice. Company reserves the right to add to any account outstanding formore than 30 days a service charge equal to the lesser of the maximum allowable legal interest rate or 1.5% of the principal amount due at the end of each month. Customer shall pay all costs (including attorneys' fees) incurred by Company in attempting to collect amounts due or otherwise enforcing these terms and conditions.
- 8. Customer Breach. Each of the following events or conditions shall constitute a breach by Customer and shall give Company the right, without an election of remedies, to terminate this Agreement or suspend performance by delivery of written notice: (1) Any failure by Customer to pay amounts when due; or (2) any general assignment by Customer for the benefit of its creditors, or if Customer becomes bankrupt or insolvent or takes the benefit of any statute for bankrupt or insolvent debtors, or makes or proposes to make any proposal or arrangement with creditors, or if any steps are taken for the winding up or other termination of Customer or the ilquidation of its assets, or if a trustee, receiver, or similar person is appointed over any of the assets or interests of Customer; (3) Any representation or warranty furnished by Customer in connection with this Agreement is false or misleading in any material respect when made; or (4) Any failure by Customer to perform or comply with any material provision of this Agreement. Customer shall be liable to the Company for all Services furnished to date and all damages sustained by Company (Including lost profit and overhead)
- 9. Performance. Company shall perform the Services in accordance with industry standards generally applicable in the state or province where the Services are performed under similar droumstances as of the time Company performs the Services. Company is not liable for any claims, damages, losses, or expenses, arising from or related to work done by or services provided by individuals or entities that are not employed by or hired by Company. Company may refuse to perform any Services or work where working conditions could endanger property or put at risk the safety of people. Parts used for any repairs made will be those selected by Company as suitable for the repair and may be parts not manufactured by Company. Customer must reimburse Trane for services, repairs, and/or replacements performed by Trane at Customer's request beyond the scope of Services or otherwise excluded under this Agreement. The reimbursement shall be at the then prevailing applicable regular, overtime, or holiday rates for labor/labour and prices for materials. Prior to Trane performing the additional services, repairs, and/or replacements, Customer may request a separate written quote stating the work to be performed and the price to be paid by Customer for the work.
- 10. Customer Obligations. Customer shall: (a) provide Company reasonable and safe access to the Covered Equipment and areas where Company is to work and (b) unless otherwise agreed by Customer and Company, at Customer's expense and before the Services begin, Customer will provide any necessary access platforms, catwalks to safely perform the Services in compliance with OSHA, state, or provincial industrial safety regulations or any other applicable industrial safety standards or guidelines.
- 11. Exclusions. Unless expressly included in the Proposal, the Services do not include, and Company shall not be responsible for or liable to the Customer for, any daims, losses, damages or expenses suffered by the Customer in any way connected with, relating to or arising from any of the following:
- (a) Any guarantee of room conditions or system performance;
- (b) Inspection, operation, maintenance, repair, replacement or performance of worker services outside the Services;

(c) Damage, repairs or replacement of parts made necessary as a result of the acts or omission of Customer or any Event of Force Majeure; (d) Any claims, damages, losses, or expenses, arising from or related to conditions that existed in, on, or upon the premises before the effective date of this Agreement ("Pre-Existing Conditions") including, without limitation, damages, losses, or expenses involving a Pre-Existing Condition of building envelope issues, mechanical issues, plumbing issues, and/or indoor air quality issues involving mold/mould, bacteria, microbial growth, fungior other contaminates or airborne biological agents; and

(e) Replacement of refrigerant is excluded, unless replacement of refrigerant is expressly stated as included with the Proposal.

12. Limited Warranty. Company warrants that: (a) the material manufactured by Company and provided to the Customer in performance of the Services is free from defects in material and manufacture for a period of 12 months from the earlier of the date of equipment start-up or replacement and (b) the laborilabour portion of the Services is warranted to have been properly performed for a period of 90 days from date of completion (the "Limited Warranty"). Company obligations of equipment start-up, if any are stated in the Proposal, are coteminous with the Limited Warranty period. Defects must be reported to Company within the Limited Warranty period. Company's obligation under the Limited Warranty is limited to repairing or replacing the defective part at its option and to correcting any improperty performed labor/labour. No flability whatsoever shall attach to Company until the Services have been paid for in full. Exclusions from this Limited Warranty include claims, losses, damages, and expenses in any way connected with, related to, or arising from failure or malfunction of equipment due to the following: wear and tear; end of life failure; corrosion; erosion; deterioration; Customer's failure to follow the Company-provided maintenance plan; unauthorized or improper maintenance; unauthorized or improper parts or material; refrigerant not supplied by Trane; and modifications made by others to Company's equipment. Company shall not be obligated to pay for the cost of lost refrigerant or lost product. So me components of Company equipment may be warranted directly from the component supplier, in which case this Limited Warranty shall not apply to those components and any warranty of such components shall be the warranty given by the component supplier. Notwithstanding the foregoing, all warranties provided herein terminate upon termination or cancellation of this Agreement. Equipment, material and/or parts that are not manufactured by Company are not warranted by Company and have such warranties as may be extended by the respective manufacturer. THE REMEDIES SET FORTH IN THIS LIMITED WARRANTY ARE THE SOLE AND EXCLUSIVE REMEDIES FOR WARRANTY CLAIMS PROVIDED BY COMPANY TO CUSTOMER UNDER THIS AGREEMENT AND ARE IN LIEU OF ALL OTHER WARRANTIES AND LIABILITIES, LIABILITIES, CONDITIONS AND REMIDIES, WHETHER IN CONTRACT, WARRANTY, STATUTE, OR TORT (INCLUDING NEGLIGENCE), EXPRESS OR IMPLIED, IN LAW OR IN FACT, INCLUDING ANY IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR USE OR FITNESS FOR A PARTICULAR PURPOSE AND/OR OTHERS ARISING FROM COURSE OF DEALING OR TRADE. COMPANY EXPRESSLY DISCLAIMS ANY REPRESENTATIONS OR WARRANTIES, ENDORSEMENTS OR CONDITIONS OF ANY KIND. EXPRESS OR IMPLIED, INCLUDING ANY IMPLIED WARRANTIES OF QUALITY, FITNESS, MERCHANTABILITY, DURABILITY AND/OR OTHERS ARISING FROM COURSE OF DEALING OR TRADE OR REGARDING PREVENTION BY THE SCOPE OF SERVICES, OR ANY COMPONENT THEREOF, OF MOLD/MOULD, FUNGUS, BACTERIA, MICROBIAL GROWTH, OR ANY OTHER CONTAMINATES. COMPANY EXPRESSLY DISCLAIMS ANY LIABILITY IF THE SCOPE OF SERVICES OR ANY COMPONENT THEREOF IS USED TO PREVENT OR INHIBIT THE GROWTH OF SUCH MATERIALS. THE WARRANTY AND LIABILITY SET FORTH IN THIS AGREEMENT ARE IN LIEU OF ALL OTHER WARRANTIES AND LIABILITIES, WHETHER IN CONTRACT OR IN NEGLIGENCE, EXPRESS OR IMPLIED, IN LAW OR IN FACT, INCLUDING IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE.

13. Indemnity. To the maximum extent permitted by law, Company and Customer shall indemnify and hold harmless each other from any and all daims, actions, costs, expenses, damages and liabilities, including reasonable attorneys' fees, resulting from death or bodily injury or damage to real or personal property, to the extent caused by the negligence or misconduct of the indemnifying party, and/or its respective employees or authorized agents in connection with their activities within the scope of this Agreement. Neither party shall indemnify the other against claims, damages, expenses, or liabilities to the extent attributable to the acts or omissions of the other party or third parties. If the parties are both at fault, the obligation to indemnify shall be proportional to their relative fault. The duty to indemnify and hold hamless will continue in full force and effect, notwithstanding the expiration or early termination of this Agreement, with respect to any dalms based on facts

or conditions that occurred prior to expiration or termination of this Agreement.

14. Limitation of Liability. NOTWITHSTANDING ANYTHING TO THE CONTRARY, NEITHER PARTY SHALL BE LIABLE FOR SPECIAL, INCIDENTAL, INDIRECT, OR CONSEQUENTIAL LOSSES OR DAMAGES OF ANY KIND (INCLUDING WITHOUT LIMITATION REFRIGERANT LOSS, PRODUCT LOSS, LOST REVENUE OR PROFITS, OR LIABILITY TO THIRD PARTIES), OR PUNITIVE DAMAGES WHETHER BASED IN CONTRACT, WARRANTY, STATUTE, TORT (INCLUDING NEGLIGENCE), STRICT LIABILITY, INDEMNITY OR ANY OTHER LEGAL THEORY OR FACTS. NOTWITHSTANDING ANY OTHER PROVISION OF THIS AGREEMENT, THE TOTAL AND AGGREGATE LIABILITY OF THE COMPANY TO THE CUSTOMER WITH RESPECT TO ANY AND ALL CLAIMS CONNECTED WITH, RELATED TO OR ARISING FROM THE PERFORMANCE OR NON-PERFORMANCE OF THIS AGREEMENT, WHETHER BASED IN CONTRACT, WARRANTY, STATUTE, TORT (INCLUDING NEGLIGENCE), STRICT LIABILITY, INDEMNITY OR ANY OTHER LEGAL THEORY OR FACTS, SHALL NOT EXCEED THE COMPENSATION RECEIVED BY COMPANY UNDER THIS AGREEMENT. IN NO EVENT SHALL SELLER BE LIABLE FOR ANY DAMAGES (WHETHER DIRECT OR INDIRECT) RESULTING FROM MOLD, FUNGUS, BACTERIA, MICROBIAL GROWTH, OR OTHER CONTAMINATES OR AIRBORNE BIOLOGICAL AGENTS. TO THE MAXIMUM EXTENT ALLOWED BY LAW, COMPANY SHALL NOT BE LIABLE FOR ANY OF THE FOLLOWING IN CONNECTION WITH PROVIDING THE ENERGY AND BUILDING PERFORMANCE SERVICES: INTERRUPTION, DELETION, DEFECT, DELAY IN OPERATION OR TRANSMISSION; CUSTOMER'S NETWORK SECURITY; COMPUTER VIRUS; COMMUNICATION FAILURE; THEFT OR DESTRUCTION OF DATA; GAPS IN DATA COLLECTED; AND UNAUTHORIZED ACCESS TO CUSTOMER'S DATA OR COMMUNICATIONS NETWORK.

15. Asbestos and Hazardous Materials. The Services expressly exclude any identification, abatement, cleanup, control, disposal, removal or other work connected with asbestos or other hazardous materials (collectively, "Hazardous Materials"). Should Company become aware of or suspect the presence of Hazardous Materials, Company may immediately stop work in the affected area and shall notify Customer. Customer will be responsible for taking any and all action necessary to correct the condition in accordance with all applicable laws and Customer shall be exclusively responsible for any daims, liability, fees and penalties, and the payment thereof, alising out of or relating to any Hazardous Materials on or about the premises, not brought onto the premises by Company. Company shall be required to

resume performance of the Services only when the affected area has been rendered harmless.

16. Insurance. Company agrees to maintain the following insurance during the term of the contract with limits not less than shown below and will, upon request from Customer, provide a Certificate of evidencing the following coverage:

Commercial General Liability

\$2,000,000 per occurrence

Automobile Liability

\$2,000,000 CSL

Workers Compensation

Statutory Limits

if Customer has requested to be named as an additional insured under Company's insurance policy, Company will do so but only subject to Company's manuscript additional insured endorsement under its primary Commercial General Liability policies. In no event does Company or Its insurer waive its right of subrogation

17. Force Majeure. Company's duty to perform under this Agreement is contingent upon the non-occurrence of an Event of Force Majeure. If Company shall be unable to carry out any material obligation under this Agreement due to an Event of Force Majeure, this Agreement shall at Company's election (i) remain in effect but Company's obligations shall be suspended until the uncontrollable event terminates or (ii) be terminated upon ten (10) days notice to Customer, in which event Customer shall pay Company for all parts of the Services furnished to the date of termination. An "Event of Force Majeure" shall mean any cause or event beyond the control of Company. Without limiting the foregoing, "Event of Force Majeure" includes: acts of God; acts of terrorism, war or the public enemy; flood; earthquake; lightning; tornado; storm; fire; civil disobedience; pandemic insurrections; riots; labor disputes; labor or material shortages; sabotage; restraint by court order or public authority (whether valid or invalid), and action or non-action by or inability to obtain or keep in force the necessary governmental authorizations, permits, ficenses, certificates or approvals if not caused by Company and the requirements of any applicable government in any manner that diverts either the material or the finished product to the direct or indirect benefit of the government.

18. General. Except as provided below, to the maximum extent provided by law, this Agreement is made and shall be interpreted and enforced in accordance with the laws of the state or province in which the Services are performed without regard to choice of law principles which might otherwise call for the application of a different state's or province's law. Any dispute arising under or relating to this Agreement that is not disposed of by agreement shall be decided by litigation in a court of competent jurisdiction located in the state or province in which the Services are performed. Any action or suit arising out of or related to this Agreement must be commenced within one year after the cause of action has accrued. To the extent the premises are owned and/or operated by any agency of the United States Federal Government, determination of any substantive issue of law shall be according to the United States Federal common law of Government contracts as enundated and applied by Federal judicial bodies and boards of contract appeals of the Federal Government. This Agreement contains all of the agreements, representations and understandings of the parties and supersedes all previous understandings, commitments or agreements, oral or written, related to the Services. No documents shall be incorporated herein by reference except to the extent Company is a signatory thereon. If any term or condition of this Agreement is invalid, illegal or incapable of being enforced by any rule of law, all other terms and conditions of this Agreement will nevertheless remain in full force and effect as long as the economic or legal substance of the transaction contemplated hereby is not affected in a manner adverse to any party hereto. Customer may not assign, transfer, or convey this Agreement, or any part hereof, without the written consent of Company. Subject to the foregoing, this Agreement shall bind and inure to the benefit of the parties hereto and their permitted successors and assigns. This Agreement may be executed in several counterparts, each of which when executed shall be deemed to be an original, but all together shall constitute but one and the same Agreement. A fully executed facsimile copy hereof or the several counterparts shall suffice as an original. No modifications, additions or changes may be made to this Agreement except in a writing signed by Company. No fallure or delay by the Company in enforcing any right or exercising any remedy under this Agreement shall

be deemed to be a walver by the Company of any right or remedy.

19. Equal Employment Opportunity/Affirmative Action Clause. Company is a United States federal contractor that compiles fully with Executive Order 11246, as amended, and the applicable regulations contained in 41 C.F.R. Parts 60-1 through 60-60, 29 U.S.C. Section 793 and the applicable regulations contained in 41 C.F.R. Part 60-741; and 38 U.S.C. Section 4212 and the applicable regulations contained in 41 C.F.R. Part 60-250; and Executive Order 13496 and Section 29 CFR 471, appendix A to subpart A, regarding the notice of employee rights in the United States and with Canadian Charter of Rights and Freedoms Schedule B to the Canada Act 1982 (U.K.) 1982, c. 11 and applicable Provincial Human Rights Codes and employment law in Canada.

### 20. U.S. Government Contracts.

The following provision applies only to direct sales by Company to the US Government. The Parties acknowledge that all items or services ordered and delivered under this Agreement / Purchase Order are Commercial Items as defined under Part 12 of the Federal Acquisition Regulation (FAR). In particular, Company agrees to be bound only by those Federal contracting clauses that apply to "commercial" suppliers and that are contained in FAR 52.212-5(e)(1). Company complies with 52.219-8 or 52.219-9 in its service and installation contracting business. The following provision applies only to indirect sales by Company to the US Government. As a Commercial Item Subcontractor, Company accepts only the following mandatory flow down provisions: 52.219-8; 52.222-26; 52.222-36; 52.222

21. Limited Waiver of Sovereign Immunity. If Customer is an Indian tible (in the U.S.) or a First Nation or Band Council (in Canada), Customer, whether acting in its capacity as a government, governmental entity, a duly organized corporate entity or othe rwise, for itself and for its agents, successors, and assigns: (1) hereby provides this limited waiver of its sovereign immunity as to any damages, claims, lawsuit, or cause of action (herein "Action") brought against Customer by Company and arising or all eged to arise out of the furnishing by Company of any product or service under this Agreement, whether such Action is based in contract, tort, strict liability, civil liability or any other legal theory; (2) agrees that jurisdiction and venue for any such Action shall be proper and valid (a) if Customer is in the U.S., in any state or United States court located in the state in which Company is performing this Agreement or (b) if Customer is in Canada, in the superior court of the province or tentiory in which the work was performed; (3) expressly consents to such Action, and waives any objection to jurisdiction or venue; (4) waives any requirement of exhaustion of tribal court or administrative remedies for any Action arising out of or related to this Agreement; and (5) expressly acknowledges and agrees that Company is not subject to the jurisdiction of Customer's tribal court or any similar tribal forum, that Customer will not bring any action against Company in tribal court, and that Customer will not avail itself of any ruling or direction of the tribal court permitting or directing it to suspend its payment or other obligations under this Agreement. The individual signing on behalf of Customer warrants and represents that such individual is duly authorized to provide this waiver and enter into this Agreement and that this Agreement constitutes the valid and legally binding obligation of Customer, enforceable in accordance with listerms.

1-10.48 (0919) Supersedes 1-10.48 (1114)

@2020 Trane



### TRANE'S SAFETY STANDARD

Trane is committed to providing a safe work environment for all employees and to preventing accidents in its business operations. To accomplish our objectives Trane has instituted safety programs, procedures and training that incorporate a progressive approach to injury prevention.

### **PROVEN SAFETY SUCCESS**

Trane's safety culture in North America is unparalleled in the building services industry and has demonstrated proven results via continuous reduction of injury rates.

### TRANE INJURY RATES V. INDUSTRY COMPETITORS

Since 2003 the US Bureau of Labor Statistics records reflect Trane's Total Recordable Rate (TRIR) and Days away from work (DAFW) rate have been significantly lower than HVAC repair and maintenance contractors and Specialty Trade contractors (construction). Trane's safety culture in America is unparalleled in the building services industry and has demonstrated proven results via continuous reduction of injury rates.

Trane's incident (OSHA) rates are consistently 50-70% below the industry average. This outstanding safety achievement is the end result of the rigorous team oriented approach to our safety program that creates accountability and empowement in all employees and management and fuels our institutional safety culture. This is the key to our continual improvement.

### SAFETY TOOLS, TRAINING & EXPERTISE

Trane's service and contracting technicians are not only among the most skilled in the industry they are also extensively trained in safe work procedures. Our technicians receive safety training, equipment, tools, procedures, and management support to identify jobsite hazards and take appropriate measures to prevent personal injuries. The resources available to Trane technicians include:

- Safety Training 20 hrs per year, including classroom and web-based platforms.
- Topics include, but are not limited to, Lockout/Tagout, Confined Space Entry, Hazard Communication, Respiratory Protection, Hearing Conservation, Excavations, Scaffolding, Rigging, Powered Industrial Truck operation, Ladders, Vehicle Safety, Fire Protection, PPE, Emergency Response, First Aid / CPR.
- Electrical Safety NFPA 70E compliant electrical PPE; flame-resistant clothing; training.
- Fall Protection full complement of fall arrest and fall restraint equipment for each technician.
- Ergonomics custom-designed for HVAC field technicians, includes training, material handling equipment and procedures.
- Smith System Safe Driving Program Trane's safety Managers are certified instructors; safety Managers train technicians; 1-800 "How's My Driving?" stickers are located on the back of service vehicles.
- USDOT compliance technicians scheduled within Material of Trade and Hours of Service limits and are fully qualified under Department of Transportation rules for driving commercial motor vehicles with GVWR >10,000 and 26,000 lbs.
- Refrigerant Management Service technicians are trained to manage refrigerant in accordance with U.S. EPA rules using a sophisticated electronic tracking system developed by Trane.
- Empowement Technicians are empowered with full management support to address safety hazards as they see fit. If ever in doubt about how to do a job or task safely, the technician is required to ask a qualified person for assistance before proceeding with work.

### MANAGEMENT LEADERSHIP AND COMMITMENT

Accident prevention is a primary responsibility of management at Trane. Trane's safety culture is based on the following management principles:

- Leadership at the local level manages the local organization's safety performance.
- Management is financially accountable for safety performance,
- Local management is actively engaged in risk reduction activities and training and manages safety performance outcomes.
- Management clearly communicates to all Trane employees their safety expectations and strongly enforces compliance with those expectations.
- Employees are held accountable when they fail to meet safety expectations.

Local management and supervisory personnel at the local level are responsible for implementation of the following safety program elements:

- The Safety Management System developed by Trane developed in accordance with OHSAS 18001.
- Audits and Inspections Supervisors, Middle and Upper Managers must conduct field inspections. Corporate Safety conducts detailed compliance and management systems audits.
- Company safety compliance programs ensure that they are fully implemented.
- Safety and environmental performance tracked using a Balanced Scorecard with leading and lagging indicators and metrics.
- Subcontractor Qualification implement this process to promote safety and safety plan compliance on multi-employer job sites.
- Six Sigma and Lean use these productivity tools to enhance safety on job sites.
- Drug and Alcohol Policy mandatory DOT required for-cause and post-accident testing after recordable injuries and property damage.
- Motor Vehicle Records Search annual checking of driving records of employees driving company vehicles.

### JOBSITE SAFETY EQUALS CUSTOMER VALUE

At Trane safety is part of our culture for every employee. What this means to our customers is fewer job site accidents and the delays and liability concerns that come along with them. What this means to our staff is greater confidence in the practices and procedures they use on the job and the pride that comes from working for one of the premier service organizations in the world. Tighter safety standards and fewer accidents can also lead to better on-time project completion and higher quality results.

When you use Trane Building Services to install, maintain or upgrade your building systems you will take full advantage of our superior safety program, low incident rates and subcontractor safety management procedures. These help you manage project risk more effectively than you could using multiple contractors or even a single prime contractor with a less impressive safety record.



Trane U.S. Inc. 400 Business Center Dr. Pittsburgh, PA 15205 Phone: (412) 747-4582 Fax: (412) 747-4550

September 29, 2020

Blackhawk School District 500 Blackhawk Road Beaver Falls, PA 15010

Site Address: Blackhawk High School 500 Blackhawk Road Beaver Falls, PA 15010

PROJECT NAME: Blackhawk SD (HS) - Eddy Current Test

We are pleased to offer you this proposal for performance of the following services for the Equipment listed. Services will be performed using Trane's Exclusive Service Procedure to ensure you get full benefit of our extensive service experience, coupled with the distinct technical expertise of an HVAC Equipment manufacturing leader. Our innovative procedure is environmentally and safety conscious, and aligns expectation of work scope while providing efficient and productive delivery of services.

### **EQUIPMENT LIST**

Equipment	Qty	Manufacturer	Model Number	Serial Number	Area Served / Asset Tag
Centrifugal Chiller	1	Trane	CVHE045FA4U0ACK2225Q	L08J04173	Asset rag
Water-Cooled Chiller	1	Trane	RTWD100F2A02A1A1AA1A	U08J01034	CH 2

### SCOPE OF SERVICE: PROVIDE AND MATERIALS TO PERFORM EDDY CURRENT TEST ON TWO (2) **CHILLERS**

### Service: Eddy Current tube testing

Description

- Remove each chiller from service
- Lock out and tag chiller
- Isolate the evaporator and condenser vessels from the water systems
- Remove one (1) head (non-piping end) from each condenser and evaporator barrel \*
- Inspect tubes, tube sheets and heads\*
- Mechanically brush clean condenser and evaporator tubes
- Perform Eddy Current tube test on all tubes and provide detailed report\*
- Reinstall vessel heads with new O-rings or gasket material
- Refill vessels and return to water systems
- Remove locks and tags
- Place chiller back into service

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<sup>\*</sup> Evaluations will be by Trane representative. Any required additional repairs will be brought to your attention, quoted separately, and will be done only following your approval.

### NOTES

- Proposed price below is based for the work to be done during the Trane winter maintenance of these chillers when condenser heads are dropped and condenser tubes brushed. Additional charges could be incurred if the work is done outside the winter maintenance period due to the condenser tubes brushed and head already being off the chiller.
- Removal and storage of glycol (if used) is not included in above referenced scope

Water system(s) draining and refilling is not included should vessel(s) isolation valves not close and hold

The existing insulation will be re-used when possible. New insulation, if necessary, will be quoted in This is a of at diagnosticition of the therites addition to this proposal.

### PRICING AND ACCEPTANCE

TOTAL PRICE:.....\$ 7,030.00

### CLARIFICATIONS

- 1. Any service not listed is not included.
- 2. Work will be performed during normal Trane business hours.
- 3. This proposal is valid for 30 days from September 29, 2020

I appreciate the opportunity to earn your business, and look forward to helping you with all of your service needs. Please contact me if you have any questions or concerns.

Sincerely,

https://www.youtube.com/watch?v=KKDJEFfA3JU

Richard Favchak Account Manager

### **COVID-19 NATIONAL EMERGENCY CLAUSE**

The parties agree that they are entering into this Agreement while the nation is in the midst of a national emergency due to the Covid-19 pandemic ("Covid-19 Pandemic"). With the continued existence of Covid-19 Pandemic and the evolving guidelines and executive orders, it is difficult to determine the impact of the Covid-19 Pandemic on Trane's performance under this Agreement. Consequently, the parties agree as follows:

1. Each party shall use commercially reasonable efforts to perform its obligations under the Agreement and to meet the schedule and completion dates, subject to provisions below;

2. Each party will abide by any federal, state or local orders, directives, or advisories regarding the Covid-19 Pandemic with respect to its performance of its obligations under this Agreement and each shall have the sole discretion in determining the appropriate and responsible actions such party shall undertake to so abide or to safeguard its employees, subcontractors, agents and suppliers;

3. Each party shall use commercially reasonable efforts to keep the other party informed of pertinent updates or developments regarding its obligations as the Covid-19 Pandemic situation evolves; and

4. If Trane's performance is delayed or suspended as a result of the Covid-19 Pandemic, Trane shall be entitled to an equitable adjustment to the project schedule and/or the contract price.

©2020 Trane All rights reserved This agreement is subject to Customer's acceptance of the attached Trane Terms and Conditions – Quoted Service.

CUSTOMER ACCEPTANCE	
Authorized Representative	
Printed Name	
Title	
Purchase Order	
Acceptance Date	

### TERMS AND CONDITIONS - QUOTED SERVICE "Company" shall mean Trane U.S. Inc.,

To obtain repair service within the scope of Services as defined, contact your local Trane District office identified on the first page of the Agreement by calling the telephone number stated on that page. That Trane District office is responsible for Trane's performance of this Agreement. Only Trane authorized personnel may perform service under this Agreement. For Service covered under this Agreement, Trane will be responsible for the cost of transporting a part requiring service.

- 1. Agreement. These terms and conditions are an integral part of Company's offer and form the basis of any agreement (the "Agreement") resulting from Company's proposal (the "Proposal") for the services (the "Services") on equipment listed in the Proposal (the "Covered Equipment"). COMPANY'S TERMS AND CONDITIONS ARE SUBJECT TO PERIODIC CHANGE OR AMENDMENT.
- 2. Connected Services. In addition to these terms and conditions, the Connected Services Terms of Service ("Connected Services Terms"), available at https://www.trane.com/TraneConnectedServicesTerms, as updated from time to time, are incorporated herein by reference and shall apply to the extent that Company provides Customer with Connected Services, as defined in the Connected Services Terms.
- 3. Acceptance. The Proposal is subject to acceptance in writing by the party to whom this offer is made or an authorized agent ("Customer") delivered to Company within 30 days from the date of the Proposal. If Customer accepts the Proposal by placing an order, wi thout the addition of any other terms and conditions of sale or any other modification, Customer's order shall be deemed acceptance of the Proposal subject to Company's terms and conditions. If Customer's order is expressly conditioned upon the Company's acceptance or assent to terms and/or conditions other than those expressed herein, return of such order by Company with Company's terms and conditions attached or referenced serves as Company's notice of objection to Customer's terms and as Company's counter-offer to provide Services in accordance with the Proposal. If Customer does not reject or object in writing to Company within 10 days, the Company's counter-offer will be deemed accepted. Customer's acceptance of the Services by Company will in any event constitute an acceptance by Customer of Company's terms and conditions. In the case of a dispute, the applicable terms and conditions will be those in effect at the time of delivery or acceptance of the Services. This Agreement is subject to credit approval by Company. Upon disapproval of credit, Company may delay or suspend performance or, at its option, renegotiate prices and/or terms and conditions with Customer. If Company and Customer are unable to agree on such revisions, this Agreement shall be cancelled without any liability, other than Customer's obligation to pay for Services rendered by Company to the date of cancellation.
- 4. Cancellation by Customer Prior to Services; Refund. If Customer cancels this Agreement within (a) thirty (30) days of the date this Agreement was malled to Customer or (b) twenty (20) days of the date this Agreement was delivered to Customer, if it was delivered at the time of sale, and no Services have been provided by Company under this Agreement, the Agreement will be void and Company will refund to Customer, or credit Customer's account, the full Service Fee of this Agreement that Customer paid to Company, If any. A ten percent (10%) penalty per month will be added to a refund that is due but is not paid or credited within forty-five (45) days after return of this Agreement to Company. Customer's right to cancel this Agreement only applies to the original owner of this Agreement and only if no Services have been provided by Company under this Agreement prior to its return to Company.
- 5. Cancellation by Company. This Agreement may be cancelled by Company for any reason or no reason, upon written notice from Company to Customer no later than 30 days prior to performance of any Services hereunder and Company will refund to Customer, or credit Customer's account, that part of the Service Fee attributable to Services not performed by Company. Customer shall remain liable for and shall pay to Company all amounts due for Services provided by Company and not yet paid.
- 6. Services Fees and Taxes. Fees for the Services (the "Service Fee(s)") shall be as set forthin the Proposal and are based on performance during regular business hours. Fees for outside Company's regular business hours and any after-hours services shall be billed separately according to the then prevailing overtime or emergency labor/labour rates. In addition to the stated Service Fee, Customer shall pay all taxes not legally required to be paid by Company or, alternatively, shall provide Company with acceptable tax exemption certificates. Customer shall pay all costs (including attorneys' fees) incurred by Company in attempting to collect amounts due.
- 7. Payment. Payment is due upon receipt of Company's invoice. Company reserves the right to add to any account outstanding for more than 30 days a service charge equal to the lesser of the maximum allowable legal interest rate or 1.5% of the principal amount due at the end of each month. Customer shall pay all costs (including attorneys' fees) incurred by Company in attempting to collect amounts due or otherwise enforcing these terms and conditions,
- 8. Customer Breach. Each of the following events or conditions shall constitute a breach by Customer and shall give Company the right, without an election of remedies, to terminate this Agreement or suspend performance by delivery of written notice: (1) Any failure by Customer to pay amounts when due; or (2) any general assignment by Customer for the benefit of its creditors, or if Customer becomes bankrupt or insolvent or takes the benefit of any statute for bankrupt or insolvent debtors, or makes or proposes to make any proposal or arrangement with creditors, or if any steps are taken for the winding up or other termination of Customer or the liquidation of its assets, or if a trustee, receiver, or similar person is appointed over any of the assets or interests of Customer; (3) Any representation or warranty furnished by Customer in connection with this Agreement is false or misleading in any material respect when made; or (4) Any failure by Customer to perform or comply with any material provision of this Agreement. Customer shall be liable to the Company for all Services furnished to date and all damages sustained by Company (including lost profit and overhead)
- 9. Performance. Company shall perform the Services in accordance with industry standards generally applicable in the state or province where the Services are performed under similar droumstances as of the time Company performs the Services. Company is not liable for any claims, damages, losses, or expenses, arising from or related to work done by or services provided by individuals or entities that are not employed by or hired by Company. Company may refuse to perform any Services or work where working conditions could endanger property or put at risk the safety of people. Parts used for any repairs made will be those selected by Company as suitable for the repair and may be parts not manufactured by Company. Customer must reimburse Trane for services, repairs, and/or replacements performed by Trane at Customer's request beyond the scope of Services or otherwise excluded under this Agreement. The reimbursement shall be at the then prevailing applicable regular, overtime, or holiday rates for labor/labour and prices for materials. Prior to Trane performing the additional services, repairs, and/or replacements, Customer may request a separate written quote stating the work to be performed and the piice to be paid by Customer for the work.
- 10. Customer Obligations. Customer shall: (a) provide Company reasonable and safe access to the Covered Equipment and areas where Company is to work; and (b) unless otherwise agreed by Customer and Company, at Customer's expense and before the Services begin, Customer will provide any necessary access platforms, catwalks to safely perform the Services in compliance with OSHA, state, or provincial industrial safety regulations or any other applicable Industrial safety standards or guidelines.
- 11. Exclusions. Unless expressly included in the Proposal, the Services do not include, and Company shall not be responsible for or liable to the Customer for, any dalms, losses, damages or expenses suffered by the Customer in any way connected with, relating to or arising from any of the following:
- (a) Any guarantee of room conditions or system performance;
- (b) Inspection, operation, maintenance, repair, replacement or performance of workor services outside the Services;

(c) Damage, repairs or replacement of parts made necessary as a result of the acts or omission of Customer or any Event of Force Majeure; Proposal ID: 2864666 (d) Any claims, damages, losses, or expenses, arising from or related to conditions that existed in, on, or upon the premises before the effective date of this Agreement ("Pre-Existing Conditions") including, without limitation, damages, losses, or expenses involving a Pre-Existing Condition of building envelope issues, mechanical issues, plumbing issues, and/or indoor air quality issues involving mold/mould, bacteria, microbial growth, fungior other contaminates or airborne biological agents; and

(e) Replacement of refrigerant is excluded, unless replacement of refrigerant is expressly stated as included with the Proposal.

12. Limited Warranty. Company warrants that: (a) the material manufactured by Company and provided to the Customer in performance of the Services is free from defects in material and manufacture for a period of 12 months from the earlier of the date of equipment start-up or replacement and (b) the labor/labour portion of the Services is warranted to have been properly performed for a period of 90 days from date of completion (the "Limited Warranty"). Company obligations of equipment start-up, if any are stated in the Proposal, are coterminous with the Limited Warranty period. Defects must be reported to Company within the Limited Warranty period. Company's obligation under the Limited Warranty is limited to repairing or replacing the defective part at its option and to correcting any improperly performed labor/labour. No liability whatsoever shall attach to Company until the Services have been paid for in full. Exclusions from this Limited Warranty include claims, losses, damages, and expenses in any way connected with, related to, or arising from failure or malfunction of equipment due to the following: wear and tear; end of life failure; corrosion; erosion; deterioration; Customer's fallure to follow the Company-provided maintenance plan; unauthorized or improper maintenance; unauthorized or improper parts or material; refrigerant not supplied by Trane; and modifications made by others to Company's equipment. Company shall not be obligated to pay for the cost of lost refrigerant or lost product. So me components of Company equipment may be warranted directly from the component supplier, in which case this Limited Warranty shall not apply to those components and any warranty of such components shall be the warranty given by the component supplier. Notwithstanding the foregoing, all warranties provided herein terminate upon termination or cancellation of this Agreement. Equipment, material and/or parts that are not manufactured by Company are not warranted by Company and have such warranties as may be extended by the respective manufacturer. THE REMEDIES SET FORTH IN THIS LIMITED WARRANTY ARE THE SOLE AND EXCLUSIVE REMEDIES FOR WARRANTY CLAIMS PROVIDED BY COMPANY TO CUSTOMER UNDER THIS AGREEMENT AND ARE IN LIEU OF ALL OTHER WARRANTIES AND LIABILITIES, LIABILITIES, CONDITIONS AND REMIDIES, WHETHER IN CONTRACT, WARRANTY, STATUTE, OR TORT (INCLUDING NEGLIGENCE), EXPRESS OR IMPLIED, IN LAW OR IN FACT, INCLUDING ANY IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR USE OR FITNESS FOR A PARTICULAR PURPOSE AND/OR OTHERS ARISING FROM COURSE OF DEALING OR TRADE. COMPANY EXPRESSLY DISCLAIMS ANY REPRESENTATIONS OR WARRANTIES, ENDORSEMENTS OR CONDITIONS OF ANY KIND. EXPRESS OR IMPLIED, INCLUDING ANY IMPLIED WARRANTIES OF QUALITY, FITNESS, MERCHANTABILITY, DURABILITY AND/OR OTHERS ARISING FROM COURSE OF DEALING OR TRADE OR REGARDING PREVENTION BY THE SCOPE OF SERVICES, OR ANY COMPONENT THEREOF, OF MOLD/MOULD, FUNGUS, BACTERIA, MICROBIAL GROWTH, OR ANY OTHER CONTAMINATES. COMPANY EXPRESSLY DISCLAIMS ANY LIABILITY IF THE SCOPE OF SERVICES OR ANY COMPONENT THEREOF IS USED TO PREVENT OR INHIBIT THE GROWTH OF SUCH MATERIALS. THE WARRANTY AND LIABILITY SET FORTH IN THIS AGREEMENT ARE IN LIEU OF ALL OTHER WARRANTIES AND LIABILITIES, WHETHER IN CONTRACT OR IN NEGLIGENCE, EXPRESS OR IMPLIED, IN LAW OR IN FACT, INCLUDING IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE.

13. Indemnity. To the maximum extent permitted by law, Company and Customer shall indemnify and hold harmless each other from any and all dalms, actions, costs, expenses, damages and liabilities, including reasonable attorneys' fees, resulting from death or bodily injury or damage to real or personal property, to the extent caused by the negligence or misconduct of the indemnifying party, and/or its respective employees or authorized agents in connection with their activities within the scope of this Agreement. Neither party shall Indemnify the other against claims, damages, expenses, or liabilities to the extent attributable to the acts or omissions of the other party or third parties. If the parties are both at fault, the obligation to indemnify shall be proportional to their relative fault. The duty to indemnify and hold harmless will continue in full force and effect, notwithstanding the expiration or early termination of this Agreement, with respect to any daims based on facts

or conditions that occurred prior to expiration or termination of this Agreement.

14. Limitation of Liability. NOTWITHSTANDING ANYTHING TO THE CONTRARY, NEITHER PARTY SHALL BE LIABLE FOR SPECIAL, INCIDENTAL, INDIRECT, OR CONSEQUENTIAL LOSSES OR DAMAGES OF ANY KIND (INCLUDING WITHOUT LIMITATION REFRIGERANT LOSS, PRODUCT LOSS, LOST REVENUE OR PROFITS, OR LIABILITY TO THIRD PARTIES), OR PUNITIVE DAMAGES WHETHER BASED IN CONTRACT, WARRANTY, STATUTE, TORT (INCLUDING NEGLIGENCE), STRICT LIABILITY, INDEMNITY OR ANY OTHER LEGAL THEORY OR FACTS. NOTWITHSTANDING ANY OTHER PROVISION OF THIS AGREEMENT, THE TOTAL AND AGGREGATE LIABILITY OF THE COMPANY TO THE CUSTOMER WITH RESPECT TO ANY AND ALL CLAIMS CONNECTED WITH, RELATED TO OR ARISING FROM THE PERFORMANCE OR NON-PERFORMANCE OF THIS AGREEMENT, WHETHER BASED IN CONTRACT, WARRANTY, STATUTE, TORT (INCLUDING NEGLIGENCE), STRICT LIABILITY, INDEMNITY OR ANY OTHER LEGAL THEORY OR FACTS, SHALL NOT EXCEED THE COMPENSATION RECEIVED BY COMPANY UNDER THIS AGREEMENT. IN NO EVENT SHALL SELLER BE LIABLE FOR ANY DAMAGES (WHETHER DIRECT OR INDIRECT) RESULTING FROM MOLD, FUNGUS, BACTERIA, MICROBIAL GROWTH, OR OTHER CONTAMINATES OR AIRBORNE BIOLOGICAL AGENTS. TO THE MAXIMUM EXTENT ALLOWED BY LAW, COMPANY SHALL NOT BE LIABLE FOR ANY OF THE FOLLOWING IN CONNECTION WITH PROVIDING THE ENERGY AND BUILDING PERFORMANCE SERVICES: INTERRUPTION, DELETION, DEFECT, DELAY IN OPERATION OR TRANSMISSION; CUSTOMER'S NETWORK SECURITY; COMPUTER VIRUS; COMMUNICATION FAILURE; THEFT OR DESTRUCTION OF DATA; GAPS IN DATA COLLECTED; AND UNAUTHORIZED ACCESS TO CUSTOMER'S DATA OR COMMUNICATIONS NETWORK.

15. Asbestos and Hazardous Materials. The Services expressly exclude any identification, abatement, cleanup, control, disposal, removal or other work connected with asbestos or other hazardous materials (collectively, "Hazardous Materials"). Should Company become aware of or suspect the presence of Hazardous Materials, Company may immediately stop work in the affected area and shall notify Customer. Customer will be responsible for taking any and all action necessary to correct the condition in accordance with all applicable laws and Customer shall be exclusively responsible for any daims, liability, fees and penalties, and the payment thereof, arising out of or relating to any Hazardous Materials on or about the premises, not brought onto the premises by Company. Company shall be required to

resume performance of the Services only when the affected area has been rendered harmless.

16. Insurance. Company agrees to maintain the following insurance during the term of the contract with limits not less than shown below and will, upon request from Customer, provide a Certificate of evidencing the following coverage:

Commercial General Liability \$2,000,000 per occurrence

Automobile Liability \$2,000,000 CSL Workers Compensation Statutory Limits

if Customer has requested to be named as an additional insured under Company's insurance policy, Company will do so but only subject to Company's manuscript additional insured endorsement under its primary Commercial General Liability policies. In no event does Company or its insurer walve its right of subrogation

17. Force Majeure. Company's duty to perform under this Agreement is contingent upon the non-occurrence of an Event of Force Majeure. If Company's election (i) remain in effect but Company's obligations shall be suspended until the uncontrollable event terminates or (ii) be date of termination. An "Event of Force Majeure" shall mean any cause or event beyond the control of Company. Without limiting the foregoing, "Event of Force Majeure" includes: acts of God; acts of terrorism, war or the public enemy; flood; earthquake; lightning; tomado; public authority (whether valid or invalid), and action or non-action by or inability to obtain or keep in force the necessary government in any manner that diverts either the material or the finished product to the direct or indirect benefit of the government.

18. General. Except as provided below, to the maximum extent provided by law, this Agreement is made and shall be interpreted and enforced in accordance with the laws of the state or province in which the Services are performed without regard to choice of law principles which might otherwise call for the application of a different state's or province's law. Any dispute arising under or relating to this Agreement that is not disposed of by agreement shall be decided by litigation in a court of competent jurisdiction located in the state or province in which the Services are performed. Any action or suit arising out of or related to this Agreement must be commenced within one year after the cause of action has accrued. To the extent the premises are owned and/or operated by any agency of the United States Federal Government, determination of any substantive issue of law shall be according to the United States Federal common law of Government contracts as enundated and applied by Federal Judicial bodies and boards of contract appeals of the Federal Government. This Agreement contains all of the agreements, representations and understandings of the parties and supersedes all previous understandings, commitments or agreements, oral or written, related to the Services. No documents shall be incorporated herein by reference except to the extent Company is a signatory thereon. If any term or condition of this Agreement is invalid, illegal or incapable of being enforced by any rule of law, all other terms and conditions of this Agreement will nevertheless remain in full force and effect as long as the economic or legal substance of the transaction contemplated hereby is not affected in a manner adverse to any party hereto. Customer may not assign, transfer, or convey this Agreement, or any part hereof, without the written consent of Company. Subject to the foregoing, this Agreement shall bind and inure to the benefit of the parties hereto and their permitted successors and assigns. This Agreement may be executed in several counterparts, each of which when executed shall be deemed to be an original, but all together shall constitute but one and the same Agreement. A fully executed facsimile copy hereof or the several counterparts shall suffice as an original. No modifications, additions or changes may be made to this A greement except in a writing signed by Company. No fallure or delay by the Company in enforcing any right or exercising any remedy under this Agreement shall be deemed to be a walver by the Company of any right or remedy.

19. Equal Employment Opportunity/Affirmative Action Clause. Company is a United States federal contractor that complies fully with Executive Order 11246, as amended, and the applicable regulations contained in 41 C.F.R. Parts 60-1 through 60-60, 29 U.S.C. Section 793 and the applicable regulations contained in 41 C.F.R. Part 60-741; and 38 U.S.C. Section 4212 and the applicable regulations contained in 41 C.F.R. Part 60-250; and Executive Order 13496 and Section 29 CFR 471, appendix A to subpart A, regarding the notice of employee rights in the United States and with Canadian Charter of Rights and Freedoms Schedule B to the Canada Act 1982 (U.K.) 1982, c. 11 and applicable Provincial Human Rights Codes and employment law in Canada.

20. U.S. Government Contracts,

The following provision applies only to direct sales by Company to the US Government. The Parties acknowledge that all items or services ordered and delivered under this Agreement / Purchase Order are Commercial Items as defined under Part 12 of the Federal Acquisition Regulation (FAR). In particular, Company agrees to be bound only by those Federal contracting clauses that apply to "commercial" suppliers and that are contained in FAR 52.212-5(e)(1). Company complies with 52.219-8 or 52.219-9 in its service and installation contracting business. The following provision applies only to indirect sales by Company to the US Government. As a Commercial Item Subcontractor, Company accepts only the following mandatory flow down provisions: 52.219-8; 52.222-26; 52.222-35; 52.222-36; 52.222-36; 52.222-36; 52.247-64. If the Services are in connection with a U.S. government contract, Customer agrees and hereby certifies that it has provided and will provide current, accurate, and complete information, representations and certifications to all government officials, including but not limited to the contracting officer and officials of the Small Business Administration, on all matters related to the prime contract, including but not limited to all aspects of its ownership, eligibility, and performance. Anything herein notwithstanding, Company will have no obligations to Customer unless and until Customer provides Company with a true, correct and complete executed copy of the prime contract. Upon request, Customer will provide copies to Company of all requested written communications with any government official related to the prime contract prior to or concurrent with the execution thereof, including but not limited to any communications related to contractor's Customer's own ership, eligibility or performance of the prime contract. Customer will obtain written authorization and approval from Company prior to providing any government official any information about Company's performance of the Services that are the subject of this offer or agreement, other than the Proposal or this Agreement.

21. Limited Waiver of Sovereign Immunity. If Customer is an Indian tribe (in the U.S.) or a First Nation or Band Coundi (in Canada), Customer, whether acting in its capacity as a government, governmental entity, a duly organized corporate entity or otherwise, for itself and for its agents, successors, and assigns: (1) hereby provides this limited waiver of its sovereign immunity as to any damages, claims, lawsuit, or cause of action (herein "Action") brought against Customer by Company and arising or alleged to arise out of the furnishing by Company of any product or service under this Agreement, whether such Action is based in contract, tort, strict liability, civil liability or any other legal theory; (2) agrees that jurisdiction and venue for any such Action shall be proper and valid (a) if Customer is in the U.S., in any state or United States court located in the state in which Company is performing this Agreement or (b) if Customer is in Canada, in the superior court of the province or territory in which the work was performed; (3) expressly consents to such Action, and waives any objection to jurisdiction or venue; (4) waives any requirement of exhaustion of tribal court or administrative remedies for any Action arising out of or related to this Agreement; and (5) expressly acknowledges and agrees that Company is not subject to the jurisdiction of Customer's tribal court or any similar tribal forum, that Customer will not bring any action against Company in tribal court, and that Customer will not avail itself of any ruling or direction of the tribal court permitting or directing it to suspend its payment or other obligations under this Agreement. The individual signing on behalf of Customer warrants and represents that such individual is duly authorized to provide this waiver and enter Into this Agreement and that this Agreement constitutes the valid and legally binding obligation of Customer, enforceable in accordance with its terms.

1-10.48 (0919) Supersedes 1-10.48 (1114)



### TRANE'S SAFETY STANDARD

Trane is committed to providing a safe work environment for all employees and to preventing accidents in its business operations. To accomplish our objectives Trane has instituted safety programs, procedures and training that incorporate a progressive approach to injury prevention.

### **PROVEN SAFETY SUCCESS**

Trane's safety culture in North America is unparalleled in the building services industry and has demonstrated proven results via continuous reduction of injury rates.

# TRANE INJURY RATES V. INDUSTRY COMPETITORS

Since 2003 the US Bureau of Labor Statistics records reflect Trane's Total Recordable Rate (TRIR) and Days away from work (DAFW) rate have been significantly lower than HVAC repair and maintenance contractors and Specialty Trade contractors (construction). Trane's safety culture in America is unparalleled in the building services industry and has demonstrated proven results via continuous reduction of injury rates.

Trane's incident (OSHA) rates are consistently 50-70% below the industry average. This outstanding safety achievement is the end result of the rigorous team oriented approach to our safety program that creates accountability and empowerment in all employees and management and fuels our institutional safety culture. This is the key to our continual improvement.

### SAFETY TOOLS, TRAINING & EXPERTISE

Trane's service and contracting technicians are not only among the most skilled in the industry they are also extensively trained in safe work procedures. Our technicians receive safety training, equipment, tools, procedures, and management support to identify jobsite hazards and take appropriate measures to prevent personal injuries. The resources available to Trane technicians include:

- Safety Training 20 hrs per year, including classroom and web-based platforms.
- -Topics include, but are not limited to, Lockout/Tagout, Confined Space Entry, Hazard Communication, Respiratory Protection, Hearing Conservation, Excavations, Scaffolding, Rigging, Powered Industrial Truck operation, Ladders, Vehicle Safety, Fire Protection, PPE, Emergency Response, First Aid / CPR.
- Electrical Safety NFPA 70E compliant electrical PPE; flame-resistant clothing; training.
- Fall Protection full complement of fall arrest and fall restraint equipment for each technician.
- Ergonomics custom-designed for HVAC field technicians, includes training, material handling equipment and procedures.
- Smith System Safe Driving Program Trane's safety Managers are certified instructors; safety Managers train technicians; 1-800 "How's My Driving?" stickers are located on the back of service vehicles.
- USDOT compliance technicians scheduled within Material of Trade and Hours of Service limits and are fully qualified under Department of Transportation rules for driving commercial motor vehicles with GVWR >10,000 and 26,000 lbs.
- Refrigerant Management Service technicians are trained to manage refrigerant in accordance with U.S.
   EPA rules using a sophisticated electronic tracking system developed by Trane.
- Empowement Technicians are empowered with full management support to address safety hazards as they
  see fit. If ever in doubt about how to do a job or task safely, the technician is required to ask a qualified person
  for assistance before proceeding with work.



# Engineering Bulletin Eddy Current Testing

# **A**SAFETY WARNING

Only qualified personnel should install and service the equipment. The Installation, starting up, and servicing of heating, ventilating, and air-conditioning equipment can be hazardous and requires specific knowledge and training. Improperly installed, adjusted or altered equipment by an unqualified person could result in death or serious injury. When working on the equipment, observe all precautions in the literature and on the tags, stickers, and labels that are attached to the equipment.



# Introduction

Read this manual thoroughly before operating or servicing this unit.

# Warnings, Cautions, and Notices

Safety advisories appear throughout this manual as required. Your personal safety and the proper operation of this machine depend upon the strict observance of these precautions.

The three types of advisories are defined as follows:

ACAUTION

AWARNING Indicates a potentially hazardous situation which, if not avoided, could result in death or serious injury. Indicates a potentially hazardous situation which, if not avoided, could result in minor or moderate injury. It could also be used to alert against unsafe practices.

### NOTICE

Indicates a situation that could result in equipment or property-damage only accidents.

# Important Environmental Concerns

Scientific research has shown that certain man-made chemicals can affect the earth's naturally occurring stratospheric ozone layer when released to the atmosphere. In particular, several of the identified chemicals that may affect the ozone layer are refrigerants that contain Chlorine, Fluorine and Carbon (CFCs) and those containing Hydrogen, Chlorine, Fluorine and Carbon (HCFCs). Not all refrigerants containing these compounds have the same potential impact to the environment. Trane advocates the responsible handling of all refrigerants-including industry replacements for CFCs and HCFCs such as saturated or unsaturated HFCs and HCFCs.

## Important Responsible Refrigerant **Practices**

Trane believes that responsible refrigerant practices are important to the environment, our customers, and the air conditioning industry. All technicians who handle refrigerants must be certified. The Federal Clean Air Act (Section 608) sets forth the requirements for handling, reclaiming, recovering and recycling of certain refrigerants and the equipment that is used in these service procedures. In addition, some states or municipalities may have additional requirements that must also be adhered to for responsible management of refrigerants. Know the applicable laws and follow them.

# **AWARNING**

# **Proper Field Wiring and Grounding** Required!

Failure to follow code could result in death or serious injury. All field wiring MUST be performed by qualified personnel. Improperly installed and grounded field wiring poses FIRE and ELECTROCUTION hazards. To avoid these hazards, you MUST follow requirements for field wiring installation and grounding as described in NEC and your local/state electrical codes.

# **AWARNING**

# Personal Protective Equipment (PPE) Required!

Failure to wear proper PPE for the job being undertaken could result in death or serious injury. Technicians, in order to protect themselves from potential electrical, mechanical, and chemical hazards, MUST follow precautions in this manual and on the tags, stickers, and labels, as well as the instructions below:

- Before installing/servicing this unit, technicians MUST put on all PPE required for the work being undertaken (Examples; cut resistant gloves/sleeves, butyl gloves, safety glasses, hard hat/bump cap, fall protection, electrical PPE and arc flash clothing). ALWAYS refer to appropriate Safety Data Sheets (SDS) and OSHA guidelines for proper PPE.
- When working with or around hazardous chemicals, ALWAYS refer to the appropriate SDS and OSHA/GHS (Global Harmonized System of Classification and Labeling of Chemicals) guidelines for information on allowable personal exposure levels, proper respiratory protection and handling instructions.
- If there is a risk of energized electrical contact, arc, or flash, technicians MUST put on all PPE in accordance with OSHA, NFPA 70E, or other country-specific requirements for arc flash protection, PRIOR to servicing the unit, NEVER PERFORM ANY SWITCHING, DISCONNECTING, OR VOLTAGE **TESTING WITHOUT PROPER ELECTRICAL PPE AND** ARC FLASH CLOTHING. ENSURE ELECTRICAL METERS AND EQUIPMENT ARE PROPERLY RATED FOR INTENDED VOLTAGE.

# **AWARNING**

# Follow EHS Policies!

Failure to follow instructions below could result in death or serious injury.

- All Trane personnel must follow the company's Environmental, Health and Safety (EHS) policies when performing work such as hot work, electrical, fall protection, lockout/tagout, refrigerant handling, etc. Where local regulations are more stringent than these policies, those regulations supersede these policies.
- Non-Trane personnel should always follow local regulations.

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# **Trademarks**

All trademarks referenced in this document are the trademarks of their respective owners.

# **Revision History**

First version of this literature



# **Eddy Current Testing**

### **Overview**

Trane recommends conducting an eddy current inspection of the condenser and evaporator tubes in water-cooled chillers every three years.1 Eddy current tests are intended to identify defects on or within the walls of heat exchanger tubing that could lead to in-service tube failures. Eddy current tests conducted before a chiller is put into service are considered "baseline" eddy current tests, and are intended to establish a reference point to aid in the interpretation of future eddy current test reports.2 Many of the anomalies that can be found through eddy current testing have no impact on tube life or performance, while others are severe enough to justify removing the affected tube from service. This document is intended to clarify the role of eddy current testing in chiller maintenance by providing information about eddy current technology and heat exchanger tubing.

# How Does Eddy Current Inspection Work?

Eddy current inspection uses the principles of electromagnetic induction to detect cracks, measure material thickness, and detect changes in material conductivity. The simplest eddy current probe for tubing inspections consists of a coil of wire, an alternating current source to excite the coil, and a device to measure changes in the coil's impedance.<sup>3</sup> Since the only element in this simple circuit is a coil of wire, the total impedance to this circuit is composed of resistance and inductive reactance components (capacitive reactance is negligible). The total impedance can be shown as a trace of a two-dimensional vector on an impedance plane display. Eddy current instruments usually display the impedance plane with inductive reactance on the Y axis and resistance on the X axis.<sup>4</sup>

In practice, the alternating current source excites the coil, which produces a magnetic field that expands and collapses at the inspection frequency. Inspection frequencies are chosen based on the expected defect depth and the magnetic permeability and conductivity of the tube material. 5 As the coil is drawn through a tube, the rapidly changing magnetic field induces eddy currents in the conductive tube wall around the probe. The eddy currents produce their own magnetic fields that interact with the magnetic field produced by the inspection coil. When a defect is present in the tube wall, the eddy currents are disrupted, resulting in a change in the circuit's impedance. The instrument indicates the change in impedance as movement of the trace in the impedance plane. The way in which the trace moves informs the operator about the nature of the defect.4,6 interpreting eddy current test results is a notoriously subjective process, depending heavily on the skill of the operator as

well as good instrument calibration with a representative reference standard.<sup>7</sup>

# Heat Exchanger Tubing Inspection, Defects, and Interpretation

Before being installed in a chiller, each tube is inspected with an outside diameter eddy current encircling coil, and then pressurized with air to 250 psig for 5 seconds. Once all of the tubes are installed, the entire tube bundle is pressurized with water to 150 percent of the design pressure. Only the most severe defects that occur in new heat exchanger tubing can be detected by leak tests, since most defects do not penetrate all the way through the tube wall.

In tubes that have been in service for a period of time, corrosion and erosion can occur. Corrosion is chemical deterioration due to reactions between the tube material and water, while erosion is physical deterioration due to water flow. For routine eddy current tests, reports often classify corrosion and erosion defects in terms of percent wall loss or wall penetration. This estimation is based on the comparison of the test signal to the signals obtained from defects of known geometry machined into a reference standard.

In new tubes, baseline eddy current tests are intended to provide a reading of the tubes when they are free from corrosion and erosion wall loss so that it is possible to determine the severity of any wall loss found in future tests. Baseline tests can also find anomalies that are introduced during manufacturing and installation, like embedded foreign materials, longitudinal cracks, misshapen enhancements, and dents. Foreign materials are pieces of finning tools that get pressed into the inner or outer wall of the tube as the integral fins are formed. Longitudinal cracks are the result of impurities in the tube material that get stretched and opened into cracks as tubes are formed.9 Misshapen enhancements are due to variation in the tube manufacturing process, and tubes can be dented due to improper handling any time before installation. It is important to remember that not all anomalies identified by a baseline eddy current test are relevant to tube life or performance. The standards that govern the manufacture and inspection of copper heat exchanger tubing with integral fins warn that various factors, including moisture, dirt or debris, handling marks, small dents, scratches, tool chatter marks, and variations in cold work could all lead to irrelevant signals. 10,11 Small regions of misshapen enhancements are usually considered irrelevant as long as the base wall thickness of the tube is not compromised, while dents are often considered irrelevant as long as the base wall thickness is not compromised and the tube is not restricted to the point where the eddy current probe cannot pass through.

# **Conducting Eddy Current Tests in the Field**

When conducting an eddy current test in the field, be sure that the tubes being inspected and the reference standard are made from the same material, have the same wall thickness and have similar geometry. Reference standards can be obtained from ECUTEC; see <a href="http://www.ecutec.com/calibration\_standards.html">http://www.ecutec.com/calibration\_standards.html</a>. If a defect signal is observed, first ensure that the instrument was properly calibrated and balanced, then use a bore scope to try to visualize the source of the signal. Thoroughly clean suspicious tubes to remove any debris that could be affecting the reading and then re-test those tubes before choosing to remove them from service.

### **Best Practices**

Trane offers baseline eddy current testing in the factory by a third party, if a baseline eddy current test is planned for a new chiller, conducting it in the factory is the preferred method because any tubes containing anomalies will be replaced immediately, regardless of whether those anomalies are considered relevant to tube life or performance.

If questionable tubes are not found until after the chiller has shipped from the factory and the possible defect cannot be proved irrelevant, the best practice is to plug the tubes. Trane can perform an analysis of the effect of plugging the potentially defective tubes on chiller performance to ensure the unit will still meet all order criteria. Tube plugging is the best way to remove any uncertainty around tube life or performance because plugging a small number of tubes allows the factory-sealed shell to remain intact and has a negligible effect on performance.

CTV-PRB024B-EN

5

September 29, 2020

Mr. Darrin Fleischman Blackhawk School District 500 Blackhawk Road Beaver Falls, PA 15010

RE: Upgrade the Controls on the Air Handling Units (AHU) serving the Library, Cafeteria, and

Dear Mr. Fleischman,

As a result of our site survey and phone conversations, we are offering the following Building Automation control system proposals. Currently, this building is pneumatically controlled and in need of some repair. We are proposing to furnish a Schneider Electric IP control system, the existing pnuematic actuation will remain in place and will be controlled digitally through transducers. We will also be furnishing you a separate prices to upgrade the controls on the chilled water system, hot water system, and the day / night

# Scope of Work

# Library Air Handling Unit

- $\sqrt{\phantom{a}}$  Install the following new temperature sensors
  - Return Air
  - Mixed Air
  - Hot Deck
  - Cold Deck
  - Zone #1 Discharge Air
  - Zone #2 Discharge Air
  - Zone #1 Space temperature with set point adjustment
  - Zone #2 Space Temperature with set point adjustment
- $\sqrt{}$  Provide DDC control of existing pneumatic actuation through transducers
  - Existing chilled water valve
  - Existing hot water valve
  - Existing OA/RA damper actuator
  - DX Cooling on Zone #1
- √ Install new low limit device
- Monitoring and alarming
  - Fan Status
  - Low limit
- Furnish necessary new control wiring



# COMBUSTION SERVICE & EQUIPMENT CO®

# Cafeteria Air Handling Unit

- $\sqrt{\phantom{a}}$  install the following new temperature sensors
  - Return Air
  - Mixed Air
  - Discharge Air
  - Space temperature with set point adjustment
- √ Provide DDC control of existing pneumatic actuation through transducers
  - Existing chilled water valve
  - Existing hot water valve
  - Existing OA/RA damper actuator
- √ Install new low limit device
- Monitoring and alarming
  - Fan Status
  - Low limit
- √ Furnish necessary new control wiring

# Gym Air Handling Unit

- √ Install the following new temperature sensors
  - Return Air
  - Mixed Air
  - Discharge Air
  - Space temperature with set point adjustment
- $\sqrt{\phantom{a}}$  Provide DDC control of existing pneumatic actuation through transducers
  - Existing stage 1 DX cooling
  - Existing stage 2 DX cooling
  - Existing stage 3 DX cooling
  - Existing hot water valve
  - Existing OA/RA damper actuator
- √ Install new low limit device
- √ Monitoring and alarming
  - Fan Status
  - Low limit
- √ Furnish necessary new control wiring

CS&E's price to accomplish the work as per the above is:

Twenty-Four Thousand Six Hundred.....(\$24,600.00) Dollars



# ADD OPTION 1

# Hot Water System

- $\checkmark$  Install the following new temperature sensors
  - Building hot water supply
  - Building hot water return
  - Boiler #1 Temperature
  - Boiler #2 Temperature
- √ Provide DDC devices to control
  - Boiler #1
  - Boiler #2
  - Hot Water Pump #1
  - Hot Water Pump #2
  - Existing hot water 3 –way valve
- √ Monitoring and alarming
  - Boiler #1 Alarm
  - Boiler #2 Alarm
  - Boiler room CO Alarm
  - Hot water pump #1
  - Hot water pump #2
- √ Furnish necessary new control wiring

CS&E's pricing to perform the above scope of work will be \$18,100.00

### **ADD OPTION 2**

# **Chilled Water System**

- $\checkmark$  Install the following new temperature sensors
  - Chilled water supply
  - Chilled water return
- √ Provide DDC devices to control
  - Chiller
  - · Chilled water pump
  - Chilled water reset schedule
- √ Monitoring and alarming
  - Chiller Status
  - Chilled water pump status
- √ Furnish necessary new control wiring

CS&E's pricing to perform the above scope of work will be \$4,600.00



# **ADD OPTION 3**

# Day / Night Control Panel

- $\sqrt{\phantom{a}}$  Replace existing zone control panel
  - Remove the existing panel and all associated devices
  - Install new Day/Night and Summer/Winter control panel
  - Provide new space sensors for existing of the nine existing zones
  - The face panel will have 12-hour override timers for each of the zones
  - Panel will include new relays, EP switches, transformers and DDC controller
- √ Furnish necessary new control wiring

CS&E's pricing to perform the above scope of work will be \$9,950.00

# Exclusions or Exceptions

- All work is to be performed during normal working hours.
- All overtime is excluded from this proposal.
- Any applicable taxes or special freight charges are excluded from this proposal.
- This price does not include any additional work that may be required that is not readily apparent at this
- CS&E Terms and Conditions, a copy of which is attached form a part of and are incorporated into this proposal.

Should Blackhawk School District wish to procure through the Commonwealth of Pennsylvania Department of General Services (DGS), COSTARS Bureau of Procurement Program, our COSTARS Vendor # is 143028 and our Vendor Contract # is 008-126.





Please advise us at your earliest convenience if you wish to move forward with the repair work, described above, as we will require adequate time to gather the materials as well as schedule our technicians. If you Thank you for contacting CS&E for your HVAC needs.

ACCEPTED	ACCEPTED
Blackhawk School District 500 Blackhawk Road Beaver Falls, PA 15010	Combustion Service & Equipment Company 2016 Babcock Boulevard Pittsburgh, PA 15209
Signature:(Authorized Signature)	Signature: (Cocyl) (- Signature)
Printed Name:	Printed Name: <u>Joseph P. Price, Jr.</u>
Title:	Title: HVAC Sales Engineer
Date:	Date: <u>9-29-2020</u>
Purchase Order #:	

# TERMS AND CONDITIONS

- 1. Proposal; Terms. The terms and conditions harein contained form a part of the foregoing proposal, quetation, acknowledgment or confirmation (collectively the "Proposal") and may not be altered, amended or waived by CSSE except in writing signed by a duly authorized representative of CSSE. This Proposal constitutes an offer to provide services described in this Proposal all upon and only upon the express terms and conditions set forth herein sid elewhere in the Proposal. CSSE objects to and conditions are additional or different terms or conditions proposed or requested by Customer unless expressly set forth in and made a part of this Proposal.
- 2. Duration of Offer. This Proposal expires at the option of CS&E unless an acceptance is received at the offices of CS&E within 30 days from the date hereof and is subject to change by CS&E at any time prior to acceptance.
- 3. Prices: Licenses. Prices are based on, and delivery will be made, F.O.B. point of shipmant. Customer agrees to pay when and as due in accordance with applicable faw, all sales, excise, use, gross receipts, value added and similar taxes and to secure at its sale cost and expense all applicable licenses and permits, whether Federal, State or local.
- 4. Overtime, Unless otherwise agreed, all work and services required shall be done on a one-shift, straight time basis. If Customer requests work on any different basis, Customer will companeate CS&E for any additional expenses including, overtime, bonus or shift pramiums, applicable payroll taxes, workmen's compensation and liability insurance premiums, frings benefits and administrative overhead.
- 5. Payment. Customer shell pay the net amount due in full in accordance with the terms set forth in this Proposal or in the absence of any specific terms within 30 days of involce by CSSE. Customer will pay interest with respect to amount which is not paid when due at the rate of one and one-half percent (1-1/2%) for each calendar month (or fraction thereof) that such charge remains unpaid. All amounts are payable without deduction, satoff, recoupment, counterclaim, or backcherge, of any type or nature unless expressly approved in writing by CSSE.
- 6. Delivery and Performance. Dates for delivery or performance are CS&E's best current estimate of delivery or performance and are subject to change. CS&E shall have no liability or responsibility for any delay in or failure of delivery, installation or other performance resulting from or attributable to Acts of God, fire, riot, war, labor disputes, conditions of premises, unaveilability of materials or supplies, or acts or emissions of Customer, or nay contractor, subcontractor or supplier to CS&E.
- Spare Perts. Spare parts are not included in this Proposal unless provided for expressly. At the request of Customer, spare parts will be quoted separately.
- 6. Fatente. In the event that any of the Equipment or component (collectively, "Component") manufactured and furnished by CS&E infringes or is claimed to Infringe any United States patent, CS&E agrees that it will at its election either (1) produce the rights for Customer to use the Component, (b) replace the Component with a non-infringing Component, or (c) refund to Customer the purchase price of the Component in a new responsibility under this Section is conditioned upon prompt receipt of written notice of any claim, action or lawsuit of which Customer becomes sware (within a time period as to allow CS&E to defend the matter fully and without having been prejudiced by any delay), and Customer's full acaperation and assistance in connection with any defense of such claim, action or suit tendered by CS&E. Notwithstanding the foregoing, CS&E accumos no lightly or responsibility and Customer will defend and hold hamilese CS&E from all liabilities in connection with any cisim or action alleging infrigoment arrising out products, equipment or processes, or the design, development or supply of Components furnished in accordance with Customer's design, specifications or instructions. This paragraph is sets forth the complete and entire liability and responsibility of CS&E with industrial property rights.
- 9. Title and Risk of Loss, Title to the Equipment shall remain in CS&E until the complete purchase price, taxes, delivery charges, and any and all additional costs and charges have been paid. Risk of loss of or damage to any of the Equipment shall pass to Customer upon delivery of the Equipment to any carrier regardless of the delivery term specified.
- 10. Safety and Health; Installation. (a) Unless otherwise specified in the body of this Proposal, Customer's required to furnish foundations, another bolto, any foundation steel required, and all materials necessary for the installation of the Equipment such as connecting pipes, fittings, valves, wiring, conduits, insulation, interconnecting piping, supporting steel platforms, ladders, railings, and labor required for the installation of the Equipment.
- (b) Use of the Equipment may require Customer to comply with federal, state and/or local laws, rules, regulations and ordinances (hardinafter collectively referred to as "Applicable Laws") or to procure or install certain additional safety guards and devices raisors the Equipment can be used in compliance with the requirements of Applicable laws. Customer assumes responsibility for the purchase, installation and use of such lafety guards and devices and agrees to indemnify and hold harmless CS&E from any femand, claim, suit or judgment arising out of any dealit, personal injury or properly larnage or any other economic loss or damages, in connection with any violation of applicable Laws under any form or theory of action whatspever whether in contract, tort, agreed, negligence, strict liability or otherwise.
- 11. Limited Warranty; Conditions. (a) OS&E warrants that upon the transfer to Quatemer fittle to the Equipment, OS&E will have good title therefo,

- (b) Except as provided below, CS&E warrants that the Equipment manufactured by the free from defects in material and workmanship for a period of one year for delivery, or if installed by CS&E, for one year from installed or first use by Gustom whichever is earlier. CS&E's sole liability and obligation hereunder is limited exchanging or repairing without charge those components of CS&E's manufacture while prove to be defective. Customer shall be responsible for delivering the components CS&E's plant in Pittsburgh. CS&E will ship the repaired or exchanged component Customer F.O.B. CS&E's plant.
- (c) For Equipment not manufactured by CS&E, CS&E will assign all warranties of the manufacturor(s) of the Equipment to the extent such warranties exist and are assignable CS&E will except responsibly with Customer to sasist Customer in abbaining the benefit of all manufacturers' warranties with respect to the Equipment.
- (d) The provisions of Paragraphs 11(b) and 11(c) hereof are conditioned upon the Equipment being installed, used and maintained by Customer normally and properly an otherwise in accordance with instructions. Any failure or defect due to wear and teau corresion, abuse. Acts of God or force majoure are excluded from such warranties and OS&E shall have no liability or responsibility with respect thereto.
- (e) CSSE makes no werranty of any type or nature and excludes all warranties with respect to stoker parts that are exposed to fire whether or not exposure to fire is to be enticipated.
- 12. WARRANTIES AND REMEDIES EXCLUSIVE; CERTAIN DISCLAIMERS. THE PROVISIONS OF SECTION 11 ARE EXCLUSIVE AND ARE IN LIEU OF ANY AND ALL OTHER REPRESENTATIONS, WARRANTIES OR OTHER PROVISION. WHETHER EXPRESS OR IMPLIED, INCLUDING WITHOUT LIMITATION ALL WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE (WHETHER KNOWN HEREBY EXPRESSLY DISCLAIMED BY CSEE AND WAIVED BY CUSTOMER. It is specifically egreed that, except as provided in Paragraph 11 hereof, CS&E shall have no specifically egreed that, except as provided in Paragraph 11 hereof, CS&E shall have no specifically ender any form or theory of action whelsoever, whether in contract, tort, warranty, negligence, strict liability or otherwise in any way relating to the Equipment, any component thereof, any design or nay defect or failure of design, the condition or quality of any of the fore-going, any other defect, or any act, error or omission of CS&E, its employees, agents, subcontractors or representatives.
- 18. LIMITATION OF LIABILITY.CS&E SHALL NOT BE LIABLE FOR ANY SPECIAL INCIDENTAL, INDIRECT, OR CONSEQUENTIAL DAMAGES, INCLUDING WITHOUT LIMITATION ANY LOST PROFITS, LOSS OF USE OF ANY EQUIPMENT OR ANY OTHER PROPERTY OR FACILITIES, ANY INCREASED COSTS, EXPENSES OR OVERHEAD, ANY OTHER ECONOMIC LOSS OR DAMAGE, OR FOR ANY SIMILAR OR RELATED DAMAGES, ARISING OUT OF OR IN CONNECTION WITH THIS PROPOSAL OR ANY PERFORMANCE BY, OR ANY ACT, ERROR OR OMISSION OF, CS&E, ITS IN OR FAILURE OF THE EQUIPMENT OR ANY COMPONENT THEREOF, ANY DEFECT IN OR FAILURE OF THE EQUIPMENT OR ANY COMPONENT THEREOF, ANY DESIGN OR CANY OF FAILURE OF DESIGN, ANY OTHER DEFECT, OR THE CONDITION OR QUALITY OF ANY OF THE FOREGOING, IN EACH CASE UNDER ANY FORM OR THEORY OF ACTION WHATSOEVER, WHETHER IN CONTRACT, TORT, WARRAWTY, NEGLIGENCE, STRICT LIABILITY OR OTHERWISE.
- 14. Limitation of Damages. In no event and under no circumstances shall CS&E's liability under any form or theory of action whatsoever whether in contract, tort, warranty, indemnity, negligence, strict liability or otherwise for any and all damages of every type and nature for all matters and things relating to or arising out of this Proposal, employees, agents, subcontractors, or representatives, or any defect in a failure of the Equipment or any component thereof, any design or any defect or failure of the other defect, or the condition or quality of any of the foregoing, exceed, in the aggregate, the amounts paid by Customer to CS&E under this Proposal. This paragraph 44 is not intended to alter or limit any other limitation, exclusion or displaimer contained in this Proposal or to impose liability for damages otherwise intended to be limited, excluded or displaimed elsewhere in this Proposal.
- 15. Change Orders. Any change orders shall be submitted to the main office of CS&E and which shall become effective only upon its being accepted in writing by an officer of CS&E.
- 16. No Waiver or Default. Fortierrance by or failure of CS&E to insist upon strict performance hereunder or to enforce any of its rights or privileges, or to exercise any tripht accruing from any breach by Cistonier shall not effect or impair the rights of CS&E upon the continuation of such breach and shall not constitute a waiver of any future breach or right of enforcement by CS&E.
- 17. Governing Law. This Proposal, any other agreement between the parties and the transactions contemplated hereby shall be governed by and construed in accordance with the laws of Pennsylvania. Any action concerning any dispute shall be brought in the state or federal courts located in Allegheny County, Pennsylvania and Customer submits to the jurisdiction of paid courts and walves all obligations to jurisdiction and venue.
- 18. Non-Assignability. This Proposal and any resulting agreement and the rights of either part may not be assigned or transferred by either party without the prior written consent of the other party.
- 19. Entire Agreement; Modifications. This Proposal and the terms and conditions herein contained set forth the entire agreement between CS&E and Custemer. There are no representations, understandings or warranties of any kind, express or implied, except as set forth herein. No modification, wavier, change order or other alteration of the terms hereof shall be binding unless set forth in writing signed by an officer of CS&E.



October 15, 2020

Maura Underwood Blackhawk High School 500 Blackhawk Road Beaverfalls, PA 15010

Re: Blackhawk High School Stage Curtains

Maura,

Quote 101420-01HS-R1

Thank you for allowing Vincent Lighting System the opportunity to provide you with the attached proposal for the replacement of the existing stage curtains. This proposed solution is based on the information you provided and our site survey

### OPTION #1 - Rear Stage Curtains

Cyclorama Curtains shall be fabricated of 16-ounce Ovation IFR material and shall contain 50 percent sewn-in fullness. Box pleats shall be at 12" centers with 3" polypropylene webbing at heading. Headings shall be finished with grommets and "S" hooks or tie lines. All vertical seams shall be hidden within the fold of the pleats. The curtains shall have 2" side hems and 4" bottom hems with ribbon weight.

Border Curtains	(1) Panel	48'-0" w x 6'-0"h
Side Legs	(2) Panels	8'-0" w x 18'-6"h
Side Legs	(4) Panels	7'-0" w x 17'-6"h
Traveler Curtain	(2) Panels	28'-0" w x 18'-8"h
Traveler Curtain	(2) Panels	28'-0" w x 17'-6"h

Drop and Scrim curtains shall be fabricated of seamless Blue muslin and White scrim FR material and shall be flat sewn containing 0 percent fullness. Headings shall be made with 3" polypropylene webbing and shall be finished with grommets and tie lines. The curtains shall have 2" side hems and 4" bottom hems with a separate pipe pocket.

Muslin Blue Drop

(1) Panel

36'-0" w x 17'-6"h

**OPTION #2 PRICE ADD: \$9,936.00** 

### Includes removal of existing curtains and installation of new curtains

Our pricing is based on payment terms of NET30, on approved accounts. Please note that all applicable use or sales taxes have not been included in our proposal. If your organization qualifies for tax exempt status, please forward a copy of your exemption certificate when placing the order.

We appreciate the opportunity to provide you with these solutions. Our portfolio of trusted vendors, along with our 40+ years of experience, afford us the best tools to provide the best solutions for your project. As you review this proposal, please do not hesitate to reach out to me for any questions, clarifications, or changes that you need addressed.

Thank you for this opportunity to be of service.

Sincerely,

Herman Sayre Director of Rigging



# PROPOSAL R-1

September 21, 2020

Maura Underwood Blackhawk SD 500 Blackhawk Rd Beaver Falls, PA 15010 underwoodm@bsd.k12.pa.us

### REFFERENCE:

Blackhawk HS

Stage Curtains

Qty	Description	Line	Total
1.00	(1) Lot cyclorama setting curtains including: (1) border curtains, (2) sets traveler curtains, (2) sets side leg	3	
1 1 ppm 17 5 - 11 1 1 mm 17 1	curtains, all fabricated from synthetic, 100% opaque, IFR, 16oz Karma cloth, with knife pleats & 50% fullness		****** *******************************
1.00	Seamless, FR cotton, sky blue muslin drop curtain with tie lines across top heading and pipe pocket in bottom hem		tings of glassification and the
	existing lower tensioing pipe from existing sky drop to be retained & re-used with new drop		er Principio e versione e video de la constitución
MADELLY NA CHEMINAN DESIGN	Complete, furnished & installed on existing equipment concurrently	\$	12,532.00
Alt,1	Purchase all curtains with separate installation on separate orders, pricing as follows:		Version see Levelin
1.00	Border curtain\$2,191.00		<u></u>
1.00	Front mid stage traveler\$3,402.00	THE PERSON NAMES OF	***************************************
1.00	Second mid stage traveler\$3,990.00		
1.00	Set "tormentor" legs\$2,520.00	1	VV-TEMPORENTAL TRANSPORTATION
1.00	Set typical legs\$2,226.00		e p
1,00	Sky drop\$3,768.00		×
	Curtains fabrication details are as noted in concurrent quote above		
	Sub-Total for all purchased separately\$18,097.00		99(VII. 34) T
Note	Front curtain setting & rear traveler curtains are excluded from all pricing noted above		***************************************
Terms	Typical lead times range from 12-16 weeks Progress payments and stored materials as applicable		
· · · · · · · · · · · · · · · · · · ·	Purchase Order Net 21 -or- Cash or Check 75% Down 25% Upon Completion	<u> </u>	
EXCLUS	IONS: Permits, Fees, Tax, Bonds, Engineering	\$	12,532.00

Sincerely:

# Jacob C. Poling

THIS MESSAGE IS INTENDED ONLY FOR THE USE OF THE INDIVIDUAL OR ENTITY TO WHICH IT IS ADDRESSED AND MAY CONTAIN INFORMATION THAT IS PRIVILEGED, CONFIDENTIAL, AND EXEMPT FROM DISCLOSURE UNDER APPLICABLE LAW. IF THE READER OF THIS MESSAGE IS NOT THE INTENDED RECIPIENT, OR THE EMPLOYEE OR AGENT RESPONSIBLE FOR DELIVERING THE MESSAGE TO THE INTENDED RECIPIENT, YOU ARE HEREBY NOTIFIED THAT ANY DISSEMINATION, DISTRIBUTION, OR COPYING OF THIS COMMUNICATION IS STRICTLY PROHIBITED. IF YOU HAVE RECEIVED THIS COMMUNICATION IN ERROR, PLEASE NOTIFY US IMMEDIATELY BY TELEPHONE.

### Thank you for your business!

2 South Ave - Sewickley, PA 15143 TEL: 412-534-4500 FAX: 412-534-4505 <u>www.pittsburghstage.com</u>



Our pricing is based on payment terms of NET30, on approved accounts. Please note that all applicable use or sales taxes have not been included in our proposal. If your organization qualifies for tax exempt status, please forward a copy of your exemption certificate when placing the order.

We appreciate the opportunity to provide you with these solutions. Our portfolio of trusted vendors, along with our 40+ years of experience, afford us the best tools to provide the best solutions for your project. As you review this proposal, please do not hesitate to reach out to me for any questions, clarifications, or changes that you need addressed.

Thank you for this opportunity to be of service.

Sincerely,

Herman Sayre Director of Rigging







October 8, 2020

Robert Postupac, Superintendent Blackhawk School District 500 Blackhawk Road Beaver Falls, PA 15010

RF.

Blackhawk School District Furniture Consulting Services EA Project No. 19034.000

Dear Rob:

During the design phase of the project we discussed the furniture needs briefly for the High School project. These furniture items still need purchased to complete the project as it was planned. It is our experience that by using the state contract system to purchase the furniture the district is getting a set price discount guaranteed. This allows the district to budget and plan for furniture, knowing from the beginning the costs associated with each item selected.

We are pleased to provide you with this proposal to provide our professional services to assist you with the purchase of these furniture items by way of state contract vendors.

The benefits of selecting Eckles Interior Design services to procure the districts furniture are:

- We have extensive furniture design, specification, and installation experience and have already worked very
  closely with the district to design the space layouts.
- We would relieve the District of the majority of the procurement burden, and bring significant added value to the finished product.
- Eckles' Designers are impartial to any one furniture manufacturer, as opposed to a furniture dealer who may
  be partial to specifying or promoting certain products which may or may not be appropriate for the district's
  needs.
- We have researched many school furniture manufacturers to evaluate all the characteristics of the products.
   We know what products are appropriate for each installation location at various price points.
- We would work with the District to select furniture, taking into consideration the aesthetic compatibility with the architectural design of the building and the campus.
- We will work closely with the construction manager and contractors to develop a furniture delivery schedule that correlates to the construction schedule and building occupancy.

Please reference the attached proposal - we've outlined a scope of services that would be billed hourly based on the scope of work needed. We have estimated the number of hours that may be required to complete the attached scope of services and have established a 'Not to Exceed' maximum cost based on these anticipated efforts, it is likely that the final cost for this work would be less – Tricia Monaco will be the primary designer involved in the tasks listed in this proposal.

We appreciate your consideration of our proposal and hope that we will be able to continue our professional relationship providing furniture consulting services for the Mars Middle School project. We look forward to hearing from you and, as always, we are available to discuss any questions or concerns you may have relative to the furniture or the building design.

Thanks again,

Mark Scheller, Principal Eckles Architecture and Engineering



301 north mercer street new castle, pa 16101 ph. 72**4.852.5507** fax. **724.662.0751** 

# PROPOSAL FOR SERVICES FURNITURE CONSULTING SERVICES

October 8, 2020

### **SERVICES:**

### Scope of Work:

- Provide complete set of furniture layouts of each space in the project.
- Interior Designer shall attend meetings with the Owner to confirm where Owner plans to purchase new furniture and where existing furniture shall be utilized.
- The Interior Designer will present to the Owner EAE's recommended manufacturers (typical for each type of space), along with the Owner's requested items for certain spaces.
  - Eckles shall present options typically considered.
  - Eckles shall discuss characteristics of manufacturer's products relative to the needs for each space.
  - Eckles will review with the Owner which manufacturer's can be provided by the vendor under state contract.
- Provide finish and color selections for all products being purchased to coordinate with building finishes resulting in cohesive building design.
  - o Interior Designer shall present furniture finishes to the Owner.
- Set-up Sample Review of products selected for the project.
- Provide an installation phasing plan for the Owner & the furniture vendors with coordinated delivery of the furniture.
- Provide identification marks on the furniture layouts which would cross reference to a final project warranty manual for re-ordering of furniture.
- Design Services
  - EAE will request pricing estimates from 3 furniture vendors for the entire furniture package procurement.
  - Coordinate the ordering of all the furniture with furniture vendors off of the State Contract List – EAE would be responsible for pricing & quantity coordination.
- Installation/Post-Installation Services
  - Provide punchlist service at time of furniture delivery. Punchlist would entail review of installed items to verify conformance with design intent, identification of possible manufacturer's defects or installation damage, preparation of a written summary of issues, and follow-thru with manufacturers/vendors.

We propose to provide the outlined services above on an hourly basis per the attached hourly rate schedule to a fee not to exceed \$5,000.

### PROPOSAL ACCEPTED:

BLACKHAWK SCHOOL DISTRIC	Γ	ECKLES ARCHITECTURE & ENGI	NEERING, INC
	Date		Date
Signature		Signature	
Name and Title	_	Name and Title	-



October 27, 2020

Mr. Darrin Fleischman
Director
Blackhawk High School
500 Blackhawk Road
Beaver Falls, PA. 15010
fleischmandarrin@bsd.k12.pa.us

VIA EMAIL ONLY

Blackhawk High School Entrance
Request for Change Order (RFCO) 018 – Replace Hydraulic Jack Packing
Revision: 0

Dear Mr. Fleischman,

Please find attached the above referenced Request for Change Order (RFCO) proposal for your review.

**Reference Documents:** 

**Owner Request** 

### Scope:

We propose to furnish all labor, material, equipment, and supervision to perform the following scope of work:

Replace the hydraulic jack packing at the existing elevator in accordance with the Owner's request as
detailed on the attached proposal from Schindler Elevator.

### **Exclusions and Qualifications:**

- 1. Any Work not specifically included above
- 2. Shop drawings (other than required for base bid)
- 3. Proposal is based on performing this work concurrently with the base bid scope of work.

Total ADD: \$1,136.00

### Time Extension (Calendar Days):

Caliber expressly reserves and does not waive any contractual rights for delay related claims and damages resulting directly or indirectly from the delays associated with this change order or that may occur in the future because of this change order. Pricing is only valid seven (7) days from the date of this proposal unless otherwise stated.



Please contact our office should you have any questions or require ad	ditional information.
Sincerely,	
Kevin McNulty Owner   President	
Please sign and return:	
Authorized Representative:	Date:
·	

# **Request for Change Order**



RFCO Cost Summary

RFCO No.:	018	Title:	Replac	e Hydrau	lic Jack P	acking
Project Name:	Blackhawk H	S Entrance	-			
Caliber Project Number:	20-013	Date St	ubmitted:	Tues	sday, October 27	, 2020
Contract Number:	n/a	Response Requ	ested By:	·	lay, November 3, 2020	
Description of Scope:				: :		
Please see attached cover extension (if applicable).	letter for detailed	description of scope	of Change Ord	ler proposal, exc	lusions, clarifica	tions and time
Direct Cost	†c		djustments	· · · · · · · · · · · · · · · · · · ·	To	tal Costs
Material	\$ -	OH&P on Material	15.00% \$		\$	-
Labor		OH&P on Labor	15.00% \$	12.30	\$	94.30
Equipment	\$ -	OH&P on Equip.	15.00% \$ -		\$	34.30
Subcontractors	\$ 971.22	OH&P on Subs	5.00% \$ 48.56		\$	1,019.78
Sub	contractor Costs		Subtotal		\$	1,114.08
Subcontractor Name	Proposal Date	Amount		Indirect Labor	0.00% \$	
Schindler Elevator	10/14/2020		Net Subtotal:		\$	1,114.08
· •	, ,		Overhead:		0.00% \$	-,
<del></del>			Net Subtotal:		Ś	1,114.08
		· · · · · · · · · · · · · · · · · · ·		Profit:	0.00% \$	
				Job Tax:	0.00% \$	
		-	B&O Tax:		0.00% \$	
				Bond:	2.00% \$	22.28
	* ' '	····	Total:		\$	1,136.36
		-	Final Price	•	\$	1,136.00
<u> </u>		FOR INTERN	IAL USE ONLY		·	
Posted:	Date:		Accounting U	pdates:	Date:	
Drawings:	-		Job Cost	'		
Specifications:			Estimate			

# Request for Change Order

Cost Recap Sheet

Contracting Services

1.0 Tot Hrs Hrs 82.00 Tuesday, October 27, 2020 Total **Total Costs** 82.00 Unit Total Date Submitted: Equipment Replace Hydraulic Jack Packing Unit 65.00 82.00 95.00 82.00 Total 82.00 P = Project Manager S = Superintendent Type S C = Carpenter . = Labor Hrs 1.000 Total Material Title: Blackhawk HS Entrance Unit Σ Λ 2 018 Q. Description RFCO No.: Project Name: Field Coordination

Caliber Contracting Services, Inc. 104 East Swissvale Avenue Pittsburgh, PA 15218

1.00

82.00

Total

Equip

82.00

Labor

Materials

**Total Estimated Costs** 

RFCO 018 Estimate Page 2 of 2 Cost Recap



Change Order	Schine	dler	Date S	ubmitted:	10/14/2020
PROJECT NAME:	Blackhawk High School				
PROJECT ADDRESS:	500 Blackhawk Road	<u> </u>	Confract Date:	8.	13/2020
	Beaver Falls, PA 15010	Schindler Subcon			FCO#18
PROJECT NUMBER:	N4369	Change O	rder Number:		1
Contractor Name:	Caliber Contracting services, Inc.	Subcontractor Name:	Schindler E	levator	
Address:	104 East Swissvale Ave	Subcontractor Address:	230 Bilmar I		7
	Pittsburgh, Pa 15218	_	Pittsburgh, F		
	e at the request of the above-referenced Contra- ferenced Subcontract as follows:	ctor and specifically modif	ies and amer	nds the worl	k, price and/or
termo del fortir madore (e	Replace Hydraulic	Jack Packing			
	, and and	Julia Caranta			
	Hydraulic Jack Packing Repl 2 ST Hours x \$350.				
	201110010 X 4000.	ψ, ου.ου			
· ·					
The following spate are re-	usional to passentials the above				
The following costs are rec	uired to accomplish the above scope:				
Material Cost Subtotal		2019-10-7-10-7-10-7-10-7-10-7-10-7-10-7-1	N P. N. A.A.F. A.A.F A.A.A.A.A.A.A.	\$	182.93
Labor Cost Subtotal				\$	700.00
Miscellaneous Cost Subtot	al		HAPPA MANAGEMENT INC. AND		
Гах	- Р. ШБ-1-91 (-9-1-1-1-1-1-1-1-1-1-1-1-1-1-1-1-1-1-1-	etil leidelet til de skille svelikke en særens kristaræken kannakasse summ	**************************************	\$	-
Zone Rate/Per Diem	Sattidadustemannemannemannemannemanne, prinsiperinagieragieragieragiera (n. 1814).	brechniferrannon inssonin i anni internazione di si internazione di internazione di	A 1818AAA11111.11111.1111.1111.1111.1111	\$	*
NOTE; Please see attached Cost Breakdov	vn for each category's detail)		Subtotal	\$	882,93
			1		
		Overhead & Profit	10.0%	\$	88.29
	Total Amount of this Change 0	Order to be added to the co	intract price	\$	971.22
	the work, price and/or terms and conditions of the above- inge orders thereto and this Change Order, this Change Orde	er			
	copies of this Change Order and return two (2) copies to d copy of this Change Order will be returned to you for your	Contract Time (days)For Com increased by:	pletion shall be	0 day	'el
iles.	a copy of this change order will be returned to you for your	morouded by:		o dayı	3)
Please note that this Change Order do	es not include state taxes which will be applied at the time of invoici	ng by Schindler Elevator.			
Signed Acceptance:					
ignatory has the authorization necessa	dicated below, the Contractor's signatory hereby acknowledges (a) ary to bind the Contractor to agreements of this nature, and (o) that erenced above which are deemed to have been waived.				
Subcontractor:		Contractor:			
Schindler Elevator Corpora	tion	Caliber Contracting ser	vices, Inc.		
an de la company					
By:	Date: 10/14/2020	Ву:		Date:	
Name/Titte: Shaun Lemley, Mo	odernization Superintendent	Name/Title:			



October 27, 2020

Mr. Darrin Fleischman
Director
Blackhawk High School
500 Blackhawk Road
Beaver Falls, PA. 15010
fleischmandarrin@bsd.k12.pa.us

VIA EMAIL ONLY

Blackhawk High School Entrance Request for Change Order (RFCO) 015 – Aluminum Wraps at FRP Doors Revision: 0

n/a

Dear Mr. Fleischman,

Please find attached the above referenced Request for Change Order (RFCO) proposal for your review.

Reference Documents:

### Scope:

We propose to furnish all labor, material, equipment, and supervision to perform the following scope of work:

- 1. Remove Existing aluminum break metal wraps at ends of wall adjacent to FRP doors at lower level entrance.
- 2. Provide new aluminum wraps to cover exposed end of wall. Aluminum color to be dark bronze to match other aluminum.

### **Exclusions and Qualifications:**

- 1. Any Work not specifically included above
- 2. Shop drawings (other than required for base bid)

Total ADD: \$771.00

0

### Time Extension (Calendar Days):

Caliber expressly reserves and does not waive any contractual rights for delay related claims and damages resulting directly or indirectly from the delays associated with this change order or that may occur in the future because of this change order. Pricing is only valid seven (7) days from the date of this proposal unless otherwise stated.



Please contact our office should you have any quest	tions or require additional information.
Sincerely,	
Kevin McNulty Owner   President	
Please sign and return:	
Authorized Representative:	Date:
	·

# **Request for Change Order**



RFCO Cost Summary

RFCO No.:	015	Title: Aluminum Wraps at FRP Doors					
Project Name:	Blackhawk H	S Entrance					
Caliber Project Number:	20-013	Date St	ubmitted:		Tues	sday, Octobe	r 27, 2020
Contract Number:	n/a	Response Requ	ested By:		Tuesd	lay, Novem	ber 3, 2020
Description of Scope:	· · · · · · · · · · · · · · · · · · ·		•				
Please see attached cover extension (if applicable).	letter for detailed	description of scope	of Change	e Order	proposal, exc	lusions, clari	fications and time
Direct Cos	ts	A	djustment	ts			Total Costs
Material	\$ 250.00	OH&P on Material	15.00%		37.50	\$	287.50
Labor	\$ 407.00	OH&P on Labor	15.00% \$ 61.05		\$	468.05	
Equipment	\$ -	OH&P on Equip.	15.00%	15.00% \$ -			-
Subcontractors	\$ -	OH&P on Subs	5.00% \$ -			\$	-
Sub	contractor Costs		Subtotal			\$	755.55
Subcontractor Name	Proposal Date	Amount	Indirect Labor		0.00% \$	-	
		L	Net Subt	otal:		\$	755.55
					Overhead:	0.00% \$	-
			Net Subt	otal:		\$	755.55
					Profit:	0.00% \$	-
					Job Tax:	0.00% \$	
				·	B&O Tax:	0.00% \$	-
					Bond:	2.00% \$	15.11
"			Total:			\$	770.66
			Final P	rice:		\$	771.00
to the state of th	<u> </u>	FOR INTERN	IAL USE O	NLY	•	<u> </u>	·
Posted:	Date:	·····	Accounti	ng Upd	ates:	Date:	
Drawings:			Job Cost				
Specifications:			Estimate				

# Request for Change Order



Tuesday, October 27, 2020 Date Submitted: **Aluminum Wraps at FRP Doors** Title: **Blackhawk HS Entrance** 015 RFCO No.: Project Name:

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					L = Labor			\$ 48.00					ŀ
acitairo d			Σ	Material	C = Carpenter	enter				Eauipment	2	Total Costs	H
					S = Super P = Projec	S = Superintendent P = Project Manager	<u>.</u>	\$ 82.00		-		}	2
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Demo Existing Aluminum Wraps	1	SJ		-	1.000	J	65.00	65.00	,	'	65.00	65.00	1.0
New Aluminum Wraps	1	LS	250	250.00	4.000	C	260.00	260.00	,		510.00	510.00	4.0
Field Coordination	1	S		1	1.000	S	82.00	82.00			82.00	82.00	1.0
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Total Estimated Costs		Ĕ	Materials	250.00			Labor	407.00	Equip	•	Total	657.00	6.00
RECO 014 Estimate					ر ا	11.	0						

RFCO 015 Estimate Page 2 of 2 Cost Recap

Caliber Contracting Services, Inc. 104 East Swissvale Avenue Pittsburgh, PA 15218

P: (412) 205-8283 F: (412) 205-8078



October 27, 2020

Mr. Darrin Fleischman
Director
Blackhawk High School
500 Blackhawk Road
Beaver Falls, PA. 15010
fleischmandarrin@bsd.k12.pa.us

VIA EMAIL ONLY

Blackhawk High School Entrance Request for Change Order (RFCO) 014 – Terrazzo Floor In Lieu of Epoxy Floor Revision: 0

Dear Mr. Fleischman,

Please find attached the above referenced Request for Change Order (RFCO) proposal for your review.

Reference Documents: RFCO 014 Sketch (undated)

### Scope:

We propose to furnish all labor, material, equipment, and supervision to perform the following scope of work:

- Delete all epoxy flooring in passage C004.
- 2. Provide terrazzo flooring in passage C004 in lieu of epoxy flooring.
- 3. Delete all epoxy flooring in the locker room corridor. The materials for the epoxy flooring have already been purchased so the credit provided is for labor only.
- 4. Provide mosaic floor tile to patch along wall where existing tile was disturbed by the construction of the new elevator shaft. Tile will match existing as closely as possible.

### **Exclusions and Qualifications:**

- 1. Any Work not specifically included above
- 2. Shop drawings (other than required for base bid)
- 3. All terrazzo work to be performed in a single mobilization.

Total DEDUCT: - \$202.00

### Time Extension (Calendar Days): 0

Caliber expressly reserves and does not waive any contractual rights for delay related claims and damages resulting directly or indirectly from the delays associated with this change order or that may occur in the future because of this change order. Pricing is only valid seven (7) days from the date of this proposal unless otherwise stated.



Please contact our office should you have any questions or require add	litional information.
Sincerely,	
Kevin McNulty Owner   President	
Please sign and return:	
Authorized Representative:	Date:

# Request for Change Order CALIBER



RFCO No.:	014	Title:	Terra	azzo Flo	or i	n Lieu of	<b>Epoxy Floo</b>
Project Name:	Blackhawk HS	S Entrance			•		<u> </u>
Californ Duningst Normalism	20.012	5 . 6	1 1				2020
Caliber Project Number:	20-013	1	ubmitted:			day, October 27,	·
Contract Number:	n/a	Response Requ	ested By:	]	<b>Fuesd</b>	ay, November	3, 2020
Description of Scope:						·	
extension (if applicable).							
Direct Co	osts   \$ -	A OH&P on Material	djustments			Tot	tal Costs
Labor		OH&P on Labor		Ş	- 1	Į.	
Labul	12 320.00	IUTION UII LADUI	15.00%	\$ 4	9.20	\$	377.20
		OH&P on Equip.	15.00% 15.00%		9.20	\$ \$	377.20
Equipment	\$ -			\$	9.20 - 7.38)	\$ \$ \$	-
Equipment Subcontractors	\$ -	OH&P on Equip.	15.00%	\$	-	\$	- (5 <b>7</b> 5.07
Equipment Subcontractors <b>Su</b> l Subcontractor Name	\$ .547.69)  bcontractor Costs  Proposal Date	OH&P on Equip. OH&P on Subs  Amount	15.00% 5.00% Subtotal	\$ (2	- 7.38)	\$ \$ 0.00% \$	(575.0
Equipment Subcontractors Sul Subcontractor Name Allegheny Installations	\$ - \$ (547.69) **Ibcontractor Costs  **Proposal Date** 10/20/2020	OH&P on Equip. OH&P on Subs  Amount \$ (1,397.69)	15.00% 5.00%	\$ (2 Indirect L	- 7.38) _abor	\$ \$ 0.00% \$ \$	(575.07 (197.87
Equipment Subcontractors Sul Subcontractor Name Allegheny Installations	\$ .547.69)  bcontractor Costs  Proposal Date	OH&P on Equip. OH&P on Subs  Amount \$ (1,397.69)	15.00% 5.00% Subtotal Net Subto	\$ (2 Indirect L otal:	- 7.38) _abor	\$ \$ 0.00% \$ \$ 0.00% \$	(575.07 (197.87 - (197.87
Equipment Subcontractors Sul Subcontractor Name Allegheny Installations	\$ - \$ (547.69) **Ibcontractor Costs  **Proposal Date** 10/20/2020	OH&P on Equip. OH&P on Subs  Amount \$ (1,397.69)	15.00% 5.00% Subtotal	\$ (2 Indirect L otal: Overhotal:	7.38) Labor	\$ \$ 0.00% \$ \$ 0.00% \$	(575.0° (197.8° - (197.8°
Equipment Subcontractors Sul Subcontractor Name Allegheny Installations	\$ - \$ (547.69) **Ibcontractor Costs  **Proposal Date** 10/20/2020	OH&P on Equip. OH&P on Subs  Amount \$ (1,397.69)	15.00% 5.00% Subtotal Net Subto	\$ (2 Indirect L otal: Overhotal:	- 7.38) -abor nead:	\$ \$ 0.00% \$ \$ \$ 0.00% \$ \$	(575.0; (197.8; - (197.8; - (197.8;
Equipment Subcontractors Sul Subcontractor Name Allegheny Installations	\$ - \$ (547.69) **Ibcontractor Costs  **Proposal Date** 10/20/2020	OH&P on Equip. OH&P on Subs  Amount \$ (1,397.69)	15.00% 5.00% Subtotal Net Subto	\$ (2  Indirect Lotal:  Overhotal:  P Job	- 7.38) -abor nead: rofit:	\$ 0.00% \$ 0.00% \$ \$ 0.00% \$ \$ 0.00% \$ \$ 0.00% \$	(575.0° (197.8° - (197.8°
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Equipment Subcontractors Sul	\$ - \$ (547.69) **Ibcontractor Costs  **Proposal Date** 10/20/2020	OH&P on Equip. OH&P on Subs  **Amount \$ (1,397.69) \$ 850.00	15.00% 5.00% Subtotal Net Subto Net Subto Total: Final Pr	\$ (2  Indirect Lotal:  Overbotal:  P Job B&O B	- 7.38) -abor nead: 'rofit: ) Tax: ) Tax:	\$ 0.00% \$  0.00% \$  0.00% \$  0.00% \$  0.00% \$  0.00% \$  2.00% \$  \$	377.20 (575.07 (197.87 - (197.87 - (197.87 - (3.96 (201.83 (202.00
Equipment Subcontractors Sul Subcontractor Name Allegheny Installations Abbey Carpet	\$ - \$ (547.69) **Ibcontractor Costs  **Proposal Date** 10/20/2020 10/26/2020	OH&P on Equip. OH&P on Subs  **Amount \$ (1,397.69) \$ 850.00	15.00% 5.00% Subtotal Net Subto Net Subto Total: Final Pr	\$ (2  Indirect Lotal:  Overhotal:  P Job B&O B	- 7.38) -abor nead: 'rofit: ) Tax: ) Tax:	\$ 0.00% \$ \$ 0.00% \$ \$ 0.00% \$ \$ 0.00% \$ \$ 2.00% \$ \$	(197.87 (197.87 (197.87 - (197.87 - (197.87 - (3.96 (201.83

# Request for Change Order

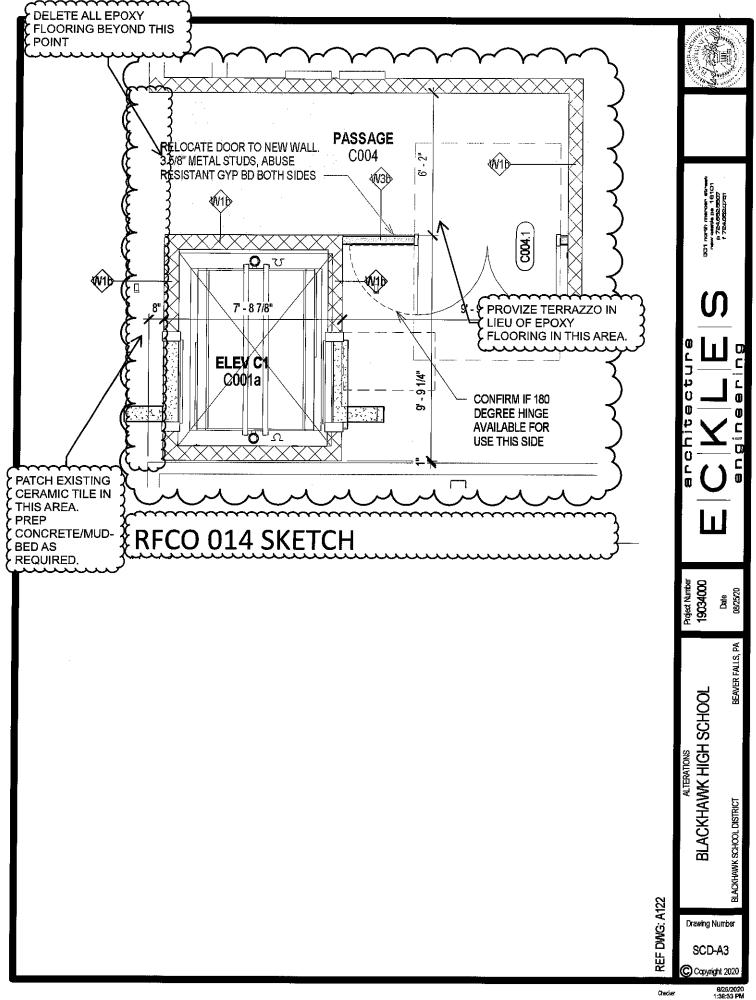
FCAIBER Contracting Services

Cost Recap Sheet

RFCO No.:	014			Title:	Terr	azzo	Floor ir	Terrazzo Floor in Lieu of Epoxy Floor	poxy F	loor			
Project Name:	Blackha	wkH	Blackhawk HS Entrance	ıce					Date Submitted:	mitted:	Tuesday, Oc	Tuesday, October 27, 2020	
		-			L = Labor			\$ 48.00		:			
Description		**	2	Material	C = Carpenter S = Superinten	C = Carpenter S = Superintendent	<u>.</u>	\$ 65.00 \$ 82.00		Equipment	To	Total Costs	Hrs
					P = Proje	P = Project Manager	er	\$ 95.00					
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<b>Total Estimated Costs</b>		Σ	Materials	•			Labor	328.00	Equip	•	Total	328.00	4.00

RFCO 014 Estimate Page 2 of 2 Cost Recap

Caliber Contracting Services, Inc. 104 East Swissvale Avenue Pittsburgh, PA 15218



# COST BREAKDOWN - CHANGE ORDER REQUEST Blackhawk High School

CONTRACTOR NAME	SUB ▼		- PECO # 014 -	Delete epoxy flo	oring at I	oolsor
Allegheny Installations Comp	any, Inc.		room corridor		wing at r	OCKCI
LABOR COST			room corract			
Classification	Certified	Fringe Benefits	Total	Hours	T-4	_1
Classification	Payroll	(as defined	Hourly	nours	Tot	.aı
	Base Rate *	by L&I) *	Rate			
Cement Mason Reg Rate	\$31.52	\$20.64	\$52.16	24		\$1,251.84
						\$0.00
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MATERIAL COST (attach ma	torial list if manage	some import totals as als	)			
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105 Pleasant Drive, Aliquippa PA 15001 Phone 724-378-1925 Fax 724-378-3641 Monday, Tuesday & Thursday 9:00am - 7:00pm Wednesday & Friday 9:00am - 5:00pm Saturday 9:00am - 4:00pm

PA Contractor Registration # PA110573

October 26, 2020

CHANGE ORDER ADD SUBMITTED TO:	PROJECT:
CALIBER CONTRACTING	BLACKHAWK HIGH SCHOOL
104 EAST SWISSVALE AVENUE	500 BLACKHAWK ROAD
PITTSBURGH, PA 15218	BEAVER FALLS, PA 15010
ATTN: Jimmy Suszynski jsuszynski@calibercon	tractingservices.com
ATTN: Kevin McNultv kmcnultv@calibercontr	actingservices com

### **LOCKER ROOM TILE REPAIR**

TILE – DALTILE, Keystones, 1" x 1", color TBD Sanded Grout, color TBD Material shipping Grind down existing concrete ramping Thinset, Ardex X5 Fill Trench using Ardex SD-P Installation of tile

	TILE REPA	ur work: \$ 850.00
Sincerely,	ACCEPTED BY:	
T.J. Roy, Estimator terryjroy@yahoo.com	Signature	Date
T ID/hil		



805 Northgate Circle New Castle, Pa 16105 724 658-8186 Phone 724 658-2635 Fax

September 24, 2020

Eckles Architecture Attn: John Pappas 301 N. Mercer Street New Castle, PA 16101

Re:

Alterations to Blackhawk High School No. 1934.000 Change Order #3 Add owner requested data cables

Dear Mr. Pappas:

Below is a summary cost for owner requested change order #3.

**Summary Cost:** 

Neely Quote	\$568.00
Blackhawk Neff OH&P @ 5%	28.40
Blackhawk Neff Material	35.00
Blackhawk Neff Labor 2 hrs. @ \$92/hr.	<u> 184.00</u>
Total	\$815.40

Sincerely,

Robert W. Neff RCDD/NTS/OSP/WD

President/C.E.O.

# Neely Communications, Inc.



1320 East 11<sup>th</sup> Street Erie, PA 16503 (814) 520-5044

ATTENTION:

Mark Wojtkiewicz and Bob Neff

9/8/2020

regarding:

Request for Quotation

SUBJECT:

Blackhawk HS PCO Proposal and Unit Price

NCI is indeed pleased to be of service by offering a quotation for the above subject project.

#### Scope of Work:

#### New Cat 6 Cabling:

- NCI will install, terminate, test and label (2) Cat 6 plenum cables in special education reception area at two locations each for a total of (4) cables.
  - o NCI will run cables to designated IDF and terminate them on existing panel.
  - Cable will be installed according to TIA/EIA 569 Pathways and Spaces. NCI will use J-hooks appropriately sized to support cabling.
  - o NCI will test cabling with Fluke DSX-8000 and provide results.
  - NCI will provide a Belden 25 year warranty with the cabling.
  - o NCI will provide (2) Cat 6 patch cords per cable pulled for patching new cabling.

#### **General Assumptions:**

- Blackhawk Neff will provide wiremold at one location for installation.
- No switches, UPSs, PDUs, cabinets or other equipment are included in scope of work, nor their installation, configuring or commissioning.

Total Cost for Scope of Work: \$568.00

Unit Price (1) Cat 6 cable and connectivity within the construction area for duration of the project: \$144.00

NCI has based this quotation on working during normal business (7am-3:30pm) 8 hour work days. The work will be completed by trained/licensed IBEW, BICSI and Belden Certified technicians. Thank you for this opportunity and NCI looks forward for your order to proceed. Should you have any questions or concerns please feel free to call Jason Lindsay at (814) 806-5461 or (814) 315-2835.

Confidentiality Notice: This proposal is confidential and contains proprietary information and intellectual property of Neely Communications, Inc. No information contained herein, may be reproduced or disclosed under any circumstances without the express written permission of Neely Communications, Inc.

### **MANDATED AND SUGGESTED UPDATES**

# Tobacco and Vaping Products - Policies 222, 323, 707 and 904

Act 93 of 2019 and Act 111 of 2019 made modifications to the Pennsylvania Crimes Code regarding use and sale of tobacco and vaping products on school property. Both Acts contained similar language resulting in modifications to 18 Pa. C.S. Sections 6305 and 6306.1. As a result, PSBA has updated the definitions and provisions in the following policy guides:

Policy 222. Tobacco and Vaping Products - Students

Policy 323. Tobacco and Vaping Products - Employees

Policy 707. Use of School Facilities

Policy 904. Public Attendance at School Events (Attachment to the policy was also updated)

Policies 222, 323 and 904 contain a new, comprehensive definition for the term "tobacco product," which now incorporates vaping products, including the product marketed as Juul and other types of electronic cigarettes. Terminology was updated throughout the policies to reflect the new comprehensive definition of tobacco product. The definition also includes the electronic devices and component or accessory parts of electronic devices that deliver nicotine or another substance to a person inhaling from the device, whether or not the device currently contains nicotine or another substance. The term excludes products that have been approved by the U.S. Food and Drug Administration for sale as a tobacco cessation product or for other therapeutic purposes as designated in the law. Use of such tobacco cessation products by students may be addressed through board policy on medications.

The term tobacco product is also defined in the law to exclude a device that is sold by a licensed dispensary in compliance with the Medical Marijuana Act. While this exclusion is spelled out in the policy based on the definitions in the law, the policy contains language clarifying that federal law requires school entities to maintain a drug-free environment, at which marijuana of any kind is prohibited. Policy 222 addressing students refers districts to the PA Department of Health guidance issued on medical marijuana in schools and states that possession of any form of medical marijuana by students at any time on school property or during school activities on school property is prohibited.

The policies prohibit the possession, use, purchase or sale of tobacco and vaping products by students. Employees and members of the public attending school events or using school facilities may possess tobacco or vaping products if they are of legal age, but use or sale of such products is prohibited on school property. Boards may select optional language in policies 323, 707 or 904 to permit use of tobacco products in designated areas, which must be located at least fifty (50) feet from school buildings, stadiums or bleachers.

School entities are required to notify students, staff and parents/guardians about the board's policy on tobacco and vaping products by publishing the policy in student handbooks, parent newsletters, posters and by other efficient methods.

Students who violate Policy 222 will be subject to prosecution initiated by the school entity and, if convicted, will be required to pay a fine, plus court costs, or the court may admit the student to an adjudication alternative in lieu of imposing the fine.

Policy 222 also contains language stating that students tampering with devices installed to detect use of tobacco or vaping products will be deemed in violation of the policy and may be subject to disciplinary action.

Policies 222 and 323 are mandated by law.

Policies 707 and 904 are recommended for legal liability purposes.

### **Policy 203 Immunizations and Communicable Diseases**

The PA Department of Health issued a Temporary Regulatory Suspension of Requirements for Children's Immunizations on July 21, 2020. The Department stated that the temporary suspension was to enable children to enter and attend school without the required immunizations, since many students have experienced delays in scheduling preventative medical appointments, including those at which vaccinations are administered. The Department is temporarily suspending the regulations at 28 Pa. Code § 23.83, which provides the list of immunizations a child must have and the grades for which the child must have them; 28 Pa. Code § 23.85, which states that children who do not meet the requirements should be excluded and places certain duties on schools to verify that children with medical exceptions who are on a plan to get their immunizations actually obtain the vaccinations; and 28 Pa. Code § 23.86, which requires schools to report to the Department the numbers of vaccinations and children taking exceptions; and 28 Pa. Code § 27.77(b), which requires that a child currently enrolled in a child care program maintain updated immunizations in accordance with federal guidelines. The regulations are suspended for a two-month period after the beginning of the school year.

Policy 203 was updated to generally refer to guidance from state and local health officials, in addition to language on compliance with law and regulations, since much of the current public health situation is not addressed in law or regulations at this time. References to the board-approved health and safety plan were also added to the policy language, to encourage consistency in implementation of policy in accordance with approved plans.

In the section on immunization requirements, language was added to allow for attendance of a student who has not been immunized in compliance with state regulations, when such attendance is in accordance with programs or guidance established by the PA Department of Health--the language included is broader than what is specifically addressed in the current Temporary Regulatory Suspension so that the policy language can stand the test of time in case additional temporary suspensions or special immunization programs are established by the Department of Health at a later time.

New language was also added regarding communicable diseases, stating that students may be excluded from school based on regulations from the PA Department of Health or guidance from state or local health officials for specified diseases and infectious conditions. Based on recommendations from school nurses, additional language was added to the policy specifically addressing notification to parents/guardians of the potential need to exclude students for communicable disease during the school year, requests for updated emergency contact information, the requirement for parents/guardians or another emergency contact to come to school to transport the student if exclusion is necessary, and the parameters surrounding return to school. Language on health records was also

updated for consistency with revisions made to Policy 209 last year based on changes to School Code 1409.

Policy 203 is recommended for legal liability purposes.

#### Policy 209 Health Examinations/Screenings

Policy 209 was updated to refer to the board-approved health and safety plan and incorporates language regarding monitoring of student health, in addition to the more specific requirements for health examinations and screenings required under School Code and state regulations. A new section on Health Monitoring was added and includes language addressing requests for alternative methods of monitoring based on religious accommodations, as well as addressing student health conditions (such as an autoimmune disorder) that may render some types of health monitoring (such as temperature screening) less effective.

The Public Health Guidance for School Communities also includes a sample School Symptom Screening Tool at the very bottom, which may be a helpful resource in establishing health monitoring practices under your health and safety plan.

Policy 209 is recommended for legal liability purposes.

# Special Education Cyclical Compliance Monitoring Updates - Policies 113.1, 113.2, 113.4

While there have been no recent changes to the federal Individuals With Disabilities Education Act (IDEA) or its implementing regulations, or corresponding state law or regulations, there have been updates to the state's cyclical compliance monitoring process that prompted minor revisions to some of the policies related to special education.

Minor terminology revisions were made throughout policies 113.1 and 113.2 to consistently use the term Positive Behavior Support Plan. Language in Policy 113.2 was also revised to more clearly reflect the requirement for students to be educated in the Least Restrictive Environment (LRE). The definition and language on seclusion were updated to clarify that time spent in seclusion shall be limited, and that students in seclusion shall be under district staff supervision at all times, even when the supervising staff member may not be in the same room with the student at all times.

Language on use of physical restraints was also revised to directly specify that the use of restraints may be included in a student's Individualized Education Program (IEP) only with parental consent and in accordance with the parameters outlined in state regulations stipulated in the policy.

Policy 113.1 includes language directing staff to share copies of a student's special education and disciplinary records when reporting an incident to local law enforcement or the appropriate authorities, in compliance with the Family Educational Rights and Privacy Act (FERPA)—this language has been a part of this policy on Discipline of Students With Disabilities for years because it is an essential step in the process of reporting to law enforcement in situations where such action is necessary as part of the disciplinary process. Based on the most recent compliance monitoring assessment documents, we have also added this language to Policy 113.4 on Confidentiality of Special Education Student Information because compliance monitors were seeking the same language in that policy related to student records and confidentiality. We have added that language to Policy 113.4, in addition to 113.1, and we also clarified the statement to reflect that district staff must comply with FERPA when transmitting copies of these records.

A small revision was also made to Policy 113.4 to ensure that the Record of Access for special education records should include a record of parties obtaining access to records in providing both special education and related services to students with disabilities.

Policy 113.2 is mandated for compliance with State Board of Education Regulations.

Policies 113.1 and 113.4 are recommended for legal liability purposes.

### Sudden Cardiac Arrest and Electrocardiogram Testing - Policies 122, 123, 123.2

Act 73 of 2020 repealed the Sudden Cardiac Arrest Prevention Act (24 P.S. Sec. 5331 et seq.) and added a new section to the PA School Code, 24 P.S. Sec. 14-1425 which combines Sudden Cardiac Arrest and Electrocardiogram Testing. The new School Code provision mirrors the language from the Sudden Cardiac Arrest Prevention Act and adds language that requires schools to provide information about electrocardiogram testing, including the potential risks, benefits and evidentiary basis behind such testing. Schools are also required to inform parents and guardians about the option to request, from the family's medical provider, the administration of an electrocardiogram in addition to the comprehensive initial participation physical examination. The cost of electrocardiogram testing is the responsibility of the parent or guardian.

The PA Department of Health's Athlete/Parent/Guardian Sudden Cardiac Arrest Symptoms and Warning Signs Information Sheet and Acknowledgement of Receipt and Review Form needs to be updated to include information on electrocardiogram testing. PSBA provided notification of the necessary revision and we hope to see an updated form issued soon.

Policy 123.2 Sudden Cardiac Arrest has been updated with the new legal citation and language regarding electrocardiogram testing. Policies 122 and 123 were also updated with the new legal citation. Policies 122, 123 and 123.2 are recommended for legal liability purpose

### Policy 251 Homeless Student

Update Delegation of Responsibility: "The Board designates the Superintendent or designee to serve as the district's liaison for homeless students and families." (Previously Business Manager)

#### **RECOMMENDED REVISIONS: READ**

#### Policy 314 Physical Examination

References to the board-approved health and safety plan were added to Policy 314, as well as a definition and language regarding health monitoring for staff. Specific language on communicable diseases and exclusion from school facilities based on state regulations or guidance from state or local health officials was also added to this policy. School entities should review language with the school solicitor and consider any specific provisions of applicable collective bargaining agreements or MOUs that may impact revisions to Policy 314.

Policy 314 is recommended for legal liability purposes.

### Policy 340 Responsibility for Student Welfare

Policy 340 was revised to remove the brackets indicating that certain language is optional for specific provisions that PSBA recommends be included in this policy to address school entity legal liability and

provide specific direction to staff regarding responsibility for student welfare. Minor revisions were made to more broadly address staff responsibilities and actions in order to account for both virtual and in-person learning environments. Language was also revised to address responsibilities for all staff, beyond just teachers, who have responsibility for student welfare. References to policies 705 and 805, addressing safety and emergency preparedness and response were also added to the policy.

Staff should be notified and provided with training regarding the provisions of this policy and their responsibilities for student supervision.

Policy 340 is recommended for legal liability purposes.

### Policy 705 Facilities and Workplace Safety

Revisions to Policy 705 are focused on referencing the provisions of board-approved health and safety plans and integrating those with the school entity's overall safety rules and strategies. Policy 705 now contains language that specifically addresses face coverings, as well as other protective devices, which have always been addressed in this board policy, and states that violation of the policy and school safety rules may result in disciplinary action or denial of entry to school buildings, in accordance with the parameters of the policy and state and local health and safety orders. Accommodations will be made for individuals with disabilities and medical conditions in accordance with applicable law and board policies. Other board policies have been revised to refer back to Policy 705 for these specific health and safety provisions.

Policy 705 is recommended for legal liability purposes.

### **Policy 904 Public Attendance at School Events**

Policy 904 and the accompanying Attachment were updated to address the authority of the board and its designated staff to limit attendance at school events when necessary to protect the health and safety of students, staff and the public. Language was also added to direct staff that attendees must be notified of the school entity's health and safety rules, which must be followed prior to entry and while attendees are in school buildings or on school property. The accompanying attachment specifically addresses staff actions to provide warnings and requests for attendees to leave school property for failure to follow designated rules and guidelines.

Policy 904 is recommended for legal liability purposes.

#### **Policy 907 School Visitors**

Similar to the revisions made to Policy 904, this policy on school visitors was revised to address limiting visitors to designated areas or limiting the number of visitors when necessary to protect the health and safety of students, staff and the school community. Additional language was added directing visitors to provide information and identification if required to protect the health and safety of students, staff and the public in school buildings. Optional language was added under the school visitor process to address notification and compliance with school health and safety rules, as well as limiting building entrances for school visitors.

Policy 907 is recommended by PSBA.



Book

Blackhawk S D Policy Manual

Section

300 Employees

Title

Physical Examination

Code

314 Vol V 2020

Status

From PSBA

Legal

1, 24 P.S. 1418

2, 28 PA Code 23,43

3. 42 U.S.C. 12112

4, 28 PA Code 23,44

5, 24 P.S. 1419

6. 28 PA Code 23.45

7. Pol. 104

8, 28 PA Code 27,71

9. 28 PA Code 27.72

10. Pol. 334

11. Pol. 335

12. 42 U.S.C. 2000ff et seq

24 P.S. 1416

42 U.S.C. 12101 et seq

U.S. Equal Employment Opportunity Commission – Guidance on COVID-19, ADA,

Rehabilitation Act and Other Equal Employment Opportunity Laws

U.S. Equal Employment Opportunity Commission – Questions and Answers on Religious

Discrimination in the Workplace

### **Purpose**

In order to certify the fitness of administrative, professional and support employees to discharge efficiently the duties they will be performing and to protect the health of students and staff, the Board shall require physical examinations of all district employees prior to beginning employment and may require health monitoring to prevent the transmission of communicable diseases in the school setting.

#### **Definitions**

A **physical examination**, **for purposes of this policy**, shall mean a general examination by a licensed physician, certified registered nurse practitioner or a licensed physician assistant.

Health monitoring, for purposes of this policy, shall mean screening or monitoring an employee for specific symptoms that may indicate the presence of a communicable disease, in accordance with guidance from state and local health officials.

11/2/2020 BoardDocs® PL

### <u>Authority</u>

After receiving an offer of employment but prior to beginning employment, all candidates shall undergo **physical** examinations, as required by law and as the Board may require. [1][2][3]

{ } the expense for which shall be
 { } paid by the applicant.
 { } paid by the Board.

The Board requires that all employees undergo a tuberculosis examination provided by the district upon initial employment, in accordance with regulations of the **PA** Department of Health. [1][4]

The Board may require an employee to undergo a physical examination at the Board's request. [1]

An employee who presents a signed statement that a **physical** examination is contrary to **the employee's** religious beliefs shall be examined only when the Secretary of Health determines that **facts exist indicating that certain conditions would present** a substantial menace to the health of others in **contact with the employee if the employee is not examined for those conditions.[5][6]** 

#### Guidelines

### **Health Monitoring and Communicable Diseases**

The district may require employees to participate in health monitoring by designated staff to check for signs and symptoms of communicable diseases in accordance with guidance issued by state and local health officials and the Board-approved health and safety plan. An employee may request an alternative method of monitoring as a religious accommodation, and designated district staff shall assess and respond to such request in accordance with applicable law, regulations and Board policy. A request for an accommodation that would unreasonably impair workplace safety or cause undue hardship will not be granted.[7]

An employee with a health condition that may render a monitoring method ineffective should notify designated staff so that alternative or supplemental methods may be considered.[7]

Employees exhibiting symptoms that indicate health concerns shall be referred to the school nurse or designated staff for further assessment, and may be excluded from school facilities in accordance with regulations of the PA Department of Health or guidance from state or local health officials for specified diseases and infections conditions. Employees may return to school facilities when the criteria for readmission following a communicable disease have been met, in accordance with law, regulations or guidance from state or local health officials.[8][9][10][11]

### **Delegation of Responsibility**

The results of all required **physical** examinations shall be made known to the Superintendent on a confidential basis and discussed with the employee.

Medical records and other health information of an employee shall be maintained confidentially and kept in a file separate from the employee's personnel file.[3][12]

11/2/2020 BoardDocs® PL



Book

Blackhawk S D Policy Manual

Section

300 Employees

Title

Responsibility for Student Welfare

Code

340 Vol V 2020

Status

From PSBA

Legal

1, 24 P.S. 510

2. Pol. 705

3. Pol. 805

#### **Authority**

The Board adopts this policy to ensure appropriate oversight of and responsibility for student welfare by administrative, professional and support employees. [1]

District employees are responsible for the safety of students in their charge within school buildings and on district property.

Each employee **is responsible** for supervision, control and protection of students, commensurate with assigned duties and **directives**.

Each employee is responsible to ensure that students are supervised by a teacher or other staff member at all times while engaged in district activities.

{ } An employee should not voluntarily assume responsibility for duties **the employee** cannot reasonably perform. Voluntary assumption carries the same responsibilities as assigned duties.

Teachers and designated staff shall provide proper instruction in and enforcement of safety rules and procedures included in the Board-approved health and safety plan and assigned curriculum.[2][3]

Each employee has the responsibility to report immediately to the **building** principal **or designated staff** an accident, safety hazard, unsafe or dangerous **condition**, **or to immediately address observed violations of district safety rules**.[2]

{	}	Emp	loyees	may	not	send	student	s on	any	personal	errands.
---	---	-----	--------	-----	-----	------	---------	------	-----	----------	----------

-	•	•			•			personal	verncie,	except	wnen	specin	Сану
authorized by the building principal or designee.													

{ } Employees shall not require a student to perform **services** that may be detrimental to the student's health.

### **Delegation of Responsibility**

11/2/2020 BoardDocs® PL

Building principals shall monitor employees' adherence to this policy to ensure the maintenance of standards that protect student welfare.

Building principals shall annually develop and implement a plan of supervision for the following:

- 1. Student arrivals and departures, including buses.
- 2. Halls, restrooms and playgrounds.
- 3. Cafeteria.
- 4. Before and after school.
- 5. Field trips.
- 6. School activities.

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Book

Blackhawk S D Policy Manual

Section

700 Property

Title

Facilities and Workplace Safety

Code

705 Vol V 2020

Status

From PSBA

Legal

1. Pol. 103.1

2. Pol. 113

3. Pol. 113.1

4. Pol. 218

5. Pol. 317

6. Pol. 907

7. Pol. 805

8. 24 P.S. 223

9. 34 PA Code 129.1001 et seq

10.72 P.S. 1722-J

11, 77 P.S. 1038.2

24 P.S. 510

24 P.S. 1517

24 P.S. 1518

#### <u>Purpose</u>

The Board recognizes that district facilities must be maintained and operated in a condition that prioritizes the safety of students, staff and visitors.

### Authority

The Board directs the district to provide facilities and equipment for the safe conduct of the educational programs and operations of the schools, in accordance with guidance issued by state and local officials, and the Board-approved health and safety plan.

The Board requires that all students, staff and visitors adhere to state and local health and safety orders, Board policy, administrative regulations and Board-approved plans requiring face coverings or other protective devices where needed for safety purposes. Violation of this policy and school safety rules may result in disciplinary action, in accordance with law, regulations or Board policy, or denial of entry to district buildings and property, except where accommodations are deemed reasonable and necessary for individuals with disabilities or for medical conditions.[1][2][3][4][5][6]

### **Delegation of Responsibility**

TT/±/2020 BoardDocs® PL

The Superintendent or designee shall **periodically** review and evaluate district **health and** safety rules and **health and safety** plans, **as necessary**.[7]

Administrators shall ensure that all staff and students are informed of health and safety rules at the beginning of the school year and whenever conditions and requirements change.

Administrators shall provide ongoing education and post signage to assist staff and students in complying with health and safety rules.[7]

### **Guidelines**

### Certified Workplace Safety Committee

A workplace safety committee shall be established to promote the district's goals concerning safe schools. [8][9][10][11]

The workplace safety committee shall be composed of a minimum of four (4) members, including two (2) district administrators and two (2) employee representatives.

If the number of members on the workplace safety committee exceeds four (4), the committee shall be composed of an equal number of administrators and employees unless otherwise agreed upon by both groups. The district administrators shall not constitute a majority of the workplace safety committee.

It shall be the responsibility of the workplace safety committee to:

- Evaluate the current safety program.
- 2. Establish procedures for conducting and documenting the findings of periodic inspections to locate and identify safety and health hazards.
- Make recommendations to correct hazards.
- 4. Review, in a timely manner, incident and accident report and investigation forms.
- 5. Conduct follow-up evaluations on the effectiveness of new health and safety equipment or safety procedures.

A quorum of the workplace safety committee members shall meet at least once a month.

The workplace safety committee shall develop and maintain operating procedures, membership lists, committee meeting agendas, attendance lists and minutes of each meeting.

All decisions of the committee shall be made by majority vote of members present.

The Superintendent or designee shall ensure that a qualified trainer provides all committee members with adequate, annual training in safety committee structure and operation, hazard detection and inspection, and accident and illness prevention and investigation.

The Superintendent or designee shall maintain written records of workplace safety committee training.

### NOTES:

Delete Certified Workplace Safety Committee section if the school entity does not have a safety committee because it self-insures or pools its liabilities. If not sure, leave it in for school entity to consider and delete if necessary.



Book

Blackhawk S D Policy Manual

Section

900 Community

Title

Public Attendance at School Events

Code

904 Vol V 2020

Status

From PSBA

Legal

1. 18 Pa. C.S.A. 6305

2. 18 Pa. C.S.A. 6306.1

3. 20 U.S.C. 7118

4. Pol. 351

5, 24 P.S. 511

6. 24 P.S. 775

7. Pol. 705

8, 20 U.S.C. 7973

9. 24 P.S. 510.2

10. 24 P.S. 1303-A

11. Pol. 805.1

12, 22 PA Code 10,2

13. 22 PA Code 10.22

14. 24 P.S. 1302.1-A

15. 28 CFR 35.136

16. 43 P.S. 953

17. Pol. 718

20 U.S.C. 7971 et seq

28 CFR Part 35

### **Purpose**

The Board welcomes the public at activities and events sponsored by the school district, but the Board also acknowledges its duty to maintain order and preserve school facilities **and health and safety** during such events. This policy establishes conditions, restrictions and procedures to regulate public attendance and conduct at school and school-sponsored activities.

### **Definition**

State law defines the term **tobacco product** to broadly encompass not only tobacco but also vaping products including the product marketed as Juul and other electronic cigarettes (e-cigarettes). **Tobacco products**, for purposes of this policy and in accordance with law, shall be defined to include the following: [1][2]

- 1. Any product containing, made or derived from tobacco or nicotine that is intended for human consumption, whether smoked, heated, chewed, absorbed, dissolved, inhaled, snorted, sniffed or ingested by any other means, including, but not limited to, a cigarette, cigar, little cigar, chewing tobacco, pipe tobacco, snuff and snus.
  - 2. Any electronic device that delivers nicotine or another substance to a person inhaling from the device, including, but not limited to, electronic nicotine delivery systems, an electronic cigarette, a cigar, a pipe and a hookah.
  - 3. Any product containing, made or derived from either:
    - a. Tobacco, whether in its natural or synthetic form; or
    - b. Nicotine, whether in its natural or synthetic form, which is regulated by the United States Food and Drug Administration as a deemed tobacco product.
  - 4. Any component, part or accessory of the product or electronic device listed in this definition, whether or not sold separately.

The term **tobacco product** does <u>not</u> include the following:[1][2]

- 1. A product that has been approved by the United States Food and Drug Administration for sale as a tobacco cessation product or for other therapeutic purposes where the product is marketed and sold solely for such approved purpose, as long as the product is not inhaled.
- 2. A device, included under the definition of tobacco product above, if sold by a dispensary licensed in compliance with the Medical Marijuana Act. Federal law requires the district to maintain a drug-free environment, at which marijuana of any kind is prohibited. [3][4]

# <u>Authority</u>

The Board has the authority to prohibit at a school event the attendance of any individual whose conduct may constitute a disruption. The Superintendent or designee and building principal may limit attendance to designated areas or may limit the number of attendees to school events when necessary to protect the health and safety of students, staff and the public, in accordance with Board-approved health and safety plans and guidance from state and local officials.

The Board prohibits gambling and the possession and use of controlled substances prohibited by state or federal law, alcoholic beverages and weapons on school premises.[5][6]

Attendees shall be informed of the district's health and safety rules through announcements and posting of appropriate signage. Health and safety rules must be followed prior to entry and while attendees are in school buildings and on school property, in accordance with Board policy, district procedures, the Board-approved health and safety plans and guidance from state and local officials.[7]

# Tobacco and Vaping Products

The Board prohibits use of tobacco and vaping products, including the product marketed as Juul and other e-cigarettes, by any persons at any time in a school building; on school buses or other vehicles that are owned, leased or controlled by the school district; or on property owned, leased or controlled by the school district.[2][8]

{ } unless expressly permitted in designated areas which must be located at least fifty (50) feet from school buildings, stadiums or bleachers.

DOSIDENCES TE

This policy does not prohibit possession of tobacco and vaping products, including the product marketed as Juul and other e-cigarettes, by members of the public of legal age at school or school-sponsored activities.

The Board deems it to be a violation of this policy for an individual in attendance at school or a school-sponsored activity to furnish a tobacco or vaping product, including the product marketed as Juul or any other e-cigarette, to a minor.[1]

# **Delegation of Responsibility**

A schedule of fees for attendance at school events shall be prepared by the Superintendent or designee and adopted by the Board.

The Superintendent shall ensure that this policy is posted on the district's publicly accessible website. [9]

### Reports

Office for Safe Schools Report -

The Superintendent shall annually, by July 31, report all incidents of prohibited possession, use or sale of tobacco and vaping products, including Juuls and other e-cigarettes, by any person on school property to the Office for Safe Schools on the required form.[10][11]

Law Enforcement Incident Report -

In accordance with state law and regulations, the procedures set forth in the memorandum of understanding with local law enforcement and Board policies, the Superintendent or designee may report to the school police, School Resource Officer (SRO) or to the local police department that has jurisdiction over the school's property, the use or sale of tobacco or vaping products, including Juuls and other e-cigarettes, by any person in a school building; on a school bus or other vehicles that are owned, leased or controlled by the school district; or on any property owned leased or controlled by the school district. [1][2][10][11][12][13][14]

### **Guidelines**

#### Free Admittance

{}	Senior citizens who are district residents and are ye	ears of age or older shall be admitted	
	( ) without charge		
	( ) at a reduced fee		
	( ) to all school events.		
	( ) to all school athletic events.		
{ }	District personnel will be admitted		
	( ) to all school events		
	( ) at no charge.		
	( ) at a reduced fee.		
{ }	Free passes to school events will be available to each Board	l member.	
	( ) and a guest.		

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 $\{\cdot\}$  The Board will honor athletic passes from all districts that are members of conferences in which teams of this district compete and honor the passes of this district.

# Service Animals

Individuals with disabilities may be accompanied by their service animals while on district property for events that are open to the general public in accordance with Board policy and state and federal laws and regulations. [15][16][17]

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### PUBLIC BEHAVIOR AT SCHOOL EVENTS

The district expects mutual respect, civility, and orderly conduct by all individuals attending school events on district property.

### **Expected Behavior**

Individuals attending school events on district property will not:

- 1. Injure, threaten, harass or intimidate a district employee, sports official or coach or any other person.
- 2. Act in an unsafe manner that could threaten the health or safety of others.
- 3. Use vulgar or obscene language or gestures.
- 4. Fight, strike or injure another person.
- 5. Damage, deface or threaten to damage district property.
- 6. Damage, deface or threaten to damage another individual's property.
- 7. Engage in any activity that violates any federal or state law or regulation or any local policy, regulation or ordinance.
- 8. Violate any Board policy, district administrative regulation or health and safety rules.
- 9. Use any tobacco product or vaping product, including Juuls or other electronic cigarettes, as defined in Board policy, except in an area designated and posted by the district.
- 10. Consume, possess, distribute or be under the influence of alcoholic beverages or controlled substances prohibited by state or federal law.
- 11. Possess or use weapons or dangerous devices prohibited by the district.
- 12. Impede, delay, disrupt or interfere with any school activity or event, including using cellular telephones in a disruptive manner.
- 13. Enter upon any portion of district or school premises at any time for purposes other than those that are lawful and authorized by the Board.
- 14. Operate a motor vehicle in a risky manner, in excess of posted traffic signage, or in violation of an authorized district employee's directive.
- 15. Engage in any risky behavior, such as roller skating, roller blading or skateboarding.

16. Fail to obey the directive of an authorized district employee, security officer, school police officer, School Resource Officer (SRO) or local law enforcement official.

As circumstances warrant, the administrator in charge will take appropriate action, including warning the person in violation, requesting the person to immediately leave district property, contacting law enforcement officials, and seeking to deny future admission to school events.

Refusal to leave school grounds when requested to do so by district employees or event officials constitutes the criminal offense of defiant trespass and may result in arrest and prosecution.

Continuation or escalation of prohibited behavior after a warning will result in ejection from the event premises.

Behavior that is unlawful or in violation of Board policy or administrative regulations may result in immediate ejection of the person in violation from the event premises.

Disruptive behavior by a group when individual persons cannot be identified may result in the ejection of offending areas of spectator seating.

A district employee may request identification from any individual on district grounds and in district buildings. Refusal to provide **such information may** result in a request to leave district property.

An employee involved in an incident with an attendee at a school event will complete an incident report and submit it to the building principal or immediate supervisor, who will report the incident to the Superintendent.

### Crowd Control

A designated administrator will be assigned responsibility for monitoring and supervising the orderly conduct of students and spectators attending school events on district property. Crowd control procedures may include the following:

- 1. The administrator will ensure that enough authorized district personnel are assigned to provide adequate supervision.
- 2. The administrator may request law enforcement officials to be present if **the administrator** anticipates the crowd may pose a behavior or safety problem, and may direct the placement of the officers.
- 3. The admissions gate and/or entrances will be regulated, and admission will be limited to eligible students, spectators and other authorized attendees. No one under the influence of alcohol or controlled substances prohibited by state or federal law will be admitted.
- 4. If a disturbance occurs, the administrator will determine if the event needs to be concluded, and **the administrator** may close the event and direct those in attendance to immediately leave school grounds.



Book

Blackhawk S D Policy Manual

Section

900 Community

Title

School Visitors

Code

907 Vol V 2020

Status

From PSBA

Legal

1, 24 P.S. 510

2. Pol. 705

3. Pol. 709

4. 22 PA Code 14.108

5. 24 P.S. 2402 (Military Uniform)

6. Pol. 250

### **Authority**

The Board welcomes and encourages interest in district educational programs and other school-related activities. The Board recognizes that such interest may result in visits to school by parents/guardians, adult residents, educators and other officials. To ensure order in the schools and to protect students and employees, it is necessary for the Board to establish policy governing school visits.[1]

### **Delegation of Responsibility**

The Superintendent or designee and building principal have the authority to prohibit the entry of any individual to a district school, in accordance with Board guidelines and state and federal law and regulations.

The Superintendent or designee and building principal may limit visitors to designated areas or may limit the number of visitors to a district school when necessary to protect the health and safety of students, staff and the public.

The Superintendent or designee shall develop administrative regulations to implement this policy and control access to school buildings and school classrooms.

#### Guidelines

{ } Persons wishing to visit a school should make arrangements in advance with the school office in that building.

Upon arrival at the school, visitors must register at the office where they must provide any required information or identification to protect the health and safety of students, staff and the school community, as well as

{ } sign in and sign out.

### Classroom Visitations

federal and state law and regulations.

Parents/Guardians may request to visit their child's classroom, but the request must be made prior to the visit, in accordance with established administrative regulations. [1][4]

{ } Failure to comply with this policy shall result in more limited access to the school as determined by the building principal, consistent with Board policies, administrative regulations, school rules and

**building** principal or designee shall be present during the meeting.

The building principal or program supervisor must grant prior approval for the visit, and shall notify the classroom teacher prior to the visit.

Parents/Guardians shall be limited to one (1) class period per month, per child in the school for classroom visitations, in order to minimize disruption of the classroom schedule and the educational program. Parental participation in classroom activities or programs such as room parents, back-to-school events, and chaperones for field trips shall not constitute a classroom visit for purposes of this policy.

The building principal or program supervisor and classroom teacher have the authority to ask a visitor to leave if the visitor disrupts the classroom routine, educational program or daily schedule, or if a visitor violates Board policy. Failure to leave when asked or repeated, documented disruptions may result in loss of classroom visitation privileges.

{ } Under exceptional circumstances and upon request of the building principal, program supervisor, classroom teacher or parent/guardian, the Superintendent may authorize additional or longer classroom visits by a parent/guardian.

### Military Personnel

Members of the active and retired Armed Forces, including the National Guard and Reserves, shall be permitted to:[5][6]

1. Visit and meet with district employees and students when such visit is in compliance with Board policy and district procedures.

2. Wear official military uniforms while on district property.